2026

ACCESS TO VITAL RECORDS

Birth, Marriage, Divorce, and Death Certificates & Police Records

A Guide for Immigration Practitioners

CYRUS R. VANCE CENTER FOR INTERNATIONAL JUSTICE

KEEP FAMILIES TOGETHER

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KEEP FAMILIES TOGETHER

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About this document

Introduction

Established in 2018, the Vance Center's Keep Families Together (KFT) initiative connects pro bono lawyers abroad with legal service providers and immigration attorneys in the U.S. representing migrant individuals and families. Through this program, volunteer counsel assists in obtaining vital records, police and medical records, and other official documentation from migrants' countries of origin or transit to support the legal and administrative processes that lead to family reunification and long-term immigration relief.

Today, the KFT initiative collaborates with more than 150 law firms, pro bono clearinghouses, non-profit organizations, bar associations, and university legal clinics across five continents. Together, we have supported the legal representation of more than 500 individuals and families, contributing to numerous reunifications and durable forms of immigration relief.

As the immigration policy landscape in the U.S. continues to shift, legal service providers must adapt to address their clients' needs, and tools that can support overburdened and under-resourced service providers are more important than ever.

In 2025 alone, KFT received more than 186 requests for assistance. Looking ahead, we anticipate sustained demand for these services. As cases have increased, our team has noted that immigration attorneys frequently encounter some of the same questions and procedural barriers, many of them related to the essential vital records their clients need for their cases. These questions include: **how to obtain birth, marriage, and divorce certificates; how to secure death certificates; and how to access police records.**

The relevant information about how to access these documents is often fragmented, difficult to navigate, or not immediately accessible to practitioners, who have limited time to devote to these proceedings. This information gap has critical consequences – we know that delays or uncertainty in obtaining such documentation can materially affect the pace and outcome of immigration proceedings.

In response to this gap, the Vance Center has developed this practical reference tool covering an initial group of 31 jurisdictions for which we frequently receive requests. The guide includes countries in Africa, Asia, Europe, Latin America, and the Caribbean. The chapters for three countries (Brazil, India, and Mexico) include sub-sections with state-level information for a selection of states. This guide complements the Vance Center's previously published resource, *Accessing Vital and Official Records in Latin America: A Guide for Immigration Practitioners*, published in March 2026. While that guide focused on 14 jurisdictions in Latin America and covered a broader range of procedures related to obtaining and correcting official records, this new version expands the geographic scope significantly and narrows the focus to the official documents most frequently requested in immigration matters.

The Guide covers:

- **Procedures to request and obtain birth, marriage, divorce, and death certificates**
- **Locating and obtaining criminal, police, or arrest records**

Each country chapter includes information about the appropriate authorities or agencies responsible for these records, the processes to request them, timing and associated costs, and other relevant information. When applicable, it also includes information about available digital or remote procedures that can enable practitioners to more efficiently assist migrant clients.

Access to these documents is often essential to ensure immigration processes can move forward. By providing more clarity around cross-border procedures, services, associated costs, and digital options, we hope this Guide will support immigration service providers to offer more timely, informed, and effective legal representation to their clients.

Note

This Guide is based on information compiled in early 2026. This information is for general reference only and is not legal advice. Requirements, fees, and procedures may change over time and may vary within regions of each country. Whenever available, we have included references to official sources so that attorneys may verify and obtain the most up-to-date information directly. Accordingly, this Guide should be used as a general reference tool, with the understanding that local regulations and administrative practices may evolve at any time.

Acknowledgments

The Vance Center is grateful to White & Case LLP, which led and compiled the research that formed the foundation of this extensive guide, and coordinated production of this final work product. We are grateful to the individual attorneys and volunteers who supported the research that went into creating this Guide. Their contributions were essential in gathering accurate information, identifying current procedures in each jurisdiction, and ensuring that this Guide is useful and accessible to practitioners.

ANGOLA

Birth certificate

What is the government authority or agency responsible for issuing this document?	DNRN – Conservatória do Registo Civil.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Parents must go to the Conservatória do Registo Civil (Civil Registry Office) with the required documents. • Present required documents at the Civil Registry Office. • Documents will be checked and a payment slip will be issued. • Payment is made at the bank and proof of payment is returned to the registry. • Information is recorded and the birth certificate is issued to the citizen.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Based exclusively on the information found in non-official public sources, it is lawful for persons to be represented by an attorney-in-fact, provided that the attorney-in-fact is granted special powers for the act. *Source:* https://citizenshiprightsafrica.org/wp-content/uploads/2019/12/Angola-codigo-do-registo-civil-decreto-lei-no-47-678-de-5-de-maio-de-1967-1996.pdf Note: Current status of effectiveness of the law could not be confirmed.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Based exclusively on the information found in the non-official public sources, the law would not require the proxy to be a lawyer; any person can act as a proxy if properly authorized. The power of attorney may be granted by public instrument or by a written document signed by the represented person,

	with in-person recognition of the handwriting and signature (i.e., notarization).
What are the typical documents or information required to request this certificate?	• Identity card (each must be presented if the parents are not married; if married, the identity cards must be endorsed and only one spouse needs to be present, accompanied by the partner's original identity card). • Passport or residence card of the parents, if foreign. • Godparents or witnesses (no more than two) must bring their original identity card (optional). *Note*: The Civil Registry Office integrated into SIAC Talatona only processes registrations for minors aged zero to 11 years. *Source*: https://www.siac.gv.ao/pt/dnirn-rc
Is there a fee to obtain the certificate?	Not if it is the first certificate.
If so, how much is it?	• If it is not the first certificate: AOA 3.828,00. • If urgent: AOA 6.675,00. • If very urgent: AOA 13.350,00. *Source:* https://angolex.com/paginas/decreto-presidencial/uniformizacao-e-simplificacao-das-tabelas-emolumentares-301a-19a.html#a26
What is the average time it takes to receive the document?	Execution time: 72 hours. Requirements: Unclear from available sources. *Source:* https://www.sepe.gov.ao/ao/catalogo/mais-servicos/pessoa-familia-e-sociedade/passagem-de-certidoes-e-cedulas-pessoais/
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Issued locally by the relevant registry office.
Please describe how to identify the appropriate local office.	Registration is made in one of the offices or other departments. One must identify the local civil registry office

	(Conservatória do Registo Civil), registration shop (Loja de Registo), SIAC center, or municipal registration post in the provincial capital or municipal seat. Maternity hospitals may also register births.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	There is an outdated study (from 2016) publicly available on the matter. https://www.anthrologica.com/application/files/7116/7884/7384/Anthrologica_Registo_de_nascimento_em_Angola.PT.pdf According to a study from 2016, challenges include poor infrastructure, bureaucratic complexity, inconsistent procedures, lack of staff training, limited decentralization, hidden costs (e.g., facilitation fees), unreliable technology and limited online access—especially outside urban centers. *Source*: https://www.anthrologica.com/application/files/7116/7884/7384/Anthrologica_Registo_de_nascimento_em_Angola.PT.pdf
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	SIAC (Sistema Integrado de Atendimento ao Cidadão, which translates to Integrated Citizen Service System) centers, a form of one-stop shops where Angolan citizens can access various government and administrative services, including civil registration, vehicle inspection and more, all aimed at improving convenience, efficiency and service quality, have been established. **Contact information**: Telephone numbers: +244 222 691 904 / +244 923 619 156 / +244 990 619 156 / +244 222 691 904 Emails: info@siac.gov.ao / siac@siac.gv.ao / faleconnosco@siac.gv.ao
Please share any additional information that may be helpful.	Online services and information may be available at: https://www.siac.gv.ao/pt/siac-online

Marriage certificate

What is the government authority or agency responsible for issuing this document?	DNRN – Conservatória do Registo Civil.

Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Visit the Civil Registry Office and present documents for review. • If everything is in order, the couple receives a payment slip and pays the required fee at the bank, returning with proof of payment. • The registry office then opens a marriage process file, which is reviewed by a registrar for any issues. • If approved, the couple is informed and a wedding date is scheduled. • A few days before the ceremony, the couple pays a preparation fee and submits proof of payment. • On the wedding day, the registrar records the marriage, the couple and witnesses sign the marriage book, and the official marriage certificate is issued to the couple. • If there are any problems with documents or payments at any stage, the couple is informed and must resolve them before proceeding.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Based exclusively on the information found in non-official public sources, it is lawful for a person to be represented by an attorney-in-fact, provided that only one of the spouses may be represented by a proxy, and the power of attorney must specifically identify the other spouse and the type of marriage. *Source:* https://citizenshiprightsafrica.org/wp-content/uploads/2019/12/Angola-codigo-do-registo-civil-decreto-lei-no-47-678-de-5-de-maio-de-1967-1996.pdf Note: Current status of effectiveness of the law is unclear from available sources.

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Based exclusively on the information found in the non-official public sources, the law would not require the proxy to be a lawyer; any person can act as a proxy if properly authorized. The power of attorney may be granted by public instrument or by a written document signed by the represented person, with in-person recognition of the handwriting and signature (i.e., notarization).
What are the typical documents or information required to request this certificate?	National citizens: • Birth certificate. • Photocopy of identity card. • Residence certificate. • Stamps. • Military declaration (for male citizens up to 30 years). • In case of minors, consent form for minors. Foreign citizens: • Birth certificate. • Residence certificate. • Passport or notarized photocopy. • Certificate of marital capacity. *Note*: Documents issued by foreign institutions must be processed by the Angolan consulate in the country of origin. *Source*: https://www.siac.gv.ao/pt/dnirn-rc
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• AOA 4.828,00. • If urgent: AOA 6.675,00. • If very urgent: AOA 13.350,00. *Source:* https://angolex.com/paginas/decreto-presidencial/uniformizacao-e-simplificacao-das-tabelas-emolumentares-301a-19a.html#a26
What is the average time it takes to receive the document?	Execution time: 72 hours. Requirements: Unclear from available sources.

	Source: https://www.sepe.gov.ao/ao/catalogo/mais-servicos/pessoa-familia-e-sociedade/passagem-de-certidoes-e-cedulas-pessoais/
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	From available sources, issued locally by the relevant registry office.
Please describe how to identify the appropriate local office.	One must identify the local civil registry office (Conservatória do Registo Civil)
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	SIAC (Sistema Integrado de Atendimento ao Cidadão, which translates to Integrated Citizen Service System) centers, a form of one-stop shops where Angolan citizens can access various government and administrative services, including civil registration, vehicle inspection and more, all aimed at improving convenience, efficiency and service quality, have been established. **SIAC contact information** Telephone numbers: • +244 222 691 904 • +244 923 619 156 • +244 990 619 156 • +244 222 691 904 Emails: • info@siac.gov.ao • siac@siac.gv.ao • faleconnosco@siac.gv.ao
Please share any additional information that may be helpful.	Online services and information may be available at https://www.siac.gv.ao/pt/siac-online

Divorce certificate

What is the government authority or agency responsible for issuing this document?	DNRN – Conservatória do Registo Civil.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Divorce certificate applicants (by mutual agreement), go to the Civil Registry Office. • Present the required documents. • The documents are checked, and if correct, a payment slip is issued. • The applicant pays the fee at the bank and returns with proof of payment. • The registry office then processes the request, prepares the certificate, and informs the applicant when it will be ready for pickup. • The certificate is stamped, signed by the registrar, and kept at the office until the applicant collects it. • After receiving the divorce certificate, the citizen must record the divorce annotation at the civil registry office where the marriage was registered.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Based exclusively on the information found in non-official public sources, it is lawful for persons to be represented by an attorney-in-fact, provided that the attorney-in-fact is granted special powers for the act. *Source* https://citizenshiprightsafrica.org/wp-content/uploads/2019/12/Angola-codigo-do-registo-civil-decreto-lei-no-47-678-de-5-de-maio-de-1967-1996.pdf) Note: Current status of effectiveness of the law is unclear from available sources.

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Based exclusively on the information found in the non-official public sources, the law would not require the proxy to be a lawyer; any person can act as a proxy if properly authorized. The power of attorney may be granted by public instrument or by a written document signed by the represented person, with in-person recognition of the handwriting and signature (i.e., notarization)
What are the typical documents or information required to request this certificate?	• Application with signature notarized by a notary. • Marriage certificate. • Birth certificate (of the spouses). • Residence certificate (of one of the spouses). • Identity card of the spouses (original and photocopy). *Note*: If spouses have assets, they must present the agreement for the division of assets. If the spouses have minor children, they must present the certificate of parental authority issued by the Provincial Court of Luanda (Family Division). *Source:* https://www.siac.gv.ao/pt/dnirn-rc
Is there a fee to obtain the certificate?	Yes
How much is the fee?	AOA 2.847,00. *Source:* https://angolex.com/paginas/decreto-presidencial/uniformizacao-e-simplificacao-das-tabelas-emolumentares-301a-19a.html#a26
What is the average time it takes to receive the document?	Execution time: 72 hours. Requirements: Unclear from available sources. *Source: https://www.sepe.gov.ao/ao/catalogo/mais-servicos/pessoa-familia-e-sociedade/passagem-de-certidoes-e-cedulas-pessoais/*
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled	Issued locally by the relevant registry office.

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	• Identify the local civil registry office (Conservatória do Registo Civil). • After receiving the divorce certificate, the applicant must record the divorce annotation at the civil registry office where the marriage was registered.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	SIAC (Sistema Integrado de Atendimento ao Cidadão, which translates to Integrated Citizen Service System) centers, a form of one-stop shops where Angolan citizens can access various government and administrative services, including civil registration, vehicle inspection and more, all aimed at improving convenience, efficiency and service quality, have been established. **Contact information** Telephone numbers: • +244 222 691 904 • +244 923 619 156 • +244 990 619 156 • +244 222 691 904 Emails: • info@siac.gov.ao • siac@siac.gv.ao • faleconnosco@siac.gv.ao
Please share any additional information that may be helpful.	Online services and information may be available at https://www.siac.gv.ao/pt/siac-online

Death certificate

What is the government authority or agency responsible for issuing this document?	DNRN – Conservatória do Registo Civil.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• The applicant goes to the Civil Registry Office and takes a service number. • At the counter, required documents are presented, which are checked for accuracy. • If the documents are correct, the applicant receives a payment slip and pays the fee at the bank. • After returning to the registry office with proof of payment, the official registers the death in the registry book and prepares the death certificate. • The applicant is then given the death certificate to complete the process.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Based exclusively on the information found in non-official public sources, it is lawful for persons to be represented by an attorney-in-fact, provided that the attorney-in-fact is granted special powers for the act. *Source:* https://citizenshiprightsafrica.org/wp-content/uploads/2019/12/Angola-codigo-do-registo-civil-decreto-lei-no-47-678-de-5-de-maio-de-1967-1996.pdf Note: Current status of effectiveness of the law is unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Based exclusively on the information found in the non-official public sources, the law would not require the proxy to be a lawyer; any person can act as a proxy if properly authorized. The power of attorney may be granted by public instrument or by a written document signed by the represented person,

	with in-person recognition of the handwriting and signature (i.e., notarization).
What are the typical documents or information required to request this certificate?	• Identity card, personal certificate or birth certificate of the deceased. • Death certificate issued by the doctor. • Identification document of the applicant (identity card, personal certificate or driver's license). • Stamps. *Source:* https://www.siac.gv.ao/pt/dnirn-rc
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• AOA 3.828,00. • If urgent: AOA 6.675,00. • If very urgent: AOA 13.350,00. *Source:* https://angolex.com/paginas/decreto-presidencial/uniformizacao-e-simplificacao-das-tabelas-emolumentares-301a-19a.html#a26
What is the average time it takes to receive the document?	Execution time: 72 hours. Requirements: Unclear from available sources. *Source:* https://www.sepe.gov.ao/ao/catalogo/mais-servicos/pessoa-familia-e-sociedade/passagem-de-certidoes-e-cedulas-pessoais/
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Issued locally by the relevant registry office.
Please describe how to identify the appropriate local office.	One must identify the local civil registry office (Conservatória do Registo Civil).
Are there any known challenges to accessing this document (e.g.,	Unclear from available sources.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	SIAC (Sistema Integrado de Atendimento ao Cidadão, which translates to Integrated Citizen Service System) centers, a form of one-stop shops where Angolan citizens can access various government and administrative services, including civil registration, vehicle inspection and more, all aimed at improving convenience, efficiency and service quality, have been established. **Contact information** Telephone numbers: • +244 222 691 904 • +244 923 619 156 • +244 990 619 156 • +244 222 691 904 Emails: • info@siac.gov.ao • siac@siac.gv.ao • faleconnosco@siac.gv.ao
Please share any additional information that may be helpful.	Online services and information may be available at https://www.siac.gv.ao/pt/siac-online

Police record

What is the government authority or agency responsible for issuing this document?	DNAICC – Dir. Nac. Arquivo de Identificação Civil e Criminal.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Issuance of criminal record certificate to certify the citizen's criminal identification status. Product: Criminal record certificate. Requirements:

	• Must have ten kwanza stamps to request the service. • Applicant goes to the SIAC service desk and submits a completed application form along with their valid identity card. • The documents are checked for accuracy, and if correct, the applicant receives a receipt and is informed when the certificate will be ready. • The request is processed and sent to the National Department of Criminal Records, where the applicant's criminal history is reviewed. • If there are no relevant records, a certificate stating this is issued; if there are records, the details are included as appropriate. • The completed certificate is returned to the service desk, where the applicant can collect it.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Based exclusively on the information found in non-official public sources, it is lawful for persons to be represented by an attorney-in-fact, provided that the attorney-in-fact is granted special powers for the act. *Source: https://citizenshiprightsafrica.org/wp-content/uploads/2019/12/Angola-codigo-do-registo-civil-decreto-lei-no-47-678-de-5-de-maio-de-1967-1996.pdf* Note: Current status of effectiveness of the law is unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Based exclusively on the information found in the non-official public sources, the law would not require the proxy to be a lawyer; any person can act as a proxy if properly authorized. The power of attorney may be granted by public instrument or by a written document signed by the represented person, with in-person recognition of the handwriting and signature (i.e., notarization)
What are the typical documents or information required to request this certificate?	• Original identity card. • Proof of payment of the fee issued by BPC - SIAC. • Presence of the applicant.

	• Passport (in the case of a foreigner, and a document proving foreign parentage). • Power of attorney (when the applicant is not present). *Source:* https://www.siac.gv.ao/pt/dnirn
Is there a fee to obtain the certificate?	Yes, but it depends on the purpose.
How much is the fee(s)?	• Public reasons: AOA 450,00. • Private reasons: AOA 5.720,00. • Labor reasons: AOA 7.480,00. • Diplomacy reasons: AOA 7.480,00. • Use of weapons (fire): AOA 120.000,00. • Use of weapons (hunt): AOA 74.800,00. *Source:* https://angolex.com/paginas/decreto-presidencial/uniformizacao-e-simplificacao-das-tabelas-emolumentares-301a-19a.html#a26
What is the average time it takes to receive the document?	Execution period: 72 hours from the date the process is entered into SIAC. *Source:* https://www.sepe.gov.ao/ao/catalogo/mais-servicos/direito-e-legislacao/pedido-de-certificado-de-registo-criminal/
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	The actual verification and issuance of the criminal record certificate is handled by the Departamento Nacional de Registo Criminal (National Department of Criminal Records), which operates under the Ministry of Justice and Human Rights. Local submission and collection: • Applicants submit their requests and collect their certificates at local SIAC service desks or designated registry offices.

	• These local offices forward the application to the national department for processing and receive the finalized certificate for delivery to the applicant.
Please describe how to identify the appropriate local office.	The primary service points for criminal record certificates are SIAC (Sistema Integrado de Atendimento ao Cidadão) centers. These are integrated citizen service centers located in major cities and provincial capitals across Angola.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	SIAC centers (Sistema Integrado de Atendimento ao Cidadão, which translates to Integrated Citizen Service System), a form of one-stop shops where Angolan citizens can access various government and administrative services, including civil registration, vehicle inspection, and more, all aimed at improving convenience, efficiency, and service quality, have been established. **Contact information** Telephone numbers: • +244 222 691 904 • +244 923 619 156 • +244 990 619 156 • +244 222 691 904 Emails: • info@siac.gov.ao • siac@siac.gv.ao • faleconnosco@siac.gv.ao
Please share any additional information that may be helpful.	Online services and information may be available at https://www.siac.gv.ao/pt/siac-online

ARGENTINA

Birth certificate

What is the government authority or agency responsible for issuing this document?	Public Registry of the Province (or CABA) where the person was registered.
Can the document be obtained online?	Yes
Please provide the link.	*Source*: https://buenosaires.gob.ar/tramites/solicitud-partidas
Please provide a brief description of the process.	• The birth certificate (partida de nacimiento) is obtained from the Civil Registry of the province or jurisdiction (including the City of Buenos Aires – CABA) where the birth was originally registered. In most jurisdictions, the procedure can be completed online through the official government portal. • The applicant must complete a form providing the personal details of the individual (full name, date and place of birth, and parents' names) and attach a copy of a valid identification document (DNI or passport). • If the request is made by a third party, proof of relationship or legal authorization must be submitted. • Once the application is submitted and the corresponding fee is paid, the Civil Registry issues a certified copy of the birth certificate, either in digital or physical format, depending on the jurisdiction. • Digital certificates include an electronic signature and verification code, granting them full legal validity throughout Argentina. • If the document is to be used abroad, it must be apostilled or legalized digitally through the Trámites a Distancia (TAD) online platform of the Ministry of Foreign Affairs.
Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	In Argentina, a birth certificate (partida de nacimiento) may be requested by someone other than the person named in the record, provided that sufficient identifying information is supplied and, in certain cases, proof of relationship or authorization is presented. **General rule:** • A third party can request a copy of a birth certificate if they provide the exact personal details needed to locate the record. However, when the certificate belongs to a minor, or when the information is considered restricted or sensitive, the applicant must demonstrate a legitimate interest or a legal relationship with the person concerned. **Required information:** • Full name of the person whose birth certificate is being requested. • Date and place of birth (city, province). • Full names of both parents (or at least one). Volume, folio and act number (if known). • Applicant's full name and contact information.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	ARS 2,000 – 2,500.
What is the average time it takes to receive the document?	• Digital: two to five business days. • Physical: seven to 15 days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or by mail.

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Per province or in the City of Buenos Aires.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	**1. Decentralized system (provincial control)**: Each province–and the City of Buenos Aires–manages its own civil registry and maintains independent databases. There is no unified national registry of birth, marriage or divorce certificates. As a result, the applicant must know exactly where the event was registered. If the province or locality is unknown, the search can become slow or even impossible. **2. Limited digitization and historical records**: Although many provinces have digital systems, older records (pre-1980s) often exist only in physical ledgers. Requests for these records require manual searches, sometimes in municipal archives, which can cause delays of several weeks or months. Smaller provinces or rural municipalities may lack digital request platforms altogether. **3. Identity verification and privacy restrictions**: When requesting the certificate of another person, some jurisdictions require: proof of family relationship or legal authorization. In cases involving minors, adoption or sensitive data, access may be restricted entirely to parents, guardians or the person concerned. This means NGOs or researchers cannot freely obtain copies without explicit consent from the individual or a judicial order. 4**. Inconsistent online infrastructure**: Online platforms vary widely: Some systems (e.g., CABA, Buenos Aires Province, Córdoba) are modern and reliable. Others experience frequent downtime, lack clear payment options, or require in-person confirmation. This inconsistency complicates large-scale data collection efforts. **5. Cost and payment barriers**: While fees are modest (≈ ARS 1,800 to 2,500 per certificate), electronic payment options can be a barrier for low-income individuals or those without credit cards or internet access.

	6. Processing delays and administrative bottlenecks: Backlogs, staff shortages or coordination issues between the Civil Registry can cause extended waiting times–especially when verifying marginal annotations or requesting certified hard copies.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	It depends, but all have a website and a telephone. Some may answer via email or WhatsApp.
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	A marriage certificate (partida de matrimonio) is issued by the Civil Registry of the province or jurisdiction (including the City of Buenos Aires – CABA) where the marriage was celebrated or registered.
Can the document be obtained online?	Yes
Please provide the link.	*Source*:https://www.argentina.gob.ar/tramitar/tramites_y_servicios/acta%20de%20nacimiento
Please provide a brief description of the process.	• The applicant fills out a form with the spouses' information, attaches identification, pays the corresponding fee and receives a certified copy—either digitally (signed electronically and sent by email) or in paper form. • If the document will be used abroad, it must then be apostilled or legalized through the Trámites a Distancia (TAD) platform of the Ministry of Foreign Affairs.
Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	A third party can request the certificate on behalf of one or both spouses if the following information and documentation are provided: • Full names of both spouses. • Date and place of the marriage. • Book, folio and act number (if known). • Applicant's full name, ID number and contact details.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	ARS 2,000 to 2,500.
What is the average time it takes to receive the document?	• Three to seven business days for digital certificate. • Seven to 15 business days for paper copy.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The certificate must be requested from the Civil Registry of the locality where the marriage was celebrated or recorded, not where the applicants currently live.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Provincial fragmentation — Each province keeps its own registry; there is no unified national database. • Limited digitization — Older records often require manual retrieval. • Privacy restrictions — Some jurisdictions require proof of relationship or authorization.

	• Uneven digital platforms — Quality and reliability vary widely. • Cost and payment access — Online payment systems may exclude low-income users. • Processing delays — Manual verification. • Digital literacy gaps — Lack of awareness of online options in rural areas.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	All have a phone number, but some local offices have email and even WhatsApp.
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Unclear from available sources.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	In Argentina, there is no single divorce certificate issued by the Civil Registry as in some other countries. Instead, divorce is a judicial process that produces two official documents which, together, serve as proof of the dissolution of marriage: **1.** A certified copy of the divorce judgment, issued by the Family Court that handled the case.

	2. The marriage certificate with a marginal annotation of divorce, issued by the Civil Registry where the marriage was originally registered, once the court's ruling becomes final and is officially recorded. These two documents jointly provide the official legal evidence of divorce in Argentina, and their issuance involves coordination between judicial and civil authorities.

Police record

What is the government authority or agency responsible for issuing this document?	Registro Nacional de Reincidencia (under the Ministerio de Justicia y Derechos Humanos de la Nación) is the federal body that issues the certificate of criminal records (antecedentes penales) in Argentina.
Can the document be obtained online?	Yes
Please provide the link.	*Source*: Argentina.gob.ar
Please provide a brief description of the process.	• Applicant accesses the online form. • Provides identity document and Social Security number. • Pays applicable fee, (varies depending on how fast the certificate is issued, to be selected by the applicant). • The certificate is issued and available to be downloaded.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Valid identity document. • Social security password (ANSES).

	• Completed application request form. • Payment receipt of relevant fee, where required.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	The applicable fees pending on time of application and choice of expediting certificate: Express service – received within an hour. Business day: o Between 8 a.m. and 5 p.m. – ARS 8,500. Certificate received in six hours. o Between 8 a.m. and noon – ARS 4,800. Certificate received in 24 hours. o Between 8 a.m. and 6 p.m. – ARS 2,400. Certificate received in five business days.
What is the average time it takes to receive the document?	Between one hour and five days, depending on the fee paid by the applicant.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	No
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Online form on the Argentine government portal for antecedentes penales.

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

BELIZE

Birth certificate

What is the government authority or agency responsible for issuing this document?	The Vital Statistics Unit under the Attorney General's Ministry of Belize is responsible for issuing birth certificates. *Source*: https://www.agm.gov.bz/services/associated-registries/vital-statistics-unit
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Applications for birth, death and/or marriage certificates are done in person at the Vital Statistics Office in Belize City, or at one of its seven outpost branches in other districts. **Process:** • The applicant must present a valid form of identification (passport or a Belizean Social Security card). • In most cases, documents that have been applied for can be collected in two weeks. The Vital Statistics Unit also offers 'same day' and 'next day' services. • The fee for each is dependent on the document requested and the speed of delivery.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of person. • Birth location. • District of birth. • Mother's name, surname (if married), maiden name, country of birth, date of birth, ID type and number.

	• Father's name, surname, country of birth, date of birth, ID type and number. • Date of birth. • Registration. • Age at last birthday. • Applicant's information section (name, address, ID type & number, relation, purpose, passport or Belizean social security card) A third party can request on behalf of a Belize citizen, but the third party must provide ID and explain the relationship. An electronic form of the birth certificate can be accessed (see link above) and can be mailed in or applied for in person. It cannot be submitted electronically. *Form link*: https://mfa.gov.bz/wp-content/uploads/2023/05/Birth-Certificate.pdf.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• BZD 4 for one to two weeks delivery. • BZD 15 for one-day delivery.
What is the average time it takes to receive the document?	Two weeks, but results may be faster.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Applications can be made at the nearest Vital Statistics Unit outpost.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact	The agency can be contacted via email, in person or by mail. Contact information : https://agm.gov.bz/services/associated-registries/vital-statistics-unit

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	If the birth certificate is not picked up after three months, the office will send it via mail.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	The Vital Statistics Unit under the Attorney General's Ministry of Belize is responsible for issuing marriage certificates. *Source:* https://agm.gov.bz/services/associated-registries/vital-statistics-unit
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Applications for birth, death and/or marriage certificates are done in person at the Vital Statistics Office in Belize City, or at one of its seven outpost branches in other districts. **Process:** • The applicant must present a valid form of identification (passport or a Belizean Social Security card). • In most cases, documents that have been applied for can be collected in two weeks. The Vital Statistics Unit also offers 'same day' and 'next day' services. • The fee for each is dependent on the document requested and the speed of delivery.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of husband. • Name of wife. • Wife's maiden name. • Place and date of marriage.

	• District of marriage. • Witnesses of marriage. • Name of marriage officer. • Fee. • Applicant's information: name, address, ID type and number (social sec., voter's card, passport) relation purpose.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• BZD 5 for one week delivery. • BZD 12 for one day delivery. • BZD 20 for express delivery.
What is the average time it takes to receive the document?	• BZD 5 for one week delivery. • BZD 12 for one day delivery. • BZD 20 for express delivery. Certificate not picked up within three months will be mailed.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Applications can be made at the nearest Vital Statistics Unit outpost.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	**Outside of Belize:** • Completed applications, along with copies of ID and fee payment can be mailed to the nearest Belize Embassy or consulate. • Requests will then be forwarded to the VSU and the issued certificate returned to applicant. • Each consulate sets its own mailing instructions, accepted payment methods (money order, cashier's check, etc.), and return envelope requirements. **Other approaches:**

	• Another common approach is to mail the completed application, authorization letter and a copy of ID to a trusted relative/friend in Belize. • Submissions can be made in person to the VSU and either collected in person or returned by mail.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	The agency can be contacted via email, in person or by mail. Contact information: https://agm.gov.bz/services/associated-registries/vital-statistics-unit
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Divorce certificates (decrees absolute) are issued by the High Court of Belize (formerly known as the Supreme Court of Belize), since all divorces must be granted through the court system. The Deputy Registrar General of the High Court is the authority that maintains divorce case files and can provide certified copies of the final divorce order (called the decree absolute).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	Unclear from available sources. Very limited information about how to obtain copies of decrees absolute. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Belize.html
Is there a fee to obtain the certificate?	Yes
How much is the fee?	BZD 20.00 (approximately US$10.00)
What is the average time it takes to receive the document?	Process for a decree absolute can be completed in one day. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Belize.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The divorce process (decree absolute) is owned by the court, and there is limited public information about the process of obtaining a divorce and a copy of the record. All information was obtained from US government sources, not Belize sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Deputy Registrar General of the High Court – Leonia Duncan. • High Court Registrar will sign off on documents in the absence of the Deputy Registrar. • Individuals may also visit the registry on the ground floor of the Supreme Court Building at the corner of Regent Street and Treasury Lane, Belize City. *Sources*:

	https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Belize.html https://secure.ssa.gov/poms.nsf/lnx/0200312046
Please share any additional information that may be helpful.	There is limited public information about the process of obtaining a divorce and a copy of the record. All information was obtained from US government sources, not Belize sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	The Vital Statistics Unit under the Attorney General's Ministry of Belize. *Source*: https://agm.gov.bz/services/associated-registries/vital-statistics-unit
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Applications for birth, death and/or marriage certificates are done in person at the Vital Statistics office in Belize City, or at one of its seven outpost branches in other districts. **Process:** • The applicant must present a valid form of identification (passport or a Belizean Social Security card). • In most cases, documents that have been applied for can be collected in two weeks. The Vital Statistics Unit also offers 'same day' and 'next day' services. • The fee for each is dependent on the document requested and the speed of delivery.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of deceased. • Location of death. • District of death. • Date of death date when registered (on the certificate of death). • Applicant's information: name, address, ID type and number, relation and purpose. *Form*: https://mfa.gov.bz/vital-statistics-forms/?utm_source=.com
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• BZD 4 for one week delivery. • BZD 15 for one day delivery. • BZD 30 for express delivery.
What is the average time it takes to receive the document?	One day to one week, depending on the fee.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Applications may be made at the nearest Vital Statistics Unit outpost.
Are there any known challenges to accessing this document (e.g.,	**Outside of Belize:**

bureaucratic delays, corruption, limited online access)?	• Completed applications, along with copies of ID, and fee payment may be mailed to the nearest Belize Embassy or consulate. • Requests will then be forwarded to the VSU and the issued certificate returned. • Each consulate sets its own mailing instructions, accepted payment methods (money order, cashier's check, etc.), and return envelope requirements. • Another common approach is to mail the completed application, authorization letter and a copy of ID to a trusted relative/friend in Belize. • Submissions can be made in person to the VSU and either collected themselves or returned by mail.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The agency may be contacted via email, in person or by mail. Contact information: https://agm.gov.bz/services/associated-registries/vital-statistics-unit
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	The online Criminal Records Registry (CRR) can issue police records (records of conduct), or it may be retrieved from the various branches of the Belize Police Department.
Can the document be obtained online?	Yes
Please provide the link.	https://crr.gov.bz/
Please provide a brief description of the process.	Applications are submitted through the CRR application portal or in-person at a branch of the Belize Police Department.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	Requirements for CRR online portal submission:
	• Full name.
	• Date of birth.
	• A passport-sized photograph.
	• Valid identification (Social Security card or passport).
	• Applications for those 14 years and younger require:
	  ○ Birth certificate.
	  ○ Completed authorization form, unless a parent is applying on the minor's behalf.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	• BZD 12.00 (approximately US$6) Processing time takes approximately two weeks. • There is also an express same-day service available for BZD 25.00 (approximately US$12.50), but the payment must be made before mid-day to ensure delivery on the same day.
What is the average time it takes to receive the document?	Two weeks for standard service; same-day service also available.
Is the certificate provided digitally, by mail or must it be picked up in person?	• An electronic copy of the record can be downloaded directly from the email CRR will send after the application is processed and approved. • If preferred, physical copies can be picked up in person at the nearest police station. Station selection will occur during the application process.

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	In-person applications can be made at the nearest branch of the Belize Police Department.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The Criminal Records Office, Belize Police Department contact information: **Phone number:** • (501) 822-2222 Ext (84645) **Emails:** • crr.support@policenet.bz • cro@police.net.bz
Please share any additional information that may be helpful.	Unclear from available sources.

BRAZIL (Bahia, Minas Gerais, Paraná, São Paulo)

Bahia

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	• https://serp.registros.org.br/ • https://registrocivil.org.br/
Please provide a brief description of the process.	• Contact the Registry directly or online. • Applicant must have an address in Brazil, a Brazilian CPF Tax ID and a Brazilian credit card or bank account for payment. • Forms can be completed online, and a digital or physical copy may be chosen. • After payment, delivery times vary depending on the register and the availability of records (normally up to ten working days).
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Typically, notarized power of attorney is required if the requester is not a close relative.
What are the typical documents or information required to request this certificate?	• Full name of the person whose certificate is requested. • Parents' names. • Date and place of birth. • Book and page number of the original registration (if available). • Identification document of the requester. • Proof of relationship or POA, if applicable.

Is there a fee to obtain the certificate?	Yes, but not for the first copy.
How much is the fee?	• The first copy is free. • A second copy (or certified copy) may require fees between BRL 20 and BRL 40.
What is the average time it takes to receive the document?	**Online**: One to five business days. **In-person**: Applications can sometimes be received same-day.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digital, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Depending on the area, rural registry offices may not be fully digitalized. • Mail copies can only be mailed within Brazil. • Older records may not be available online and require in-person requests.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Cartório de Registro Civil **Phone:** (11) 5555-9372 **Email**: suporte.cliente@registrocivil.org.br *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	For children born to immigrants or refugees, special procedures may apply, and NGOs or the Public Defender's Office (Defensoria Pública) can assist. If the birth was never registered, a late registration process is available, but may require additional documentation and legal assistance.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	• https://serp.registros.org.br/ • https://registrocivil.org.br/
Please provide a brief description of the process.	• Contact the Registry directly or online. • Applicant must have an address in Brazil, a Brazilian CPF Tax ID, and a Brazilian credit card or bank account for payment. • Forms can be completed online, and a digital or physical copy may be chosen. • After payment, delivery times vary depending on the registry and the availability of records (normally up to ten working days).
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Typically, notarized power of attorney is required if the requester is not a close relative.
What are the typical documents or information required to request this certificate?	• Full name of the person whose certificate is requested. • Parents' names. • Date and place of birth. • Book and page number of the original registration (if available). • Identification document of the requester. • Proof of relationship or POA, if applicable.
Is there a fee to obtain the certificate?	Yes, but not for the first copy.
How much is the fee?	• The first copy is free.

	• A second copy (or certified copy) may require fees between BRL 20 and BRL 40.
What is the average time it takes to receive the document?	**Online**: One to five business days. **In-person**: Applications can sometimes be received same-day.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartorio, and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Depending on the area, rural registry offices may not be fully digitalized. Mail copies can only be mailed within Brazil. Older records may not be available online and require in-person requests.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	**Cartório de Registro Civil** • **Phone number:** (11) 5555-9372 • **Email**: suporte.cliente@registrocivil.org.br • *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	• For international use, certificates may need to be apostilled, which requires an additional process. • Fee waivers for financial hardship are rare and require documentation. • Requirements and procedures may vary slightly between cartórios; always confirm with the specific office.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).

Can the document be obtained online?	Yes
Please provide the link.	• https://serp.registros.org.br/ • https://registrocivil.org.br/
Please provide a brief description of the process.	There is no separate divorce copy process in Brazil. The process is the same for the copy of the marriage registration.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Typically, notarized power of attorney is required if the requester is not a close relative.
What are the typical documents or information required to request this certificate?	• Full names of the parties involved. • Date and place of the divorce. • Book and record number of the divorce registration (if available). • Identification of the applicant. • Relationship to the parties or reason for the request.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• The first copy is free. • A second copy (or certified copy) may require fees between BRL 20 and BRL 40.
What is the average time it takes to receive the document?	**Online**: One to five business days. **In-person**: Applications can sometimes be received same-day.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Depending on the area, rural registry offices may not be fully digitalized. Mail copies can only be mailed within Brazil. Older records may not be available online and require in-person requests.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	**Cartório de Registro Civil** • **Phone number:** (11) 5555-9372 • **Email**: suporte.cliente@registrocivil.org.br • *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	• For international use, certificates may need to be apostilled, which requires an additional process. • Fee waivers for financial hardship are rare and require documentation. • Requirements and procedures may vary slightly between cartórios; always confirm with the specific office.

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://home.registrocivil.org.br/rc
Please provide a brief description of the process.	• Access the official online portal for civil certificates. • Select the death certificate option. • Enter the required information about the deceased and the event filled. • The request is submitted electronically, and payment is made online. • The certificate can then be delivered digitally, or by mail, depending on the applicant's preference and the registry's options.
Must the application be done in person?	No

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Typically, notarized power of attorney is required if the requester is not a close relative.
What are the typical documents or information required to request this certificate?	• Full name of the deceased. • Date and place of death. • Name of parents of the deceased. • Identification of the applicant. • Reason for the request or relationship to the deceased.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• The first copy is free. • A second copy (or certified copy) may require fees between BRL 20 and BRL 40.
What is the average time it takes to receive the document?	**Online**: One to five business days. **In-person**: Applications can sometimes be received same-day.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Some older records may not be digitized, requiring in-person visits to the registry office. • Limited internet access or digital literacy can make online requests difficult for some applicants. • Processing times may vary depending on the office's workload and the completeness of the information provided. • In rural or remote areas, registry offices may have limited hours or resources, potentially causing delays.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	**Cartório de Registro Civil** • **Phone number:** (11) 5555-9372 • **Email**: suporte.cliente@registrocivil.org.br • *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	• For legal or international purposes, the death certificate may need to be apostilled. • Certified copies are often required for inheritance, insurance or pension claims. • It is advisable to confirm requirements and fees with the specific registry office before making a request. • If the record cannot be located online, contacting the registry office directly or visiting in person may be necessary.

Police record

What is the government authority or agency responsible for issuing this document?	PCBA – Polícia Civil do Estado da Bahia.
Can the document be obtained online?	Yes
Please provide the link.	https://www.ba.gov.br/servico/pcba/consultar-certificado-de-antecedentes-criminais-do-estado-da-bahia/etapa/consultar-certificado
Please provide a brief description of the process.	• Access the online form. • Provide full name, date of birth and identification numbers. • After submitting the request, the certificate is typically generated instantly and can be downloaded digitally. • In some cases, additional verification may be required, which could extend the processing time. • The service is free of charge and is managed by the Civil Police of the State of Bahia.
Must the application be done in person?	No

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Full name. • Date of birth. • Mother's name. • CPF (Brazilian taxpayer identification number). • RG (Brazilian identity card number).
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	The certificate is usually generated instantly online. In some cases, manual review may take a few business days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The process is done online through Bahia's policy registry.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Limited online access for individuals without internet or digital literacy. • Occasional website downtime or technical issues. • Manual review may delay issuance in some cases.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	Online contact form: https://www.ba.gov.br/policiacivil/fale-conosco. Address: Praça da Piedade, nº S/N, Dois de Julho, Salvador, BA, CEP: 40020-520
Please share any additional information that may be helpful.	• The certificate is valid for a limited period (typically 90 days).

	• For use outside Brazil, an apostille or consular legalization may be required. • The process is straightforward for residents with valid identification and internet access.

Minas Gerais

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	• https://serp.registros.org.br/ • https://registrocivil.org.br/ • https://www.mg.gov.br/servico/solicitar-2a-de-certidao-de-nascimento.
Please provide a brief description of the process.	• The applicant must create an account and log in with valid credentials for the online form. • Provide person's full name, date, and place of birth. • The certificate can be issued in standard or full form (inteiro teor).
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Full name. • Date of birth. • Place of birth (city and state). • The full names of the parents (if known). • If available, the book, page, and term number (livro, folha e termo) from the registry can also be provided to facilitate locating the correct record.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Fees typically range from BRL 30 to BRL 100, with higher fees for full copies (inteiro teor). • Fees may vary by registry office, and in some cases, they may be waived (e.g., for low-income applicants or judicial requests).
What is the average time it takes to receive the document?	The time to receive a civil registry certificate generally ranges from immediate issuance for in-person standard copies to five to ten business days for online requests, with full copies (inteiro teor) or apostilled versions potentially taking ten to 20 business days, depending on the registry office and location.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form certificates may be required for immigration or foreign legal processes and must be mailed. Mailed copies can only be sent within Brazil.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	**Cartório de Registro Civil** Phone number: (11) 5555-9372 Email: suporte.cliente@registrocivil.org.br *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	For use outside of Brazil, a certificate may need to be apostilled. It is advisable to confirm specific requirements and fees with the relevant Civil Registry Office before submitting a request. If the record cannot be located online, it may be necessary to contact the registry office directly or visit in person. *Source*: https://www.registrocivil.org.br/faq

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	• https://serp.registros.org.br/ • https://registrocivil.org.br/ • https://www.mg.gov.br/servico/solicitar-2a-de-certidao-de-nascimento.
Please provide a brief description of the process.	• Create an account and log in with valid credentials online. • Provide required information: the spouses' names, date and place of marriage. • The certificate can be issued in standard or full form (inteiro teor).
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Full names of both spouses. • The date of marriage. • The place of marriage (city and state). • If available, the book, page and term number (livro, folha e termo) from the registry can facilitate locating the correct record.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Fees typically range from BRL 30 to BRL 100, with higher fees for full copies (inteiro teor). • Fees may vary by registry office, and in some cases, they may be waived (e.g., for low-income applicants or judicial requests).

What is the average time it takes to receive the document?	The time to receive a civil registry certificate generally ranges from immediate issuance for in-person standard copies to five to ten business days for online requests, with full copies (inteiro teor) or apostilled versions potentially taking ten to 20 business days, depending on the registry office and location.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form certificates may be required for immigration or foreign legal processes and can only be mailed. Mailed copies can only be sent within Brazil.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	**Cartório de Registro Civil** Phone number: (11) 5555-9372 Email: suporte.cliente@registrocivil.org.br *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	For use outside of Brazil, a certificate may need to be apostilled. It is advisable to confirm specific requirements and fees with the relevant Civil Registry Office before submitting a request. If the record cannot be located online, it may be necessary to contact the registry office directly or visit in person. *Source*: https://www.registrocivil.org.br/faq

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes

Please provide the link.	https://serp.registros.org.br/ or https://registrocivil.org.br/ or https://www.mg.gov.br/servico/solicitar-2a-de-certidao-de-casamento
Please provide a brief description of the process.	There is no separate divorce copy process in Brazil. The process is the same for the copy of the marriage registration.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Full names of both spouses. • The date of marriage. • The place of marriage (city and state). • If available, the book, page and term number (livro, folha e termo) from the registry can facilitate locating the correct record.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Fees typically range from BRL 30 to BRL 100, with higher fees for full copies (inteiro teor). • Fees may vary by registry office, and in some cases, they may be waived (e.g., for low-income applicants or judicial requests).
What is the average time it takes to receive the document?	The time to receive a civil registry certificate generally ranges from immediate issuance for in-person standard copies to five to ten business days for online requests, with full copies (inteiro teor) or apostilled versions potentially taking ten to 20 business days, depending on the registry office and location.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local

Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form certificates may be required for immigration or foreign legal processes and must be mailed. Mailed copies can only be sent within Brazil.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	**Cartório de Registro Civil** Phone number: (11) 5555-9372 Email: suporte.cliente@registrocivil.org.br *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	For use outside of Brazil, a certificate may need to be apostilled. It is advisable to confirm specific requirements and fees with the relevant Civil Registry Office before submitting a request. If the record cannot be located online, it may be necessary to contact the registry office directly or visit in person. *Source* : https://www.registrocivil.org.br/faq

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	• https://serp.registros.org.br/ • https://registrocivil.org.br/ • https://www.mg.gov.br/servico/solicitar-2a-de-certidao-de-obito
Please provide a brief description of the process.	• Create an account and log in with valid credentials online. • Provide required information: the deceased's full name, date and place of death. • The certificate can be issued in standard or full form (inteiro teor).

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Full name of the deceased. • The date of death. • The place of death (city and state). • If available, the book, page and term number (livro, folha e termo) from the registry can facilitate locating the correct record.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Fees typically range from BRL 30 to BRL 100, with higher fees for full copies (inteiro teor). • Fees may vary by registry office, and in some cases, they may be waived (e.g., for low-income applicants or judicial requests).
What is the average time it takes to receive the document?	The time to receive a civil registry certificate generally ranges from immediate issuance for in-person standard copies to five to ten business days for online requests, with full copies (inteiro teor) or apostilled versions potentially taking ten to 20 business days, depending on the registry office and location.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g.,	Long-form certificates may be required for immigration or foreign legal processes and must be mailed. Mailed copies can only be sent within Brazil.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	**Cartório de Registro Civil** Phone number: (11) 5555-9372 Email: suporte.cliente@registrocivil.org.br *Source*: https://www.registrocivil.org.br/contact
Please share any additional information that may be helpful.	For use outside of Brazil, a death certificate may need to be apostilled. Certified copies are often required for inheritance, insurance or pension claims. It is advisable to confirm specific requirements and fees with the relevant Civil Registry Office before submitting a request. If the record cannot be located online, it may be necessary to contact the registry office directly or visit in person. *Source:* https://www.registrocivil.org.br/faq

Police record

What is the government authority or agency responsible for issuing this document?	• State criminal record certificate – Minas Gerais State Civil Police (Polícia Civil de Minas Gerais). • Federal criminal record certificate – Brazilian Federal Police (Polícia Federal).
Can the document be obtained online?	Yes
Please provide the link.	• State criminal record certificate: https://www.policiacivil.mg.gov.br/pagina/emissao-atestado. • Federal criminal record certificate: https://www.gov.br/pt-br/servicos/emitir-certidao-de-antecedentes-criminais.
Please provide a brief description of the process.	**State criminal record certificate:** • For holders of a Minas Gerais state ID, the criminal record certificate is available online. • Applicants with IDs from other states must request the certificate in person at a Unidade Integrada de Atendimento (UAI).

	• In municipalities where there are no identification service points for this purpose, the applicant may go to the nearest Civil Police Station (Delegacia de Polícia Civil) to obtain the certificate. **State criminal record certificate:** • Fill out the form online https://www.gov.br/pt-br/servicos/emitir-certidao-de-antecedentes-criminais – the search is free and valid for 90 days. • Some citizens may not be able to obtain the criminal record certificate online because there are other people with the same name (homonyms). • Others may encounter difficulties due to discrepancies between their CPF information and the data in the Federal Revenue database. In these cases, the system will generate a protocol number, which must be taken by the citizen (or by a representative) to a Federal Police office to complete the request.
Must the application be done in person?	Only for Minas Gerais State Criminal Records for holders with IDs from other states.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	**State criminal record certificate:** • ID number. **Federal criminal record certificate:** • Full name. • Date of birth. • Mother's name.
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	The online certificates are generated instantly.

Is the certificate provided digitally, by mail or must it be picked up in person?	Digital or on paper when not issued online.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	• State criminal record certificate: Local. • Federal criminal record certificate: National level
Please describe how to identify the appropriate local office.	Requests can be made online or in person at any Unidade Integrada de Atendimento (UAI). In municipalities where there are no identification service points for this purpose, the applicant may go to the nearest Civil Police Station (Delegacia de Polícia Civil) to obtain the certificate.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	For state certificate: Online contact form via: https://www.policiacivil.mg.gov.br/pagina/fale-conosco
Please share any additional information that may be helpful.	The certificate is valid for a limited period (typically 90 days). For use outside Brazil, an apostille, translation and/or consular legalization may be required.

Paraná

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/
Please provide a brief description of the process.	• Complete the form online. • Provide:

	○ Contact information. ○ Location (cartório) where the birth was registered. ○ Name of parents. • Once the form is submitted and payment made, a copy can be delivered digitally or physically.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of individual on birth certificate. • Parent's names. • Cartório where birth was registered. • Date of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Approximately BRL 25.
What is the average time it takes to receive the document?	Up to five business days for digital copies. Longer for physical mail (but no estimate given).
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form birth certificates may be required for immigration or foreign legal processes and must be mailed. Mailed copies can only be mailed within Brazil.
Please list any methods for contacting the relevant agencies	https://www.registrocivil.org.br/

and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	• https://www.registrocivil.org.br/howTo • https://www.registrocivil.org.br/faq

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/
Please provide a brief description of the process.	Form can be completed online, along with selection of digital or physical copy and payment of fee.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of spouses. • Location (cartório) where the marriage was registered. • Date of marriage.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Approximately BRL 25.
What is the average time it takes to receive the document?	Up to five business days for digital copies. Longer for physical mail (but no estimate given).
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form certificates may be required for immigration or foreign legal processes and must be mailed. Mailed copies can only be sent within Brazil.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registrocivil.org.br/
Please share any additional information that may be helpful.	• https://www.registrocivil.org.br/howTo • https://www.registrocivil.org.br/faq

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/
Please provide a brief description of the process.	There is no separate divorce copy process in Brazil. The process is the same for the copy of the marriage registration.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• Names of spouses. • Location (cartório) where the marriage was registered. • Date of marriage.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Approximately BRL 25
What is the average time it takes to receive the document?	Up to five business days for digital copies. Longer for physical mail (but no estimate given).
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form certificates may be necessary for immigration or foreign legal processes. Long-form certificates must be mailed, and mailed copies can only be sent within Brazil.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registrocivil.org.br/
Please share any additional information that may be helpful.	• https://www.registrocivil.org.br/howTo • https://www.registrocivil.org.br/faq

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).

Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/
Please provide a brief description of the process.	The online form can be completed with basic information, along with selection of digital or physical copy, and payment of fee.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of the deceased. • Date of death. • Location (cartório) where the death was registered.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Approximately BRL 25.
What is the average time it takes to receive the document?	Up to five business days for digital copies. Longer for physical mail (but no estimate given).
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório and acts as a central management system for requests.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Long-form certificates may be needed for immigration or foreign legal processes. Long-form certificates must be mailed, and mailed copies can only be sent within Brazil.
Please list any methods for contacting the relevant agencies and organizations (e.g.,	https://www.registrocivil.org.br/

WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	• https://www.registrocivil.org.br/howTo • https://www.registrocivil.org.br/faq

Police record

What is the government authority or agency responsible for issuing this document?	Parana Civil Police (Policia Civil do Parana).
Can the document be obtained online?	Yes
Please provide the link.	https://www.policiacivil.pr.gov.br/servicos/Seguranca/Atestados-e-Certidoes/Solicitar-Atestado-de-Antecedentes-Criminais-eVoG68rb
Please provide a brief description of the process.	• Form can be completed online, along with a national identity card number. • Anyone can request a basic form that states whether a criminal record exists. • Only the individual, their attorney or someone with power of attorney can request the detailed form.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	National identity card. Other information is difficult to obtain to determine what info is needed to request the certificate.
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Request directly from the Parana Civil Police. *Source*: https://www.policiacivil.pr.gov.br/servicos/Seguranca/Atestados-e-Certidoes/Solicitar-Atestado-de-Antecedentes-Criminais-eVoG68rb For federal crimes, request can be made directly from the Brazilian Federal police.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.policiacivil.pr.gov.br/
Please share any additional information that may be helpful.	Individuals under 18 are not criminally liable, so no criminal record will exist for them.

São Paulo

Birth certificate

What is the government authority or agency responsible for issuing this document?	Cartório de Registro Civil das Pessoas Naturais.
Can the document be obtained online?	Yes.
Please provide the link.	https://www.registrocivil.org.br/

Please provide a brief description of the process.	• Registro Civil website can be logged into with pertinent information, although no further than the home page of the Registro Civil website.
	• The applicant needs to provide:
	  ○ The full name of the person on the birth certificate.
	  ○ Date of birth.
	  ○ Names of the parents.
	  ○ The location (cartório) where the birth was registered.
	• Applicants can choose either a digital or printed version, and it can be delivered via mail or sent electronically as a PDF.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	Unclear because the Registro Civil website cannot be logged into.
	• The applicant needs to provide:
	  ○ The full name of the person on the birth certificate.
	  ○ Date of birth.
	  ○ Names of the parents.
	  ○ The location (cartório) where the birth was registered.
	• Applicants can choose either a digital or printed version, and it can be delivered via mail or sent electronically as a PDF.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	BRL 23,15 (online payment)
What is the average time it takes to receive the document?	Five business days after confirmation of payment, but delivery time varies based on method of delivery.

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local.
Please describe how to identify the appropriate local office.	The individual is responsible for indicating which cartório (local Civil Registry Office) their birth was registered in. The Civil Registry portal is a central way for individuals to request documents from a local office.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	It is often difficult to know which cartório to contact. For longer, more detailed versions of birth certificates called inteiro teor, an in-person visit to the local cartório where the birth was registered may be required. Use of the certificate outside of Brazil, may require an apostille under the Hague Convention. Apostilles for Brazilian documents have to be notarized by a Brazilian notary. Language barriers may also be a challenge to accessing documents and information as website is mostly in Portuguese.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registrocivil.org.br/
Please share any additional information that may be helpful.	*Source*: https://www.registrocivil.org.br/faq

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/

Please provide a brief description of the process.	• Registro Civil website can be logged into with pertinent information, although no further than the home page of the Registro Civil website.
	• The applicant needs to provide:
	  ○ Name of spouse.
	  ○ Date of marriage.
	  ○ Municipality and registry office (cartório) where the marriage took place
	• If the exact location is unknown, the portal will facilitate locating.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name of spouse. • Date of marriage. • Municipality and registry office (cartório) where the marriage took place • If the exact location is unknown, the portal will facilitate locating.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	BRL 23-35 depending on the type of certificate (short or long-form).
What is the average time it takes to receive the document?	Two to five business days after payment for digital copies; physical copies depend on the service.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local

Please describe how to identify the appropriate local office.	The Registro Civil website will help individuals search for the right cartório.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Language barriers: Most information available in Portuguese only. • Long-form documents may require someone to physically visit the local cartório where the wedding was registered.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registrocivil.org.br/
Please share any additional information that may be helpful.	• Language barriers: Most information available in Portuguese only. • Long-form documents may require someone to physically visit the local cartório where the wedding was registered. • Full-form marriage licenses are needed for immigration and foreign legal use. • Short-form has basic information only. • Postal shipments are only made within Brazil, not outside of Brazil. • *Source*: https://www.registrocivil.org.br/faq

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/
Please provide a brief description of the process.	The same process exists for obtaining a marriage certificate copy. The marriage certificate will be amended once a divorce is processed.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Names of parties. • Date of marriage. • Cartório (civil registry office) where marriage was recorded.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Approximately BRL 25.
What is the average time it takes to receive the document?	Up to 5 business days for digital copies; longer for physical copies.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or by mail.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil portal will help locate the correct cartório.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Language barriers: Most information available in Portuguese only. • Long-form certificates may be required for immigration or foreign legal processes. • Physical appearance may be required at the local cartório to get a long-form certificate. • Long-form certificates can only be mailed within Brazil.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registrocivil.org.br/
Please share any additional information that may be helpful.	Judicial process of divorce ensures that an order of divorce is sent to the cartório. The marriage certificate is then endorsed to reflect a divorce. There is no separate divorce record other than this endorsement on the marriage certificate. *Source*: https://www.registrocivil.org.br/howTohttps://www.registrocivil.org.br/faq

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.registrocivil.org.br/
Please provide a brief description of the process.	The portal may be logged into at the Registro Civil website. Further information is restricted, so the individual will need to provide certain information (name of deceased, location of death, etc.) in order to obtain a copy.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	The only required information identified online is: • Name of deceased. • Location of death.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	BRL 23-35.
What is the average time it takes to receive the document?	Up to five business days for a digital copy. Longer for a physical copy.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Registro Civil website helps individuals locate the appropriate cartório where the death was registered if unknown.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Language barriers: Most information available in Portuguese only. • Physical copies must be mailed within Brazil. • Long-form certificates may be needed for legal processes outside Brazil but may require physical appearance at the local cartório.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registrocivil.org.br/
Please share any additional information that may be helpful.	https://www.registrocivil.org.br/faq https://www.registrocivil.org.br/howTo

Police record

What is the government authority or agency responsible for issuing this document?	Brazilian Federal Police. https://www.gov.br/pt-br/servicos/emitir-certidao-de-antecedentes-criminais

Can the document be obtained online?	Yes
Please provide the link.	Federal offenses – http://www.gov.br/pf São Paulo police - http://www.policiacivil.sp.gov.br/
Please provide a brief description of the process.	Federal offenses: • Form can be filled out online at https://www.gov.br/pt-br/servicos/emitir-certidao-de-antecedentes-criminais • The search is free and valid for 90 days. • Passport copy may be needed in order to obtain the information. • Criminal records are not fully public in Brazil. • Anyone can request a certificate.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The local police information is limited and only available in Portuguese. The records are located both nationally (for federal crimes) and with the local São Paulo police (for crimes in São Paulo).
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	São Paulo State Police: https://www.policiacivil.sp.gov.br/portal/ Federal Police: http://www.gov.br/pf
Please share any additional information that may be helpful.	• Valid for 90 days, available for free. • For federal criminal records, anyone can request the information of whether a record exists or not. • For detailed copies of the records, only an individual may request it, or the individual's lawyer or someone with power of attorney for that individual.

CAMEROON

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil registry office at the place of birth. *Source:* https://www.pagesjaunes.online/blog/proc%C3%A9dure-d-obtention-de-l-acte-de-naissance-au-cameroun
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Valid identification documents for both parents. • Full name and sex of the child. • Exact date and place of birth. • Names and occupations of the parents. • A certificate of recognition or declaration of paternity may be required if the child was born outside of marriage. • If available, a family register may also be presented. • Proof of residence may be required if the parents live in a different department. • Proof of parentage (parents' marriage certificate or a notarized declaration of parentage) to prove the parent-child relationship. • For newborns, a medical certificate from the hospital or clinic may be required.

	• *Source:* https://www.pagesjaunes.online/blog/proc%C3%A9dure-d-obtention-de-l-acte-de-naissance-au-cameroun
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	The timeframe may vary depending on the city office, but generally, it takes two to seven business days after submitting the required forms. *Source:* https://www.pagesjaunes.online/blog/proc%C3%A9dure-d-obtention-de-l-acte-de-naissance-au-cameroun
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Each town hall has specific rules, particularly regarding opening hours. *Source*: https://www.pagesjaunes.online/blog/proc%C3%A9dure-d-obtention-de-l-acte-de-naissance-au-cameroun
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.

Please share any additional information that may be helpful.	• Costs arise/increase in the case of a late declaration of the birth, or the parents are obliged to go through the Tribunal for a supplementary judgment.
	• Births declared after the deadline of 90 days may be registered at the request of the public prosecutor within six months of birth (Act No. 2011/011, article 32).
	• When a birth has not been declared within the six-month period, it cannot be registered by the civil registrar, but only by virtue of a declaratory judgment rendered by the competent court authority (Act No. 2011/011, article 33).
	• Ensure that documents are legible and in good condition.
	• *Sources:*
	  ○ https://data.unicef.org/crvs/cameroon/
	  ○ https://www.pagesjaunes.online/blog/proc%C3%A9dure-d-obtention-de-l-acte-de-naissance-au-cameroun

Marriage certificate

What is the government authority or agency responsible for issuing this document?	The Council (la Mairie or Commune) or Secondary Civil Status Center (Centre Secondaire d'Etat Civil) of the town where the marriage took place (place of residence or place of birth of one of the spouses). *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	• Identity cards of both spouses. • Marriage certificate if the couple is also married and the husband wishes to marry a second wife. • Publication certificate. • Certification of no impediment. • Certificate of single status (couple who has never been married. • Certificate of residence (to be verified). • Two witnesses per spouse (photocopy of identity card).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	It varies by municipality.
What is the average time it takes to receive the document?	Usually, it can be obtained within one month of the publication of the intention to marry. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html#:~:text=Divorce%20Certificates&text=Special%20Seal(s)%20/%20Color,(s)/Color/Format.&text=Procedure%20for%20Obtaining:%20Divorce%20decrees,Court%20and%20the%20lawyer%27s%20services.&text=Alternate%20Documents:%20There%20are%20no%20Alternate%20Documents It is also possible that it will be issued immediately if applied for on-site. *Source:* https://mairiedelavilledemaroua.celestecom.com/actes-de-mariage.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.

Please share any additional information that may be helpful.	• Marriage cannot be celebrated if the bride is under 15 years old or the groom is under 18 years old, unless dispensed by the President of the Republic on serious grounds.
	• A couple may seek a waiver from the State Counsel (Procureur) of their area to celebrate their marriage without having to wait for the one-month period after the publication.
	• The marriage certificate can be issued in the following cases:
	  ○ To prove the authenticity of the civil union between two people.
	  ○ To enable each spouse to exercise their rights and the rights of their children.
	  ○ It may be required in the event of divorce or remarriage when applying for certain administrative documents.
	• *Sources*:
	  ○ https://data.unicef.org/crvs/cameroon/
	  ○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html#:~:text=Divorce%20Certificates&text=Special%20Seal(s)%20/%20Color,(s)/Color/Format.&text=Procedure%20for%20Obtaining:%20Divorce%20decrees,Court%20and%20the%20lawyer%27s%20services.&text=Alternate%20Documents:%20There%20are%20no%20Alternate%20Documents

	○ https://mairiedelavilledemaroua.celestecom.com/actes-de-mariage.html

Divorce certificate

What is the government authority or agency responsible for issuing this document?	The High Court of the place of residence of the parties or celebration of the marriage (English-speaking regions). *Source:* https://minjustice.cm/ova_sev/divorce-in-the-english-speaking-regions-of-cameroon/#:~:text=The%20competent%20Court%20to%20hear,of%20the%20indicators%20of%20divorce
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	The divorce petition must state the reasons for requesting divorce. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html#:~:text=Divorce%20Certificates&text=Special%20Seal(s)%20/%20Color,(s)/Color/Format.&text=Procedure%20for%20Obtaining:%20Divorce%20decrees,Court%20and%20the%20lawyer%27s%20services.&text=Alternate%20Documents:%20There%20are%20no%20Alternate%20Documents
Is there a fee to obtain the certificate?	Yes
How much is the fee?	1,800 CFA Francs
What is the average time it takes to receive the document?	Divorce cases can take a while (sometimes years) to result in a final judgment, especially when the couple has children. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html#:~:text=Divorce%20Certificates&text=Special%20Seal(s)%20/%20Color,(s)/Color/Format.&text=Procedure%20for%20Obtaining:%20Divorce%20decrees,Court%20and%20the%20lawyer%27s%20services.&text=Alternate%20Documents:%20There%20are%20no%20Alternate%20Documents
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Unclear from available sources.

form, telephone numbers, postal address, etc.).	

Please share any additional information that may be helpful.	• Lawyers in any case can apply on behalf of the spouse.
	• Divorce decrees must be signed by the presiding judge and the Registrar-in-Chief (Greffier en Chef) (even if another Registrar was in attendance) at the place where the divorce was granted.
	• Only the High Court has jurisdiction over divorce. The divorce petition must state the reasons for requesting the divorce.
	• *Sources*:
	  ○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html
	  ○ https://primetimelawoffice.com/how-to-file-for-divorce-in-cameroon-step-by-step-guide/#:~:text=The%20Basics%20of%20Filing%20for,marriage%20has%20broken%20down%20irretrievably

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil registry office (of the place of occurrence, burial, residence or birth of the deceased) *Source*: https://mairiedouala5eme.cm/la-mairie-au-service-du-citoyen/
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Name. • Profession and residence. • Relationship and home of the applicant. • Name, date and place of birth, sex, marital status, profession and residence of the deceased. • Date and place of death. • Cause of death. • Nationality. • Place of burial. • Names of both parents of the deceased. • Names, profession and residence of witness. • Date the certificate was drawn up. *Source:* https://www.bamenda1council.org/death-certification/?utm
Is there a fee to obtain the certificate?	Yes
How much is the fee?	It varies from municipality to municipality.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	It varies. Contact the Bamenda 1 Council here: https://www.bamenda1council.org/death-certification
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	It varies. Contact the Bamenda 1 Council here: https://www.bamenda1council.org/death-certification

Please share any additional information that may be helpful.	• The death certificate is the first document to be obtained following a death by any person close to the deceased, and they must first have the death certified by a doctor before going to the town hall to make their declaration of death.
	• To draw up a death certificate, applicants must bring the national identity cards of the deceased and two witnesses; a request to the mayor; a type of death certificate signed by a doctor from Maroua (its territorial jurisdiction). These acts must be drawn up within 90 days following the death.
	• To issue a death certificate within three months of death, civil status officials rely on the hospital death record. After three months, officials require a declaratory judgment of death from the High Court (Tribunal de Grande Instance) of the place of death of the individual.
	• Fetal deaths are not registered.
	• Under the 2011 law, penalties are provided for any person who is required to report a death and who, without legitimate reason, fails to do so or reports a false or inaccurate death.
	• *Sources*:
	  ○ https://mairiedelavilledemaroua.celestecom.com/actes-de-deces.html
	  ○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html#:~:text=Divorce%20Certificates&text=Special%20Seal(s)%20/%20Color,(s)/Color/Format.&text=Procedure%20for%20Obtaining:%20Divorce%20decrees,Court%20and%20the%20lawyer%27s%20services.&text=Alternate%20Documents:%20There%20are%20no%20Alternate%20Documents
	  ○ https://data.unicef.org/crvs/cameroon/

	○ https://mairiedouala5eme.cm/la-mairie-au-service-du-citoyen/

Police record

What is the government authority or agency responsible for issuing this document?	• Individuals born in the English-speaking zone or in the northern regions of Cameroon (Adamaoua, North and Extreme North): ○ Chief Court Clerk (Greffier en Chef) from the Ministry of Justice in Yaoundé, Department of Criminal Affairs and Pardon • Individuals born in any other region of the country must apply at the court of the jurisdiction where they were born in Cameroon. • *Source:* https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/cameroon.html?utm_
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• A letter explaining the purpose for which the certificate is required. • Fully completed application form. • A copy of the applicant's passport. • A set of the applicant's fingerprints. • A detailed cover letter stating the period of stay in Cameroon and the need for the certificate.

	• Copies of the first three of the data pages of his/her passport, as well as the pages containing Cameroon visas, and entry and departure stamps. • *Source:* https://primetimelawoffice.com/how-to-apply-for-a-police-clearance-certificate-in-cameroon-step-by-step-guide/
Is there a fee to obtain the certificate?	Yes
How much is the fee?	The total cost of the issuance of an extract of the criminal record is XAF 2.000. *Source:* https://minjustice.cm/ova_sev/establishing-a-criminal-record-bulletin/
What is the average time it takes to receive the document?	Generally, the standard time for a B3 to be established is 24 hours. https://minjustice.cm/ova_sev/establishing-a-criminal-record-bulletin/
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Yaoundé's Court of First Instance. *Source*: https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/cameroon.html?utm_ • Address: Palais de Justice Rue du Musée National (Ancien Palais Présidentiel) Phone number: +237 22 69 23 28 *Source:* https://yaounde.eregulations.org/Contacts/2?l=fr#

Please share any additional information that may be helpful.	• Police certificates are unavailable. In Cameroon, the Certificate of Non-Conviction (Extrait du Casier Judicaire or Bulletin No. 3) reports on the police, court conviction and prison records of a person.
	• When an individual needs a B3, he/she goes to the Court of First Instance of his/her place of birth and writes an application to request it. To show proof of identity, the individual will need a photocopy of the birth certificate or the national identity card. To attest to the authenticity of these two documents, two fiscal stamps worth FCFA 1.000 each shall be affixed on the documents. The Registrar will check if there is any condemnation or sentence laid on a person and worth mentioning on a B3. The form will be filled out with all necessary information mentioned on the document. The Registrar-in-Chief and the State Counsel of the Court sign the document.
	• The B3 is valid for three months.
	• *Sources*:
	  ○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cameroon.html#:~:text=Divorce%20Certificates&text=Special%20Seal(s)%20/%20Color,(s)/Color/Format.&text=Procedure%20for%20Obtaining:%20Divorce%20decrees,Court%20and%20the%20lawyer%27s%20services.&text=Alternate%20Documents:%20There%20are%20no%20Alternate%20Documents
	  ○ https://minjustice.cm/ova_sev/establishing-a-criminal-record-bulletin/
	  ○ https://minjustice.cm/ova_sev/establishing-a-criminal-record-bulletin/

CHAD

Birth certificate

What is the government authority or agency responsible for issuing this document?	Official authorities in charge of registering births and issuing birth certificates: • The Minister of Territorial Administration and Local Governance (MATGL). • Director of Political Affairs and Civil Registration (DAPEC). • Municipal mayors of the communes and of the borough. • Presidents of rural councils. Officers of the army. • Ambassadors and consuls in diplomatic representations in Chad and abroad. • Deputies and alternates designated by the holders in writing. • *Source*: https://data.unicef.org/crvs/chad/
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Depending on the place of birth, citizens (father, mother, an ascendant or any person who attended the birth) must go to one of the municipalities, district, or chief places of the rural communities or diplomatic representations. • The certificate is done manually (on paper). • All vital events are directly recorded on non-standardized forms, their fill fields are free, and they are filled manually in cursive writing, which prohibits their subsequent exploitation by optical character recognition. • However, some civil registration centers in the capital that have computers enter the information under software designed for this purpose. • *Source*: https://data.unicef.org/crvs/chad/
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Yes. The father, mother, an ascendant or any person who attended the birth.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Verbal declaration from the father, mother, an ascendant or any person attending the birth. • Identity document, passport or birth certificate of the father, mother and declarant. • Marriage certificate, if possible. • Birth certificates for births in health facilities. • After three months, obtaining a birth certificate requires a supplementary Judgment of Birth from the High Court (Tribunal de Grande Instance) in the child's area of birth. (Law 008/PR/2013, article 25)
Is there a fee to obtain the certificate?	No fee for the certificate itself, but there are other official fees involved in the birth registration process, such as costs for a copy of the certificate.
How much are the fees?	Approximately XAF 150 – 600 for each copy.
What is the average time it takes to receive the document?	Unclear from available sources. Certificate seems to be issued immediately as it is filled in manually, but there is no specific information on this.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Depending on the place of birth, either in the country or abroad. Unclear regarding specifics of each situation.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unknown regarding the fees/processing time/limited online access. Location in the municipality would be needed to determine what the actual document process is.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources. Although respective authorities acting as registering officers seem to only be reachable at their respective addresses.
Please share any additional information that may be helpful.	Very limited access to information online/through official government websites.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Official authorities in charge of registering births and issuing certificates: • The Minister of Territorial Administration and Local Governance (MATGL). • Director of Political Affairs and Civil Registration (DAPEC). • Municipal mayors of the communes and of the borough. • Presidents of rural councils. Officers of the army. • Ambassadors and consuls in diplomatic representations in Chad and abroad. • Deputies and alternates designated by the holders in writing. • *Source*: https://data.unicef.org/crvs/chad/
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• The certificate is done manually (on paper). • All vital events are directly recorded on non-standardized forms, their fill fields are free, and they are filled manually in cursive writing, which prohibits their subsequent exploitation by optical character recognition. • However, some civil registration centers in the capital that have computers enter the information under a software designed for this purpose. • *Source*: https://data.unicef.org/crvs/chad/

Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Birth certificate. • Any waivers. • Identity documents of each of the prospective spouses and their respective witnesses. • Statement of the amount of agreed dowry or the dowry non-payment agreement. • Medical prenuptial certificate attesting that the future spouses were examined for consent to marriage. • Marriage contract defining the chosen property regime. (Law 008/PR/2013, article 30)
Is there a fee to obtain the certificate?	500 CFA francs
How much is the fee?	Filing fee will vary by civil registration center and the day of celebration of the marriage. *Source*: https://data.unicef.org/crvs/chad/
What is the average time it takes to receive the document?	Unclear from available sources. Certificate seems to be issued immediately as it is filled in manually, but there is no specific information on this.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g.,	Unclear from available sources. Location in the municipality would likely be needed to determine what the actual document process is.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources. However, the respective authorities acting as registering officers seem to only be reachable at their respective addresses.
Please share any additional information that may be helpful.	Very limited access to information online/through official government websites.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Mayor/High Court. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Chad.html#:~:text=Procedure%20for%20Obtaining:%20The%20couple,There%20are%20no%20alternate%20documents
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• One of the spouses must file for divorce at the High Court. • The divorce certificate can only be issued after a judicial decision has been made and acted upon. • The High Court issues the divorce decree. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Chad.html#:~:text=Procedure%20for%20Obtaining:%20The%20couple,There%20are%20no%20alternate%20documents
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• One of the spouses must file for divorce at the High Court. • The divorce certificate can only be issued after a judicial decision has been made and acted upon. • The High Court issues the divorce decree. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Chad.html#:~:text=Procedure%20for%20Obtaining:%20The%20couple,There%20are%20no%20alternate%20documents
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.

Please share any additional information that may be helpful.	Very limited access to information online/though official government websites.

Death certificate

What is the government authority or agency responsible for issuing this document?	Official authorities in charge of registering births and issuing certificates: • The Minister of Territorial Administration and Local Governance (MATGL). • Director of Political Affairs and Civil Registration (DAPEC). • Municipal mayors of the communes and of the borough. • Presidents of rural councils. Officers of the army. • Ambassadors and consuls in diplomatic representations in Chad and abroad. • Deputies and alternates designated by the holders in writing. • *Source*: https://data.unicef.org/crvs/chad/
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• The certificate is done manually (on paper). • All vital events are directly recorded on non-standardized forms, their fill fields are free, and they are filled manually in cursive writing, which prohibits their subsequent exploitation by optical character recognition. • However, some civil registration centers in the capital that have computers enter the information under software designed for this purpose. • *Source*: https://data.unicef.org/crvs/chad/
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes. The surviving spouse; ascendants or descendants; close relatives of the deceased; or any person holding the precise information on the civil status of the deceased.

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Medical death certificate. • Identification card. • Birth certificate. • *Source:* https://data.unicef.org/crvs/chad/
Is there a fee to obtain the certificate?	Yes
How much is the fee	Approximately XAF 150 – 600 for each copy. Other costs involved, including the fee for the certificate itself and administrative fees are unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources. Certificate seems to be issued immediately as it is filled in manually, but there is no specific information on this.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Depending on the place the marriage took place. Unclear regarding specifics of each situation.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources. Location in the municipality would likely be needed to determine what the actual document process is.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources; however respective authorities acting as registering officers seem to only be reachable at their respective addresses.
Please share any additional information that may be helpful.	Very limited access to information online/through official government websites.

Police record

What is the government authority or agency responsible for issuing this document?	• The Ministry of Justice/Court of First Instance/High Court. • The nearest embassy or consulate (if residing abroad). • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Chad.html#:~:text=Procedure%20for%20Obtaining:%20The%20couple,There%20are%20no%20alternate%20documents
Can the document be obtained online?	No.
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Submit an application letter explaining why a police clearance certificate is being requested. • Provide a birth certificate or a national ID, along with a XAF 500 service fee. • *Sources*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Chad.html#:~:text=Procedure%20for%20Obtaining:%20The%20couple,There%20are%20no%20alternate%20documents; https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/chad.html
Must the application be done in person?	No, it can also be done by mail.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Fully completed prescribed application form signed by the applicant.

	• Attested photocopy of passport (all pages) either by authorized agency or notary public of the current passport and passport used in Chad. • Two passport-size photos (3×3, 5 cm, from one and the same negative). • Certified copy of work permit/appointment letter/dependent pass, etc. • Fingerprint impressions of both hands duly attested by authorized agency on a prescribed fingerprint form. • A detailed self-explanatory letter stating the period of stay in Chad and need for the said certificate. • Description form (personal particular) attested by authorized agency. • Copy of Chad identity card, (if any).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	The certificate is usually available within 24 hours. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Chad.html#:~:text=Procedure%20for%20Obtaining:%20The%20couple,There%20are%20no%20alternate%20documents
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Corruption. • Bureaucratic delays. • Limited online access.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Judiciare Commisaire and Ministry of Justice • Address: PO Box 426 N'Djamena • Phone number: +235 522172 / 522139, Fax: +235 525885, Email: cs.tchad@intnet.td
Please share any additional information that may be helpful.	Unclear from available sources.

CHILE

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Registro Civil e Identificación).
Can the document be obtained online?	Yes
Please provide the link.	https://www.chileatiende.gob.cl/fichas/9380-certificado-de-nacimiento
Please provide a brief description of the process.	• Access the ChileAtiende website with unique ID number (assigned at birth) and serial number of current identity card. • Download electronic birth certificate. • Alternatively, a certificate can be obtained in person at a local Civil Registry office or, if abroad, the nearest consulate. • An apostille is attached by the consulate (this is free but takes 15 to 20 working days). • To be registered within five days of birth; issued when registered.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes (must have Chilean national identity number of person with respect to whom application is made).
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Chilean ID number. Serial number of current ID card.
Is there a fee to obtain the certificate?	Free if done online. Otherwise, a fee is payable.
How much is the fee?	CLP 290 – 710 if done in person.
What is the average time it takes to receive the document?	• Instant if requested online (digital PDF download). • 15 to 20 working days if requested from a consulate.

Is the certificate provided digitally, by mail or must it be picked up in person?	• Digitally if requested online. • In person if via local Civil Registry office.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Online applications are at the national level or obtained from a Civil Registry office in person. Certificates are issued by a national body (Servicio de Registro Civil e Identificación).
Please describe how to identify the appropriate local office.	https://www.registrocivil.cl/principal/paginas-frecuentes/nuestras-oficinas
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None identified. Possible delays for foreign nationals who first need to obtain an identity card.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	X: ChileAtiende Oficial Phone number: (Servicio de Registro Civil e Identificación): 600 370 2000 - 2 2433 9460 Contact form: (Servicio de Registro Civil e Identificación): https://siac.srcei.cl/contacto/
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Registro Civil e Identificación).
Can the document be obtained online?	Yes
Please provide the link.	https://www.chileatiende.gob.cl/fichas/4682-certificado-de-matrimonio-e-informe-de-cese-de-convivencia
Please provide a brief description of the process.	• Access the ChileAtiende website with unique ID number (assigned at birth) and serial number of current identity card. • Download electronic certificate. • Alternatively, a certificate can be obtained in person at a local Civil Registry office or, if abroad, the nearest consulate.

	• An apostille is attached by the consulate (this is free but takes 15 to 20 working days). • Civil marriage is automatically registered, and couples are issued a marriage certificate. • Religious marriage/ certificates not legally recognized.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes (must have Chilean national identity number of person with respect to whom application is made).
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Chilean ID number. • Serial number of current ID card.
Is there a fee to obtain the certificate?	Free if done online. Otherwise, a fee applies.
How much is the fee?	CLP 290 – 1820 if done in person.
What is the average time it takes to receive the document?	• Instant if requested online (digital PDF download). • 15 to 20 working days if requested from a consulate.
Is the certificate provided digitally, by mail or must it be picked up in person?	• Digitally if requested online. • In person if via local Civil Registry office.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Online applications are at a national level or obtained from a Civil Registry office in person. Certificates are issued by a national body (Servicio de Registro Civil e Identificación).
Please describe how to identify the appropriate local office.	https://www.registrocivil.cl/principal/paginas-frecuentes/nuestras-oficinas
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None identified. Possible delays for foreign nationals who first need to obtain an identity card.
Please list any methods for contacting the relevant agencies and organizations (e.g.,	X: ChileAtiende Oficial Phone number (Servicio de Registro Civil e Identificación): 600 370 2000 - 2 2433 9460

WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Contact form (Servicio de Registro Civil e Identificación): https://siac.srcei.cl/contacto/
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Registro Civil e Identificación).
Can the document be obtained online?	Yes
Please provide the link.	https://www.chileatiende.gob.cl/fichas/4682-certificado-de-matrimonio-e-informe-de-cese-de-convivencia
Please provide a brief description of the process.	• Court registers divorce judgment with the Servicio de Registro Civil e Identificación. • Once registered, a marriage certificate with divorce annotation may be requested online. • Access the ChileAtiende website with unique ID number (assigned at birth) and serial number of current identity card. • Download electronic marriage certificate with divorce annotation. • Alternatively, a certificate can be obtained in person at a local Civil Registry office or, if abroad, the nearest consulate. • An apostille will be attached by the consulate (this is free but takes 15 to 20 working days).
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes (must have Chilean national identity number of person with respect to whom application is made).
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• Chilean ID number. • Serial number of current ID card. • Divorce judgment.
Is there a fee to obtain the certificate?	Free if done online. Otherwise, a fee is payable.
How much is the fee?	CLP 290-1820 if done in person.
What is the average time it takes to receive the document?	• Instant if requested online (digital PDF download). • 15 to 20 working days if requested from a consulate.
Is the certificate provided digitally, by mail or must it be picked up in person?	• Digitally if requested online. • In person if via local Civil Registry office.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Online applications are at a national level or obtained from a Civil Registry office in person. Certificates are issued by a national body (Servicio de Registro Civil e Identificación).
Please describe how to identify the appropriate local office.	https://www.registrocivil.cl/principal/paginas-frecuentes/nuestras-oficinas
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None identified. Possible delays for foreign nationals who first need to obtain an identity card.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	X: ChileAtiende Oficial Phone number (Servicio de Registro Civil e Identificación): 600 370 2000 - 2 2433 9460 Contact form (Servicio de Registro Civil e Identificación): https://siac.srcei.cl/contacto.
Please share any additional information that may be helpful.	• If divorced abroad, a legal recognition process in Chile called exequátur in must be implemented through the Supreme Court (Corte Suprema de Chile). • The divorce can then be registered with the Civil Registry and an annotated marriage certificate issued.

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Registro Civil e Identificación).
Can the document be obtained online?	Yes
Please provide the link.	https://www.chileatiende.gob.cl/fichas/4680-certificado-e-informe-de-no-defuncion
Please provide a brief description of the process.	• Access the ChileAtiende website with unique ID number of deceased. Download electronic death certificate. • Alternatively, a certificate can be obtained in person at a local Civil Registry office or, if abroad, the nearest consulate. • An apostille will be attached by the consulate (this is free but takes 15 to 20 working days). • Usually registered within 48 hours of death.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes (must have Chilean national identity number of deceased person)
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Chilean ID number. • Serial number of current ID card.
Is there a fee to obtain the certificate?	Free if done online. Otherwise, a fee is payable.
How much is the fee?	CLP 290 – 710 if done in person.
What is the average time it takes to receive the document?	• Instant if requested online (digital PDF download). • 15 to 20 working days if requested from a consulate.
Is the certificate provided digitally, by mail or must it be picked up in person?	• Digitally if requested online. • In person if via local Civil Registry office.

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Online applications are at a national level or obtained from a Civil Registry office in person. Certificates are issued by a national body (Servicio de Registro Civil e Identificación).
Please describe how to identify the appropriate local office.	https://www.registrocivil.cl/principal/paginas-frecuentes/nuestras-oficinas
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None identified. Possible delays for foreign nationals who first need to obtain an identity card.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	X: ChileAtiende Oficial Phone number (Servicio de Registro Civil e Identificacion): 600 370 2000 - 2 2433 9460 Contact form (Servicio de Registro Civil e Identificacion): https://siac.srcei.cl/contacto/
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Registro Civil e Identificación).
Can the document be obtained online?	Yes
Please provide the link.	https://www.chileatiende.gob.cl/fichas/3442-certificado-de-antecedentes

Please provide a brief description of the process.	• Access the ChileAtiende website with Unique Key (must be 14 years old to obtain) and serial number of current identity card.
	• Download electronic background certificate.
	• Alternatively, a certificate can be obtained:
	  ○ In person at a local Civil Registry office by presenting an identity card.
	  ○ Using a self-service totem at the Civil Registry and Identification Service.

	○ If abroad, the nearest consulate. An apostille will be attached by the consulate (this is free but takes 15 to 20 working days).
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes (must have Chilean national identity number of person with respect to whom application is made).
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Obtaining a Unique Key on behalf of someone else, an original power of attorney must be presented or general mandate if requesting at a Civil Registry office.
What are the typical documents or information required to request this certificate?	Unique Key and serial number of current ID card.
Is there a fee to obtain the certificate?	Free if done online. Otherwise, a fee is payable.
How much is the fee?	CLP 1,050 if done in person.
What is the average time it takes to receive the document?	• Instant if requested online (digital PDF download). • 15 to 20 working days if requested from a consulate.
Is the certificate provided digitally, by mail or must it be picked up in person?	• Digitally if requested online. • In person if via local Civil Registry office.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Online applications are at a national level or obtained from a Civil Registry office in person. Certificates are issued by a national body (Servicio de Registro Civil e Identificación).
Please describe how to identify the appropriate local office.	https://www.registrocivil.cl/principal/paginas-frecuentes/nuestras-oficinas
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None identified. Possible delays for foreign nationals who first need to obtain an identity card.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	X: ChileAtiende Oficial Phone number (Servicio de Registro Civil e Identificación): 600 370 2000 - 2 2433 9460 Contact form (Servicio de Registro Civil e Identificación): https://siac.srcei.cl/contacto/

Please share any additional information that may be helpful.	A Unique Key is requested by scheduling a video conference on the Civil Registry and Identification (SRCeI) website: https://siac.srcei.cl/

COLOMBIA

Birth certificate

What is the government authority or agency responsible for issuing this document?	Birth certificates are issued by the Civil Registry in Colombia (the Registraduría Nacional del Estado Civil) at a national level. Copies of birth certificates can be issued also by Colombian consulates abroad.
Can the document be obtained online?	Yes. *Source*: https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
Please provide the link.	https://copiaderegistrocivil.registraduria.gov.co/
Please provide a brief description of the process.	**In person:** • Copies can be obtained in the national registry representation offices in different locations in Colombia. • Individuals should go to the registry closest to their residence and if they live in the city where they registered the birth, they should go to the same registry office. • *Source: https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html.* **Online:** • Colombians will be able to download a copy of their civil registry after making a payment through the website at https://rcenlinea.registraduria.gov.co/, which is exclusively dedicated to this procedure. • The National Registrar emphasized the technological and sustainable importance of the new online civil registry system, noting that thanks to this initiative, many Colombians will not need to travel to registry offices, notaries or consulates to obtain physical copies, which is particularly beneficial for Colombian nationals residing abroad. • *Sources:* ○ https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html

	○ https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital/
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Requirements: • Present an examination of the blood group and RH factor of the person whose birth is to be registered (when the antecedent document is different from the live birth certificate). • Present the person to be registered, proving their birth through the previous document. • The declarant must be duly identified and meet the requirements of the link with the person to be registered in accordance with the law. Deadline for registration: • The registration of the birth must be made within the month following the occurrence of the event, after which the registration will be understood to be untimely. Background documents for registration: • Certificate of live birth. • Authentic documents, such as citizenship cards, judgments. • Indigenous authorization (Only for members of these communities). • Ecclesiastical certificate and/or baptismal certificate, with certificate of competence of the minister who celebrated the act. • ICBF Resolution (in the case of minors in the administrative process of restoration of rights).

	• Resolution of the National Civil Registry Directorate (In the case of foundlings or children of unknown parents). • Foreign Civil Registry or certificate duly apostilled or legalized and translated (only in case the birth had occurred abroad). • Forms issued by authorized midwives and midwives. • In the absence of the above, registration may be made with the sworn statement of two witnesses to the fact of birth (they must be persons who have witnessed the event or have direct and reliable knowledge of it). The parents cannot be witnesses. **Copy of birth certificate – in person:** • Provide the first and last names of the applicant, as well as the volume number, folio, serial number and date of registration of the civil registry for birth, marriage or death. • Prove payment of processing fees at any of the designated banking institutions or at the corresponding consulate if applying from abroad. • Applications from abroad must be done through a consulate. • *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html **Copy of birth certificate – online:** • Go to the website of the National Registry of Civil Status: https://www.registraduria.gov.co/2 • Select the Citizen Services option. • Go to the Civil Registry section and select the Digital Civil Status Registry option. • Register or log in with registered username and password. • Select the type of record request. • Choose the type of document to be used for the request. • Fill in the full name of the holder of the document.

	• Verify the data entered and then proceed to make the payment of the processing fee (CLP 15,600), through PSE or bank consignment.
	• Once the payment is verified, the Civil Registry will be sent to the registered email or on the same website where it can be downloaded.
	• *Sources*:
	  ○ https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
	  ○ https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital/

Is there a fee to obtain the certificate?	Yes
How much is the fee?	Tariff rates: https://www.registraduria.gov.co/-Tarifas-vigentes Certain sources indicate that digital civil registries cost CLP 15,600, but this appears to be outdated so the tariff rates above should be consulted. *Sources :* • https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital • https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
What is the average time it takes to receive the document?	Online: Instant but can take up to 24 hours. *Source*: https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital In-person: Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	The copy can be issued digitally by email.
Is the issuance centralized at the national level or is it handled	The underlying data is maintained at the national level by the Civil Registry, but the registrations are handled locally.

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	The registry office closest to the city where the birth was registered would be the appropriate office. *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Lack of information because users need a log-in to access the key platform. • If the requested registration contains any data that may be considered sensitive and that affects the privacy of the owner or whose improper use may generate discrimination, such as those related to adoption processes, gender change and registration of intersex persons, the registry official may only issue a copy to the owner, their successors, their legal representatives, public or administrative entities in the exercise of their legal functions (by court order) or to third parties authorized by the owner or by law. • The birth must be digitized. If the record still uses the old “tomo y folio” system, it cannot be obtained online, but instead at the office where the birth was registered. *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry.

Can the document be obtained online?	Yes. • *Source*: https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
Please provide the link.	https://copiaderegistrocivil.registraduria.gov.co/

Please provide a brief description of the process.	• It is necessary that the marriage is registered in the Civil Registry.
	• If the marriage was celebrated in Colombia, the civil registry must be registered at the civil registry office of the place where it was celebrated.
	• If the marriage was celebrated abroad, it must be registered at the consular office or embassy of Colombia in the country where it was celebrated.
	• *Sources:*
	  • https://www.wradio.com.co/2023/09/30/registro-civil-de-matrimonio-paso-a-paso-y-link-para-descargarlo-en-linea
	  • https://www.cancilleria.gov.co/tramites_servicios/tramites_exterior/registro_civil
	
	In-person:
	• Provide the first and last names of the applicant, as well as the volume number, folio, serial number and date of registration of the civil registry for marriage.
	• Prove payment of processing fees at any of the designated banking institutions or at the corresponding consulate if applying from abroad.
	• Applications from abroad must be done through a consulate.
	• *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
	
	Online:
	• Go to the website of the National Registry of Civil Status.
	• Click on the "Civil Registry" option.
	• Select the option "Civil Registry of Marriage".

	• Enter the ID number of either the bride or groom in the space on the right side.
	• Click on the "Consult" button.
	• If the civil registry of marriage is registered in the database of the National Registry of Civil Status, it will appear on the screen.
	• Available for download in PDF format by clicking on the "Download" button.
	• Sources:
	  ○ https://www.wradio.com.co/2023/09/30/registro-civil-de-matrimonio-paso-a-paso-y-link-para-descargarlo-en-linea
	  ○ https://copiaderegistrocivil.registraduria.gov.co/sign-in

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Unlikely. Marriage registration requires the presence of the married couple. Application for a copy of a marriage certificate requires identification of one of the spouses.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	**Registration of marriage:**
	• Completed marriage registration form.
	• Birth certificate of contracting parties.
	• Valid citizenship card or foreigner's card of the contracting parties.
	• Marriage certificate issued by the notary or judge who officiated the ceremony.
	• *Sources:*
	  ○ https://www.wradio.com.co/2023/09/30/registro-civil-de-matrimonio-paso-a-paso-y-link-para-descargarlo-en-linea
	  ○ https://www.cancilleria.gov.co/tramites_servicios/tramites_exterior/registro_civil
	Copy of marriage certificate – online:
	• ID number of the bride or groom.

	• Ensure the marriage has been registered in the Civil Registry. • *Source:* https://www.wradio.com.co/2023/09/30/registro-civil-de-matrimonio-paso-a-paso-y-link-para-descargarlo-en-linea **Copy of marriage certificate – in person:** • Provide the first and last names of the applicant, as well as the volume number, folio, serial number and date of registration of the civil registry for birth, marriage or death. • Prove payment of processing fees at any of the designated banking institutions or at the corresponding consulate if abroad. • Applications from abroad must be done through a consulate. • *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Is there a fee to obtain the certificate?	Yes

How much is the fee?	• Tariff rates: https://www.registraduria.gov.co/-Tarifas-vigentes
	• Certain sources indicate that digital civil registries cost 15,600 pesos.
	• *Sources :*
	  ○ https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital
	  ○ https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html

What is the average time it takes to receive the document?	Online: Instant but can take up to 24 hours. *Source*: https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital In-person: Unclear from available sources.

Is the certificate provided digitally, by mail or must it be picked up in person?	If the certificate is in the registry, it can be downloaded almost immediately online. *Source : https://www.wradio.com.co/2023/09/30/registro-civil-de-matrimonio-paso-a-paso-y-link-para-descargarlo-en-linea*
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	The underlying data is maintained at the national level by the Civil Registry, but the registrations are handled locally.
Please describe how to identify the appropriate local office.	Individuals should go to the registry closest to the city where they registered the marriage. *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Lack of information because users need a log-in to access the key platform. • If the requested registration contains any data that may be considered sensitive and that affects the privacy of the owner or whose improper use may generate discrimination, such as those related to adoption processes, gender change and registration of intersex persons, the registry official may only issue a copy of it to the owner, their successors, their legal representatives, public or administrative entities in the exercise of their legal functions (by court order) or to third parties authorized by the owner or by law. • The marriage must be digitized. If the record still uses the old "tomo y folio" system, it cannot be obtained online but at the office where the marriage was registered.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	• Divorces and divorce certificates in Colombia are issued by notaries (uncontested divorces) or judges in the family court (contested divorces). • Divorces must be registered with the National Civil Registry.
Can the document be obtained online?	No. Only marriage certificates (with divorce annotations) can be obtained online.
Please provide the link.	Marriage certificates with divorce annotations can be obtained on the civil registry: https://copiaderegistrocivil.registraduria.gov.co/

Please provide a brief description of the process.	• Divorce certificates will only be issued at the family courthouse or notary office where the divorce was declared.
	• Therefore, to obtain the official copy, the courthouse/notary where the divorce was declared needs to be contacted.
	• The National Civil Registry does not issue divorce certificates but will update the marriage certificate with a divorce annotation (see above the description for how to obtain a marriage certificate). According to certain sources, however, an annotated marriage certificate is not an acceptable substitute for an original divorce certificate.
	• *Sources:*
	  ○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Colombia.html#:~:text=General%20Documents,in%20which%20the%20birth%20occurred
	  ○ https://www.abogadosdefamiliacolombia.com/abogado/como-conseguir-una-copia-de-la-sentencia-de-divorcio

Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Unlikely. Most sources indicate that identification of the spouses is required.

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Generally, a copy of the divorce decree is needed, along with personal identification of both parties, and possibly a specific application form. It is also useful to have the book number and folio of the divorce decree. *Source:* *https://www.abogadosdefamiliacolombia.com/abogado/como-conseguir-una-copia-de-la-sentencia-de-divorcio*
Is there a fee to obtain the certificate?	Possibly, but this would depend on the courthouse/notary.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear. Processing time may vary depending on the court or the notary.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear, but most likely by mail or in person. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Colombia.html
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	It is handled locally by the relevant courthouse or notary where the divorce was declared.
Please describe how to identify the appropriate local office.	Based on the family court/notary office of the city/municipality where the divorce was declared. *Sources:* • https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Colombia.html#:~:text=General%20Documents,in%20which%20the%20birth%20occurred • https://www.abogadosdefamiliacolombia.com/abogado/como-conseguir-una-copia-de-la-sentencia-de-divorcio
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Contact information: https://certificados.supernotariado.gov.co/certificado/inicio.snr
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry.
Can the document be obtained online?	Yes *Source*: https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
Please provide the link.	https://copiaderegistrocivil.registraduria.gov.co/
Please provide a brief description of the process.	**Death registration:** Deaths must be registered before a notary or the National Registry by relatives or legal representatives of the deceased. *Source*: https://www.registraduria.gov.co/Registro-de-defuncion.html **Death certificate – in person** • Provide the first and last names of the applicant, as well as the volume number, folio, serial number and date of registration of the death with the civil registry. • Prove payment of processing fees at any of the designated banking institutions or at the corresponding consulate if abroad. • Applications from abroad must be done through a consulate. • If in Colombia, the deposit fee can be checked in the Rates (Tarifas) section.

	Source: https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html **Death certificate – online** Same process as obtaining a marriage or birth certificate (see above). *Source:* https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	**Registration of death** • Original death certificate issued by a foreign official or entity, stating the date of death, the name and sex of the deceased. • Original Colombian national identity card and Colombian passport, if applicable, and a photocopy of both. • Original Colombian national identity card or passport of the person reporting the death and a photocopy of both. • Documents issued by foreign authorities must be apostilled and/or legalized, as applicable, and translated by a certified translator if they are in a language other than Spanish. • *Source:* https://www.cancilleria.gov.co/tt_ss/registro-civil-defuncion **Copy of death certificate – online** • Personal information regarding the deceased person. • *Sources:* ○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Colombia.html

	○ https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital/ ○ https://www.lapatria.com/tenga-en-cuenta/donde-puedo-consultar-el-registro-civil-de-defuncion **Copy of death certificate – in person** • Provide the first and last names of the applicant, as well as the volume number, folio, serial number and date of registration of the civil registry for death. • Prove payment of processing fees at any of the designated banking institutions or at the corresponding consulate if applying from abroad. • Applications from abroad must be done through a consulate. • If in Colombia, the deposit fee can be checked in the Rates (Tarifas) section. • *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Tariff rates: https://www.registraduria.gov.co/-Tarifas-vigentes- • Certain sources indicate that digital civil registries cost CLP 15,600. • *Sources:* ○ https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital ○ https://www.registraduria.gov.co/Los-colombianos-ya-pueden-obtener-la-copia-de-su-registro-civil-de-manera.html
What is the average time it takes to receive the document?	Online: Instant but can take up to 24 hours. *Source*: https://www.infobae.com/colombia/2023/09/29/sin-filas-y-por-internet-paso-a-paso-para-solicitar-su-registro-civil-digital In-person: Unclear from available sources.

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	The underlying data is maintained at the national level by the Civil Registry, but the registrations are handled locally.
Please describe how to identify the appropriate local office.	Individuals should go to the registry closest to their residence and if they live in the city where they registered the death, they should go to the same registry office. *Source:* https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Lack of information because users need a log-in to access the key platform. • If the requested registration contains any data that may be considered sensitive and that affects the privacy of the owner or whose improper use may generate discrimination, such as those related to adoption processes, gender change and registration of intersex persons, the registry official may only issue a copy of it to the owner, their successors, their legal representatives, public or administrative entities in the exercise of their legal functions (by court order) or to third parties authorized by the owner or by law. • The death must be digitized. If the record still uses the old “tomo y folio” system, it cannot be obtained online, but at the office where the death was registered.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.registraduria.gov.co/Expedicion-copias-de-registro-civil.html
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Ministerio de Defensa Nacional and Policía Nacional de Colombia.
Can the document be obtained online?	Yes
Please provide the link.	https://www.gov.co/consulta-certificados
Please provide a brief description of the process.	Individuals can complete an online form. The ID of the person whose record is being searched will be needed. *Source:* https://www.gov.co/consulta-certificados
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	• Name.
	• ID number or foreign ID or passport.
	• *Sources*:
	  ○ https://www.gov.co/consulta-certificados
	  ○ https://www.cancilleria.gov.co/tt_ss/constancia-antecedentes-judiciales

Is there a fee to obtain the certificate?	Yes *Source: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Colombia.html#:~:text=General%20Documents,in%20which%20the%20birth%20occurred.*
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Online only, available immediately.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled	National

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Colombian nationals who are no longer residing in Colombia may have to go through a different system as it will be issued by the relevant consulate:
	  ○ https://tramitesmre.cancilleria.gov.co/tramites/enlinea/solicitudAntecedentes.xhtml
	• Non-Colombian nationals residing in Colombia also need to use a different system:
	  ○ https://www.policia.gov.co/unidades/direccion-investigacion-criminal-e-interpol-policia-nacional-dijin

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Emails: • contactenos@cancilleria.gov.co • dijin.araic-atc@policia.gov.co
Please share any additional information that may be helpful.	For the record to be notarized: https://www.cancilleria.gov.co/

DEMOCRATIC REPUBLIC OF THE CONGO

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil Status Officer (Officier de l'État Civil). *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Evidence of birth, typically a hospital's birth certificate, is required. • If parents failed to file for a birth certificate within 90 days of birth as required by Article 116 of Family Code, parents or the applicant can apply at the nearest Children's Court/Peace Court in their birth city, and be issued a Supplemental Court Order for Birth Certificate (Jugement Supplétif à l'Acte de Naissance) which can be used to get a birth certificate from the nearest Commune's Civil Status Office. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Approximately two weeks.

	Source: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• There are typically no fees for birth certificates that are filed within 90 days of birth as per Article 116 of the Family Code. However, there are financial penalties, delays, complexity and additional legal costs for late registration as per Article 114 of the Family Code. Also, hospital birth certificates are issued for a fee that varies by health facility.
	  ○ *Source*: https://data.unicef.org/crvs/democratic-republic-congo/
	• Loss of original documents: because of the decades-long conflict, birth registration is difficult to obtain, for various reasons among which: people have to flee, papers get lost or the hospital lacks the supplies or personnel needed for registration.
	  ○ *Source*: https://www.helpachild.org/actueel/a-good-start-in-life-birth-registration-in-drc/
	• Bribes and corruption: Only 25 percent of children in the Democratic Republic of the Congo have a birth certificate, and this is mainly due to lack of manpower in some remote areas, corruption and bribes.
	• *Source*: https://fundhumanrights.org/stories/only-25-of-kids-in-the-drc-have-birth-certificates-mothers-are-changing-that/
	• Stigma: Children born from rape face additional challenges, as Article 118 of the Family Code requires

	both parents' names on the certificate and societal stigma can be a major barrier.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• For applicants residing in the US utilizing the Civil Affairs services offered by the Embassy in Washington, DC, the birth certificate application should be delivered in person.
	• Address: Embassy of the Democratic Republic of the Congo 1100 Connecticut Ave., NW, #725, Washington, DC 20009
	• Email: info@ambadrcusa.org
	• Phone number: +1 202 234-7690
	• Hours of operation:
	  ○ Monday through Thursday: 9:00 a.m. to 4:00 p.m.
	  ○ Friday: 9:00 a.m. to 1:00 p.m.
	• The processing time for all consular service requests takes between five and seven business days and there are no expedited services.
	• Procedure for obtaining the birth certificate from Civil Status Officer:
	  ○ Within 90 days of birth, at least one of the parents should take the child's identity to the nearest Commune's Civil Status Office with evidence of birth, such as the hospital's birth certificate.
	  ○ After approximately two weeks, the birth certificate is picked up by the parent in person.

Please share any additional information that may be helpful.	The Embassy of the Democratic Republic of the Congo does not issue birth certificates according to their official website. However, they help facilitate the process by delivering these certificates to their citizens residing in the US. *Source*: https://www.ambacongo-us.org/en/embassy-services/consular/legal-documents

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Status Officer (Officier de l'État Civil) *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html

Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes

What are the typical documents or information required to request this certificate?	• To obtain a marriage certificate from the Democratic Republic of the Congo, at least one spouse should book seats at the nearest Commune's Civil Status Office at least two weeks before the planned wedding date.
	• After the civil ceremony, the couple is typically issued the marriage certificate immediately upon the official register's signature.
	• The couple must be at least 18 years of age as per Article 352 of the Family Code. To obtain a copy of the marriage certificate, contact the office of the mayor in the town where the marriage was registered and provide necessary documents.
	• Contacting the office in person is preferable, as officials may not respond to mail-in requests.
	• Required documents usually include copies of birth certificates and proof of identification.
	• For marriage certificates, the Embassy requires:
	  ○ Copy of the husband's and wife's passports.
	  ○ Marriage certificate established in the Democratic Republic of the Congo.
	• The Embassy of the Democratic Republic of the Congo located in Washington, DC offers Civil Affairs services (consular services) to its US-residing citizens. Embassy of the Democratic Republic of the Congo (Washington, DC), Civil Affairs (Consular Services).
	• *Sources:*

	○ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html ○ https://secure.ssa.gov/poms.nsf/lnx/0200312098 ○ https://www.ambarD.C.usa.org/consular-affairs/consular-services/civil-affairs
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Fees vary widely and depend on the field office processing the wedding, and information on fees is unclear from official websites. • The Embassy of the Democratic Republic of the Congo charges US$100 for marriage certificates. • It is better to contact the local civil registration office for precise domestic fees. *Sources*: • https://www.ambarD.C.usa.org/consular-affairs/consular-services/civil-affairs • https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The local office where the marriage was legally performed usually occurs at the usual residence of the bride or the place of occurrence of the marriage as per Article 97 of the Family Code.
Are there any known challenges to accessing this document (e.g.,	**Late registration of customary marriages:**

bureaucratic delays, corruption, limited online access)?	• There is a legal obligation to register marriages under Article 82 of the Family Code. • The Customary Marriage Certificate (Attestation de Mariage Coutumier Monogamique) is valid for immigration purpose when the customary wedding is filed within 30 days of the event. • Beyond this timeframe, a request can be filed by the couple at the nearest Peace Court in the city where the wedding occurred, and a Supplemental Court Order can be issued for the Marriage Certificate (Jugement Supplétif à l'Acte de Mariage) so a marriage certificate can be obtained from the nearest Commune's Civil Status Office. **Persistent political instability and natural disasters:** • Difficult to access administrative offices disrupting governmental services. **Lack of civil presence in rural areas:** • Many rural areas lack a Civil Status Office, making marriage registration difficult for some couples. **Documentation requirements difficult to obtain:** • As discussed before, a marriage certificate requires birth certificate and identification documents for both spouses, which can be difficult to obtain. **Expenses:** • The process can be expensive for some couples due to the inconsistency in the fees required for marriage certificates. *Sources*: • https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html • https://www.iom.int/crisis-democratic-republic-congo
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Typically, the process to acquire a marriage certificate requires in- person presence at the Civil Status Office, and mail-in requests are unreliable. • As per their official website, the consular services provided by the Embassy of the Democratic Republic of the Congo in Washington, DC requires delivering copies of passports for both spouses, as well as a marriage

	certificate established in the Democratic Republic of the Congo. • A fee of US$100, which can only be made via a money order, certified check or company-issued checks made payable to the Embassy of the Democratic Republic of the Congo. • Address: 1100 Connecticut Avenue NW, Suite 725 Washington, DC 2003 • *Source*: https://www.ambadrcusa.org/consular-affairs/legalization-of-documents/
Please share any additional information that may be helpful.	

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Civil Status Officer (Officier de l'État Civil). *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• At least one spouse should file a complaint at the nearest Peace Court in order to obtain the divorce. • After the court is convinced that all means to save the marriage failed, which may take several years, the couple is issued a Divorce Court Order (Jugement de Divorce).

	• Any of the spouses may take that court order to the nearest Commune's Civil Status Office, so they can be issued the divorce certificate.
	• Required documents:
	  ○ The divorce court order.
	  ○ Certificate of no appeal (confirming that the judgment is final).
	  ○ Official copy of civil status record (from the Civil Status Office based on the divorce court order and the certificate of no appeal).
	  ○ Sometimes birth certificate, and some identification documents are also required.
	• *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html

Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Fees vary widely because it is mainly a judicial rather than an administrative process. • Aside from the judicial process to obtain the divorce court order, the administrative fees depend on the field office processing the wedding. • The best way to determine the current cost is to consult directly with a local attorney specializing in family law in the Democratic Republic of the Congo.
What is the average time it takes to receive the document?	• There is no official source guaranteeing an average time to obtain the certificate. • However, some sources mention that it depends on whether the divorce is contested v. uncontested, meaning whether both parties consent to all the terms of the divorce over custody, assets and other issues. • Uncontested divorces generally are much quicker. • Once the court order is finalized and ready for collection, it could take a few days to a week to get the certificate issued. • *Source*: https://www.facebook.com/groups/672155363342806/posts/1347403772484625/

Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	• After a divorce court order is obtained, one of the spouses must take this court order along with other documents mentioned above to the nearest communal civil status office to be issued the divorce certificate. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	**Physical presence requirement:** • Civil registration offices that keep civil status records are often manually operated and lack a centralized, digital system. • An individual must retrieve the record from the specific local office where the divorce was processed, which is often difficult if the person is living abroad. **Missing documents:** • The registration of marriages and divorces is not given the same priority as births and deaths, which can result in poor record-keeping. • If a civil status certificate is unavailable, a court order known as a "substitute certificate of notoriety," is required, which attests to the existence of a vital event like a divorce in the absence of a registered record. • The process can be cumbersome, requiring the applicant to provide evidence and pay court fees to the Peace Court or Children's Court. **Verification of foreign divorce:** • If a divorce is sought in another country, foreign divorce judgments may not be recognized without proper verification, especially if the foreign country does not have a treaty with the DRC regarding divorce. **Societal norms:**

	• While the Family Code allows either spouse to initiate a divorce, customs may influence the process. For instance, a divorced woman may be required to repay the dowry.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Generally, the process requires physical presence at the Civil Status office to get the required documents.
	• The Embassy of the Democratic Republic of the Congo in DC can help facilitate the process but not issue the actual certificate for US$50 in fees, as mentioned on their official website.
	  ○ Address: 1100 Connecticut Ave NW #725, Washington, DC. 20036
	  ○ Monday to Thursday: 9:00 a.m. to 4:00 p.m.
	  ○ Friday from 9:00 a.m. to 1:00 p.m.
	• *Source*: https://www.ambadrcusa.org/consular-affairs/legalization-of-documents/

Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Status Officer (Officier de l'État Civil). *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• Evidence of death is required. • Within 30 days of death, family members or friends take the identity of the deceased to the nearest Commune's Civil Status Office with evidence of death, such as the hospital's death certificate or witnesses. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	• Approximately two weeks. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	• There is no particular office, just the nearest Commune's Civil Status Office. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Lack of central registry for vital statistics.
	• Corruption and fraud: High prevalence of fraudulent certificates.
	• Longer process if family is unable to obtain all necessary documents.
	• Location of death can complicate the issuance of the certificate. Death certificates are less likely to be issued if the death occurs at home or in rural areas rather than a hospital.
	• Lack of offices in rural areas: There can be large distances to cover to reach a civil registration office, and transport can be difficult, especially in rural areas.
	• Ongoing conflict has undermined the administrative system in some parts of the country, leading to loss or destruction of records.
	• Hospital loss of records: If a person dies in a hospital, the coroner has a legal obligation to complete a certificate, but if no family member is present, it may be filed in the hospital archives and difficult to retrieve later.
	• *Sources*:
	  ○ https://www.irb-cisr.gc.ca/en/country-information/rir/Pages/index.aspx?doc=458568
	  ○ https://www.justice.gov/sites/default/files/eoir/legacy/2014/08/04/COD103932.FE.pdf

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Generally, the process requires physical presence at the Civil Status Office to obtain the required documents. • The Embassy of the Democratic Republic of the Congo in DC can help facilitate the process, but cannot issue the actual certificate for US$50 in fees, as mentioned on their official website. • *Source:* https://www.ambadrcusa.org/consular-affairs/legalization-of-documents/
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Ministry of Justice. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Fingerprint form. • Filled and complete application for Police Clearance Certificate Old passport copy with stamp and visa pages. • New passport copy (front and back). • Passport-size photograph with white background. • PCC / Police Clearance Certificate processing fee. • *Source*: https://www.policeclearancecertificates.com/democratic-republic-of-the-congo-pcc/#:~:text=Get%20you%20fingerprint%20done%20from,Police%20Clearance%20Certificate%20processing%20fee
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$50 to US$100, depending on whether or not an expedited case. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html

What is the average time it takes to receive the document?	Three days to two weeks. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CongotheDemocraticRepublicofthe.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	**Corruption and fraud:** • Officers often demand bribes for services that include processing official documents. • Forging documents is also a major problem managed by organized criminal networks. **Lack of organization:** • The overall administrative system is disorganized and lacks efficiency. • Police operations are often uncoordinated, and the bureaucracy needed to process records is plagued by administrative failure. **Compromised judicial system:** • The national justice system is deeply compromised, with reports indicating it is corrupt, subject to influence and lacking independence. • This significantly undermines the reliability of judicial and police records. **Limited capacity:** • The judicial system has limited capacity, resulting in issues including lengthy pretrial detentions and slow case processing. • This lack of institutional strength can directly impact the ability to retrieve accurate and timely police records. **Long processing times:**

	• Delays are common, and in some cases, the consular service can take a significant amount of time to process a request. *Source*: https://www.hrw.org/sites/default/files/reports/drc0104.pdf
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	This website provides five steps to help obtain the police record from the Democratic Republic of the Congo with a processing time of 30 to 35 working days: https://www.policeclearancecertificates.com/democratic-republic-of-the-congo-pcc/#:~:text=Get%20you%20fingerprint%20done%20from,Police%20Clearance%20Certificate%20processing%20fee
Please share any additional information that may be helpful.	Unclear from available sources.

DOMINICAN REPUBLIC

Birth certificate

What is the government authority or agency responsible for issuing this document?	The Junta Central Electoral (JCE)- Central Electoral Board through its Civil Registry offices (Officialías del Estado Civil) is the government authority responsible for issuing birth certificates. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Can the document be obtained online?	Yes
Please provide the link.	https://servicios.jce.gob.do

Please provide a brief description of the process.	• Visit servicios.jce.gob.do
	• Create a user account/register.
	• Log in to the account.
	• Select "Solicitud de Actas" (request for certificates).
	• Select "Acta de Nacimiento" (birth certificate).
	  ○ Fill in required information:
	  ○ Full name of person.
	  ○ Parents' names.
	  ○ Date of birth.
	  ○ Place of birth.
	  ○ Book and folio numbers (if known).
	• Select delivery method (digital or physical).
	• Make payment using credit/debit card.
	• Receive confirmation number.
	• Download digital copy or wait for physical delivery.
	• Required fees:
	  ○ Digital copy: approximately DOP 250
	  ○ Physical copy: approximately DOP 300-350 (plus shipping if applicable)
	• Processing time is usually one to three business days for digital copies, longer for physical delivery.

Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	• **Basic required information:**
	  ○ Full name of the person on the certificate.
	  ○ Date of birth.
	  ○ Place of birth (city and province).
	  ○ Full names of both parents.
	  ○ Gender of the person.
	• **Additional helpful information (if available):**
	  ○ Book number (número de libro).
	  ○ Page number (número de folio).
	  ○ Year of registration.
	  ○ Registry office where the birth was registered.
	• **For online requests:**
	  ○ Valid ID of the requestor.
	  ○ Email address.
	  ○ Phone number.
	  ○ Credit/Debit card for payment.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	DOP 600 *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
What is the average time it takes to receive the document?	The time to receive a birth certificate from the Dominican Republic varies depending on the request method and type of delivery. **Digital copies:** • Same day to three business days (typically). • Sometimes within hours if all information is correct. **Physical copies:** • Within Dominican Republic:

	○ Three to five business days for major cities. ○ Five to seven business days for other areas. • International delivery: ○ Two to three weeks on average. ○ May take longer depending on destination country. ○ Shipping time varies by courier service chosen.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The Civil Oficialía del Estado Civil where the birth declaration was made, unless automated in which case it can be obtained at any office. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	If born in the DR to undocumented parents, there is no birthright citizenship. *See TC-168-13.*
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	**Junta Central Electoral (JCE) main office key contact information** • Phone number: (809) 539-5800 • Toll-free: 1-809-200-2024 • Website: www.jce.gob.do • Email: info@jce.do Online services support: • Phone number: (809) 537-0188 • Email: servicioselectronicos@jce.do Santo Domingo main office:

	• Address: Av. 27 de Febrero esq. Av. Gregorio Luperón, Plaza de la Bandera Santo Domingo, Dominican Republic Customer Service hours: • Monday to Friday: 8:00 a.m. - 4:00 p.m. • Saturday: 8:00 AM - noon (some offices) Social media: • Twitter: @jce_rd • Facebook: /JCERD For international requests: • Dominican Consulates worldwide can also assist. • Find nearest consulate at: www.mirex.gob.do
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	In the Dominican Republic, the Junta Central Electoral (JCE) through its Civil Registry offices (Oficialías del Estado Civil) is also the government authority responsible for issuing marriage certificates. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Can the document be obtained online?	Yes
Please provide the link.	jce.gob.do
Please provide a brief description of the process.	• Visit servicios.jce.gob.do • Register/login to account. • Select “Solicitud de Actas”. • Choose “Acta de Matrimonio”. • Fill in required information. • Make payment online. • Choose delivery method. • Important notes:

	• Not all marriage records are digitized (especially older ones). • Some certificates might require in-person requests. • Digital copies may not be accepted for all official purposes. • Payment can be made with credit/debit cards. • Service is available 24/7 for online requests. • Document delivery times vary based on type and method chosen.
Must the application be done in person?	*Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Can a third party apply on behalf of the person?	Yes, a third party can request a marriage certificate in the Dominican Republic, as these are also considered public documents. Similar to birth certificates, the married parties do not need to be the ones to request the document.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	**For basic/simple copies:** • No special authorization needed. • No need to be a lawyer. • No power of attorney required. • Just need correct information about the marriage. **Required information:** • Full names of both spouses. • Date of marriage. • Place of marriage. • If possible, book and folio number. **A legal representative or power of attorney might be needed for:** • Modifications to the record. • Special annotations. • Certified copies for specific legal procedures. • Restricted records.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	DOP 600. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The local office is where the marriage occurred.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Online through JCE portal (servicios.jce.gob.do). • In-person at local Civil Registry Offices. • Through Dominican consulates abroad. • At the Central JCE Office in Santo Domingo.
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Divorce certificates (Actas de Divorcio) are issued by two main authorities, depending on the stage of the process. **Civil Courts (Tribunales Civiles):** • Issue the divorce sentence/judgment. • Provide certified copies of divorce decree.

	Junta Central Electoral (JCE) through Civil Registry Offices: • Records the divorce after court proceedings. • Issues divorce certificates once registered. • Maintains the official divorce records. • Provides copies and transcriptions. Process flow: • Court issues divorce decree. • Divorce must be registered with Civil Registry. • Once registered, JCE can issue divorce certificates. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Can the document be obtained online?	• Yes, though it is difficult to verify whether one can request a divorce certificate online; online services exist where someone can be paid to process the request in the country on behalf of the requestor. • No sources can be found to back up individual requests. • The only record of a divorce is a hand-written entry in a book in one of the civil registry offices in the city where the divorce was performed. • *Source*: https://do.usembassy.gov/services/divorce/
Please provide the link.	servicios.jce.gob.do
Please provide a brief description of the process.	• Visit www.servicios.jce.gob.do. • Register/log-in to account. • Select "Solicitud de Actas". • Choose "Acta de Divorcio". • Provide required information. • Make payment. • Select delivery method. Important limitations: • Only available for already registered divorces.

	• Original divorce decree from court cannot be obtained online. • Older records might not be digitized. • Some cases may require in-person requests. • Recent divorces might not yet be in the system. • Some institutions might require physical certified copies. <u>Note:</u> • If the original divorce decree or court judgment is needed, the court where the divorce was processed must be contacted, as these documents are not available through the JCE's online system.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	**Basic required information:** • Full names of both divorced parties. • Date of divorce (when the decree was issued). • Place where divorce was granted (city/jurisdiction). • Civil court that granted the divorce. • Divorce decree number (if available). **Additional helpful information:** • Book number (número de libro). • Page number (número de folio). • Year of registration in Civil Registry. • Registry office where divorce was registered. **Online requests:** • Valid ID of requestor. • Email address. • Phone number. • Payment method (credit/debit card). **In-person requests:**

	• Valid ID of requestor (cédula or passport). • Payment in cash or card. **Additional notes:** • Having the court information and sentence number significantly speeds up the process. • Some older records might require more detailed information. • If the divorce was recent, having the court sentence information is crucial. • Registry information (book/folio) is very helpful but not always mandatory.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	The fee varies depending on the service used and whether a divorce record is needed, but generally includes a search fee (DOP 95 – DOP 195) and a certificate fee (approximately. DOP 115). *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
What is the average time it takes to receive the document?	It depends on whether a search is needed.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Please describe how to identify the appropriate local office.	The office where the divorce was entered. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Are there any known challenges to accessing this document (e.g.,	Unclear from available sources.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Website: www.servicios.jce.gob.do
Please share any additional information that may be helpful.	• The Dominican public registry offices operate differently from those in the US. and documents concerning legal procedures are obtained differently. • The only record of a divorce is a hand-written entry in a book in one of the many civil registry offices in the city where the divorce was performed. • Since the records are not entered alphabetically but chronologically, they can only be retrieved on that basis. • Registry employees do not perform searches for the public. • Books for a particular month are made available so that an individual or her/his representative can locate the desired entry. • An extract of the record can then be prepared by the registry employee for a fee. • Searching for a particular record can be very time-consuming unless one knows the precise date of the divorce and the precise location of the civil registry office in which the book is physically located. • Therefore, if not in the Dominican Republic to perform the search, hiring a lawyer or other representative to obtain the extract on behalf of the applicant would be recommended. • *Source*: https://do.usembassy.gov/services/divorce/

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Oficialía del Estado Civil).

Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• National ID or passport of the deceased and the person that reports the death. • Certificate issued by the clinic or hospital. • Birth certificate of the deceased, if available.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	DOP 600
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g.,	Unclear from available sources.

WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Procuraduría General de la República (Attorney General's Office) *Sources*: www.servicios.pgr.gob.do https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Can the document be obtained online?	Yes
Please provide the link.	Procuraduría General de la República (Attorney General's Office) Online portal: www.servicios.pgr.gob.do

Please provide a brief description of the process.	**Online:**
	• Visit servicios.pgr.gob.do
	• Create/log-in to account.
	• Select "Certificado de No Antecedentes Penales".
	• Enter personal information:
	  ○ Cédula/Passport number.
	  ○ Full name.
	  ○ Date of birth.
	  ○ Upload required documents.
	  ○ Make payment online.
	  ○ Receive digital certificate.
	In person:
	• Visit local Procuraduría office.
	• Present valid ID.
	• Fill out request form.
	• Make payment.
	• Photo taken (if required).

	• Wait for processing.
	• Receive certificate.
	• Required documents:
	  ○ Valid Dominican ID (Cédula) or passport.
	  ○ Payment receipt.
	  ○ Recent photo (if required).
	Important notes:
	• Certificate typically valid for 30 days.
	• Must be requested by the person.
	• Some locations offer same-day service.
	• Digital certificates have verification codes.
	• Keep track of request number for follow-up.
	• Some institutions may require physical copy.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	**In-person:**
	• Visit local Procuraduría office.
	• Present valid ID.
	• Fill out request form.
	• Make payment.
	• Photo taken (if required).
	• Wait for processing.
	• Receive certificate.
	• Required documents:
	  ○ Valid Dominican ID (Cédula) or passport.
	  ○ Payment receipt.
	  ○ Recent photo (if required).

Is there a fee to obtain the certificate?	Yes
How much is the fee?	DOP 600

	Sources: • https://pgr.gob.do/servicios/certificacion-de-buena-conducta/#:~:text=nacionales%20o%20extranjeros.-,%C3%81rea%20responsable%20de%20ofrecer%20el%20servicio:,opci%C3%B3n%20Servicios/Pagos%20en%20l%C3%ADnea • https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
What is the average time it takes to receive the document?	**Online requests** Digital copy: • Same day to 24 hours. • Immediate access once approved. • Most requests processed within two to four hours. In-person request: • Same-day service (typically one to three hours). • Some offices offer express service (one hour). Delivery times (if requested): • Within Santo Domingo: one to two business days • Other provinces: Two to three business days. *Source*: https://pgr.gob.do/servicios/certificacion-de-buena-conducta/
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person. *Source*: https://pgr.gob.do/servicios/certificacion-de-buena-conducta/
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Any office of the Attorney General of the Republic (Procuraduria General de la Republica) throughout the country. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/DominicanRepublic.html
Are there any known challenges to accessing this document (e.g.,	**Factors that may cause delays:** • High volume of requests.

bureaucratic delays, corruption, limited online access)?	• System technical issues. • Need for additional verification. • Incomplete information. • Holiday periods. • Special circumstances requiring review. **Important notes:** • Morning requests are usually processed faster. • Processing times may vary by location. • Keep tracking number for status checks. • Some offices have cut-off times for same-day service. • Digital copies are typically faster than physical copies. • Expedited service available at some locations. *Source*: https://pgr.gob.do/servicios/certificacion-de-buena-conducta/
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	**Contact information** Main office (Procuraduría General): • Address: Ave. Enrique Jiménez Moya, Centro de los Héroes, Santo Domingo • Phone number: (809) 533-3522 • Website: www.pgr.gob.do • Online Services: servicios.pgr.gob.do Customer Service: • Phone number: (809) 533-3522 Ext. 401-405 • Email: info@pgr.gob.do • WhatsApp: Available through website. • Hours of Operation: Monday to Friday: 8:00 a.m. to 4:00 p.m. • *Source*: https://pgr.gob.do/servicios/certificacion-de-buena-conducta/
Please share any additional information that may be helpful.	Unclear from available sources.

ECUADOR

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Directorate (Dirección General de Registro Civil, Identificación y Cedulación - DIGERCIC).
Can the document be obtained online?	Yes
Please provide the link.	• www.registrocivil.gob.ec • https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf

Please provide a brief description of the process.	Birth certificates can be obtained online through the National Civil Registry's official website (www.registrocivil.gob.ec).
	Important notes
	• Types of certificates available online:
	  ○ Digital birth certificates (Certificado de nacimiento digital).
	  ○ Data registration certificates (Certificados de datos de filiación).
	• National ID number as well as a credit card or ability to pay online required.
	Process face-to-face channel:
	• Request the service in the information module and validate compliance with requirements.
	• Pay the cost of the procedure and request an appointment at the bank or collection point of the agency.
	• Appointments can also be scheduled from https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf under “Agendamiento de turnos”.
	• Approach the certificate issuance module.
	• Confirm certificate data.
	• Receive certificate.
	Virtual channel:
	• Access https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf

	• Click on the required certificate under “Certificados de familiars” (Family Certificates). • Select "Certificado de Nacimiento" (Birth Certificate) and access it through the order cart. • Enter the person’s unique identification number, which is the ID number and password. (if accessing for the first time, the password must be changed). • Indicate the number of certificates required. • Select the payment method and pay the fee (approximately US$3). • Once the payment has been made, the user must download the certificate.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Online requests may only be made by the person of record or their family members.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3
What is the average time it takes to receive the document?	**Online service:** • Immediate to a few minutes for digital certificates. • Available to download and print right after payment confirmation. **In-person service:** Regular service: • Same day to 24 hours. Express service (if available): • One to two hours. International requests: • Through Ecuadorian consulates: two to five business days.

	Mail requests: • Can take several weeks depending on the destination country.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Ecuador's civil registration system is fully centralized and digitized. Any authorized Registro Civil Office can issue a certified copy of a birth certificate. Certificates can be requested online via the virtual portal. *Source*: https://registrocivil.ecugob.com/oficinas/
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Online system/availability issues. • Limited digital records for older documents. • Limited connectivity in rural areas. • Not all records are digitized, especially older ones. • Errors in original registrations including name discrepancies or spelling issues.

Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Official website: www.registrocivil.gob.ec
	• Phone numbers:
	  ○ Call center: 1800-REGISTRO (734478)
	  ○ General information: (02) 3731-110
	• Emails:
	  ○ comunicacion@registrocivil.gob.ec
	  ○ servicioalciudadano@registrocivil.gob.ec
	• Main office address: Av. Amazonas N37-61 y Naciones Unidas Quito, Ecuador
	• Online services: https://servicios.registrocivil.gob.ec

Please share any additional information that may be helpful.	*Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Ecuador.html

Marriage certificate

What is the government authority or agency responsible for issuing this document?	"Inscripción de Matrimonio" issued by the National Civil Registry (Dirección General de Registro Civil, Identificación y Cedulación).
Can the document be obtained online?	Yes
Please provide the link.	https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf
Please provide a brief description of the process.	**In-person:** • Request the service in the information module and validate compliance with requirements. • Pay the cost of the procedure and request an appointment at the bank or collection point of the agency. • Appointments can also be scheduled from https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf under "Agendamiento de turnos". • Approach the certificate issuance module. • Confirm certificate data. • Receive certificate. **Virtual:** • Access https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf • Click on the required certificate under "Certificados de familiars" (family certificates). • Choose "Certificado de Matrimonio" (marriage certificate) and access it through the order cart. • Enter the unique identification number of either spouse, which is the ID number and password (if accessing for the first time, the password must be changed). • Indicate the number of certificates required. • Select the payment method and pay the fee (approximately US$3). • Once the payment has been made, certificate must be downloaded. **Important notes:**

	• Digital certificates include a verification code. • Some institutions may require physical copies. • Not all historical records are available online. • The system works best with recent marriages. • Older records may be found in physical office. • Online certificates are legally valid documents.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	**For both spouses:** • National ID numbers (números de cédula). • Full legal names. • Date of marriage (approximate if exact date unknown). • Place of marriage. **For third-party requests:**

	• Requester's valid ID. • Power of attorney or authorization letter. • Proof of relationship, if a family member. **For international requests:** • Copy of passport or foreign ID. • Proof of relationship, if applicable. • Authorization letter, if needed.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3
What is the average time it takes to receive the document?	**Online service:** • Immediate access after payment (within minutes) Available to download and print immediately Digital certificate with verification code. **In-person service:** • Same-day service (typically one to three hours). **International requests:** • Through consulates: two to five business days. **Mail requests**: • Two to four weeks depending on destination. • Additional time for apostille/legalization if needed.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• Ecuador's civil registration system is fully centralized and digitized. • Any authorized Registro Civil Office can issue a certified copy of marriage certificates. • A list of all offices is available here: https://registrocivil.ecugob.com/oficinas/.

	• Certificates can be requested online via the virtual portal.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Online system issues including website downtime or slow performance. • Limited digital records for older documents. • Documentation requirements may vary by office. • Errors in original registrations including name discrepancies or spelling issues.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Official website: www.registrocivil.gob.ec
	• Phone numbers:
	  ○ Call center: 1800-REGISTRO (734478)
	  ○ General information: (02) 3731-110
	• Emails:
	  ○ comunicacion@registrocivil.gob.ec
	  ○ servicioalciudadano@registrocivil.gob.ec
	• Main office address: Av. Amazonas N37-61 y Naciones Unidas Quito, Ecuador
	• Online services: https://servicios.registrocivil.gob.ec

Please share any additional information that may be helpful.	• If records are very old, additional information might be needed. • For damaged or missing records, supporting documentation may be required. • For corrections, original supporting documents might be necessary.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	The National Civil Registry (Dirección General de Registro Civil, Identificación y Cedulación) and the Corporación Registro Civil de Guayaquil.
Can the document be obtained online?	Yes

Please provide the link.	• https://www.gob.ec/dgrcic/tramites/registro-separacion-vinculo-matrimonial-divorcio-acta-registral-matrimonio-actualizacion-civil • https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf

Please provide a brief description of the process.	• Make sure the divorce is registered at Registro Civil.
	• If divorce was granted by a judge or by notarial act, it must be entered (sub-inscribed) on marriage record first. Complete in person at a Registro Civil office with required documents:
	  ○ ID (cédula or passport).
	  ○ The final court judgment (sentencia ejecutoriada) or notarial act (acta notarial).
	  ○ Payment for the service.
	• Civil status is updated and the divorce note is added to the marriage record. (Fee: US$12; processing is in-person; the updated acta can be requested approximately eight days after filing).
	• Retrieve the document that proves the divorce (online or in person).
	• Two common options are available from Registro Civil:
	  ○ Copy of the marriage record (copia del acta registral de matrimonio) – this is the full record and will show the marginal note of divorce once step 1 is done.
	  Can be issued online (Agencia Virtual) or at an office. Fee: US$6.
	  ○ Certificado de datos registrales – matrimonio – a concise certificate pulling the current data from the registry (i.e., showing applicant as divorced). Also available online or in person. Fee: US$3.
	
	Virtual channel:
	• Access https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf
	• Click on the required certificate under “Certificados de familiares” (family certificates).

	• Select “Certificado de Matrimonio” (marriage certificate) and access it through the order cart. • Enter the person's unique identification number, which is the ID number and password (if accessing for the first time, the password must be changed). • Indicate the number of certificates required. • Select the payment method and pay the fee (approximately US$3). • Once the payment has been made, the certificate can be downloaded. **Important notes:** • Digital certificates include a verification code. • Some institutions may require physical copies. • Not all historical records are available online. • The system works best with recent marriages. • For older records, visit a physical office. • Online certificates are legally valid documents.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	**For both spouses:** • National ID numbers (números de cédula). • Full legal names; basic information about the divorce (date and place). • Valid ID document (cédula or passport). **For third-party requests:** • Requester's valid ID; copy of the divorced person’s ID. • Power of attorney or authorization letter, proof of relationship, if a family member. **For international requests:** • Copy of passport or foreign ID. • Proof of relationship, if applicable. • Authorization letter, if needed.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3
What is the average time it takes to receive the document?	**Online service** • Immediate access after payment (within minutes). • Available to download and print immediately. • Digital certificate with verification code. **In-person service** • Regular service: same-day service (typically one to three hours); may take up to 24 hours in busy offices. • Express service (if available): one to two hours processing time; additional fee may apply. **International requests** • Through consulates: two to five business days. • Mail requests: two to four weeks depending on destination. • Additional time for apostille/legalization, if needed.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Registration and certificates are available at Registro Civil agencies nationwide, and certificates can be requested online via the virtual portal.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Online system issues including website downtime or slow performance. • Limited digital records for older documents. • Documentation requirements may vary by office. • Errors in original registrations including name discrepancies or spelling issues.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	• Official website: www.registrocivil.gob.ec
	• Phone numbers:
	  ○ Call center: 1800-REGISTRO (734478)
	  ○ General information: (02) 3731-110

form, telephone numbers, postal address, etc.).	• Emails:
	  ○ comunicacion@registrocivil.gob.ec
	  ○ servicioalciudadano@registrocivil.gob.ec
	• Main office address: Av. Amazonas N37-61 y Naciones Unidas Quito, Ecuador
	• Online services: https://servicios.registrocivil.gob.ec

Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	The National Civil Registry (Dirección General de Registro Civil, Identificación y Cedulación) and the Corporación Registro Civil de Guayaquil.
Can the document be obtained online?	Yes
Please provide the link.	• www.registrocivil.gob.ec • https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf
Please provide a brief description of the process.	**Face-to-face channel:** • Request the service in the information module and validate compliance with requirements. • Pay the cost of the procedure and request an appointment at the bank or collection point of the agency. • Appointments can also be scheduled from https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf under “Agendamiento de turnos” • Approach the certificate issuance module. • Confirm certificate data. • Receive certificate. **Virtual channel:** • Access https://apps.registrocivil.gob.ec/portalCiudadano/index.jsf. • Click on the required certificate under “Certificados de familiares” (family certificates).

	• Choose “Certificado de Defunción” (death certificate) and access it through the order cart. • Enter the deceased person’s unique identification number, which is the ID number and password (if accessing for the first time, the password must be changed). • Indicate the number of certificates required. • Select the payment method and pay the fee (approximately US$3). • Once the payment has been made, the certificate can be downloaded. **Important notes:** • Digital certificates include a verification code. • Some institutions may require physical copies. • Not all historical records are available online. • The system works best with recent marriages. • For older records, a physical office may be visited. • Online certificates are legally valid documents.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Deceased person’s ID number. • Basic information about the death including death registration details. • Proof of authorization (if applicable).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3
What is the average time it takes to receive the document?	**Online service** • Immediate access after payment (within minutes). • Available to download and print immediately Digital certificate with verification code. **In-person service**

	• Regular service: same-day service may take up to 24 hours. • Express service (if available): one to two hours. **International requests** • Through consulates: two to five business days. • Mail requests: two to four weeks depending on destination.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• Ecuador's civil registration system is fully centralized and digitized. • Any authorized Registro Civil Office can issue a certified copy of a death certificate. • A list of all offices is available here: https://registrocivil.ecugob.com/oficinas/. • Certificates can be requested online via the virtual portal.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Online system issues including website downtime or slow performance. • Limited digital records for older documents. • Documentation requirements may vary by office. • Errors in original registrations including name discrepancies or spelling issues.

Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Official website: www.registrocivil.gob.ec
	• Phone numbers:
	  ○ Call center: 1800-REGISTRO (734478)
	  ○ General information: (02) 3731-110
	• Emails:
	  ○ comunicacion@registrocivil.gob.ec
	  ○ servicioalciudadano@registrocivil.gob.ec
	• Main office address: Av. Amazonas N37-61 y Naciones Unidas Quito, Ecuador

	• Online services: https://servicios.registrocivil.gob.ec
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Ministry of Interior (Ministerio del Interior).
Can the document be obtained online?	Yes
Please provide the link.	• https://www.ministeriodelinterior.gob.ec • https://www.gob.ec/mdi/tramites/emision-certificado-antecedentes-penales
Please provide a brief description of the process.	**Procedure for Ecuadorian citizens:** • Access the website of the Ministry of the Interior: https://www.ministeriodelinterior.gob.ec • Select “MENU” option. • Select “Programs/Services”. • Option “Criminal Record Certificate” • The Terms and Conditions of Use screen of the certificate is displayed, then the “Accept” button indicated on this screen will continue the process. • Enter the citizenship or identity card number. • Place the ID number without a hyphen in the “Document Number” box. • Press the “Next” button. • It will be displayed under the applicant’s identity card, their names and surnames. • If there is an inconsistency or error in the names or surnames, a Civil Registry office employee must correct the data. • Enter the “Reason for Consultation”. • Press the “Next” button to check the current situation. • Press the “View Certificate” button, the file will be automatically downloaded for verification, printing or saving. For this, software must be installed to view PDF files.

	Procedure for Ecuadorian/Nationalized citizens: • Possess a citizenship card or identity. • Put "YES" to the question "Is the certificate for an Ecuadorian citizen?" • Place the ID number without a hyphen in the "Document Number" box. • Press the "Next" button. • It will be displayed under the applicant's identity card, their names and surnames. • If there is an inconsistency or error in the names or surnames, a Civil Registry office employee must correct the data. • Enter the reason for consultation, which must contain at least ten characters. • Press the "Next" button to check the status. • In the case of a criminal record, in order to update it, the offices of the National Directorate of the Judicial Police must be visited. • Press the "View Certificate" button to verify, print or save it. **Procedure for foreign citizens:** • Have a valid passport. • Foreign citizens must do the following: In the question Is the certificate for an Ecuadorian citizen? Choose the "NO" option. • Select the type of document, identity card or consignment pass. • Select the country of the document. • Enter the document number. • Click the "Next" button to generate the certificate. • If the website issues the message "PERSON NOT FOUND": if applicant is NOT Ecuadorian, in order to generate the criminal record certificate, the travel document number must be registered in the SIMIEC Migration System, so legal entry to the country to be processed and registered must be transferred. The migration offices are at the national level.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• National ID number (cédula). • Reason for making the request.
Is there a fee to obtain the certificate?	No
How much is the fee?	No cost
What is the average time it takes to receive the document?	Online requests are generally immediate. Onsite requests may take one to two hours but are generally same day.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Service channels: Online (website/web portal/web application).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Online system issues including website downtime or slow performance. • Limited digital records for older documents. • Documentation requirements may vary by office. • Errors in original registrations including name discrepancies or spelling issues. • No domestic mailing service available.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Main Ministry of Interior contacts: Website: www.ministeriodegobierno.gob.ec General phone number: (593-2) 2955-666 Toll-free number: 1800 DELITO (335486)

form, telephone numbers, postal address, etc.).	National police contacts: Website: www.policia.gob.ec General information: (593-2) 2447-070
Please share any additional information that may be helpful.	• Family members cannot initiate a request for police records. It must be the individual that the record is about or that person's authorized legal representative (court-appointed attorney or designated power of attorney). • The only permitted mailings are official requests through a consulate. • Online system does not provide comprehensive police records. The Ministry of the Interior's online portal for penal records primarily certifies that an individual has no current criminal proceedings. If there are pending criminal issues, the applicant is directed to the judicial police for further steps. • The criminal record certificate is valid for three months.

EL SALVADOR

Birth certificate

What is the government authority or agency responsible for issuing this document?	Ministerio de Relaciones Exteriores; Registro Nacional de las Personas Naturales (RNPN); Registro del Estado Familiar.
Can the document be obtained online?	Yes
Please provide the link.	https://simple.sv/ https://simple.sv/tramite/certificacion-de-partidas/ciudadano
Please provide a brief description of the process.	Go to this link: https://simple.sv/tramite/certificacion-de-partidas/ciudadano and fill out the forms that follow online.
Must the application be done in person?	No, the applicant can request a birth certificate online.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Full name. • Date of birth. • If possible, parents' names. • Location of birth, if known. • A Salvadoran ID number.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3 to US$5.
What is the average time it takes to receive the document?	The Registro Nacional de las Personas Naturales (RNPN) suggests that certificates can be received in two hours.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled	Local

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	The Civil Registry (Registro del Estado Familiar) at the Alcaldía (City Hall) of the city where the birth took place should be contacted.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Each municipality works independently, and El Salvador has no centralized database of civil records. Applicant may need to hire a local lawyer, friend, or relative to help with the process since most municipal offices lack mailing services and staff may not speak English.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Ministerio de Relaciones Exteriores Phone number: +503 2231-1000 Registro Nacional de las Personas Naturales (RNPN) Email: info@rnpn.gob.sv; Phone number: +503 2521-9300
Please share any additional information that may be helpful.	• The Ministerio de Relaciones Exteriores online portal: simple.sv/https://simple.sv/tramite/Certificación-de-partidas/ciudadan • As long as the individual's information is available, a third party is allowed to request the birth certificate. • The Registro Nacional de las Personas Naturales (RNPN) is a digital portal where some documents, including birth certificates, are stored. A birth certificate can be requested on someone's behalf, but Salvadoran ID is needed. • Without a Salvadoran ID, an in-person visit is required. • If in person in El Salvador, visit the Alcaldia Municipal (the municipal civil registry office) where the birth was registered. The full name of the person, date of birth (approximate is sometimes acceptable), parents' names, and personal ID, or passport if foreigner is needed. Some municipalities allow family members to request on an individual's behalf. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/ElSalvador.html

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Registro del Estado Familiar in the municipality where the marriage was registered.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Can be obtained through a verbal or written request to the Civil Registry where the marriage occurred.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Full names of persons involved, and date of event must be included in request, as well as the municipality of the marriage.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3 to US$5.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Civil Registry (Family Registry) of the city where the marriage took place.
Are there any known challenges to accessing this document (e.g.,	Each municipality works independently, and El Salvador has no centralized database of civil records. Applicant may need to hire a local lawyer, friend or relative to help with the

bureaucratic delays, corruption, limited online access)?	process since most municipal offices lack mailing services and the staff may not speak English.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local municipality.
Please share any additional information that may be helpful.	*Sources*: • https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/ElSalvador.html • https://sv.usembassy.gov/frequently-asked-questions/ (some municipalities may have online services, but some do not and may not have mail services).

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Local civil registry office (Registro del Estado Familiar) where the marriage/divorce was registered.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Can be obtained through a verbal or written request to the Civil Registry where the marriage/divorce occurred.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Full names of persons involved, and date of event must be included in request.
Is there a fee to obtain the certificate?	Yes

How much is the fee?	US$3 to US$5.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Where the divorce was registered.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Each municipality works independently, and El Salvador has no centralized database of civil records. A local lawyer, friend or relative may be needed to help with the process since most municipal offices lack mailing services, and the staff may not speak English.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local office.
Please share any additional information that may be helpful.	U.S. Department of State: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/ElSalvador.html. Depending on location, some offices may require an in-person request/retrieval while others may have digital or mail services. Review on a case-by-case basis.

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry (Family Registry) of the city where the death occurred or where the deceased lived.
Can the document be obtained online?	Yes

Please provide the link.	https://simple.sv/
Please provide a brief description of the process.	Through a verbal or written request to the Civil Registry where the death was registered. Applicants can also request a certificate online through: http://simple.sv
Must the application be done in person?	No, the applicant can request a birth certificate online or through a verbal or written request to the Civil Registry.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Full names of persons involved, and place and date of event must be included in request.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$3 to US$5.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Civil Registry (Family Registry) of the city where the death occurred or where the deceased lived
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Varies by municipality.

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	*Sources*: • https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/ElSalvador.html • https://sv.usembassy.gov/frequently-asked-questions/

Police record

What is the government authority or agency responsible for issuing this document?	National Civilian Police's (PNC) Department of Certifications (Departamento de Solvencias).
Can the document be obtained online?	Yes
Please provide the link.	• https://simple.sv/ • https://solvencias.pnc.gob.sv/
Please provide a brief description of the process.	• Regardless of country of residence, applicants can request a Police Certificate online through the following website: http://simple.sv. • A request may also be submitted via: https://solvencias.pnc.gob.sv/. • In addition, if the applicant is in El Salvador, the applicant can apply in person at the PNC's Departamento de Solvencias. The applicant must bring the original Documento Unico de Identidad (DUI) and a photocopy of the DUI. • The applicant must be 18 years or older to receive a police certificate. If the applicant is outside of El Salvador, it is possible to: ○ Visit the nearest Salvador consulate: The applicant must provide the original Documento Unico de Identidad (DUI) or passport and two passport-size photographs. This process usually takes between three to four months for the applicant to receive the certificate in the United States.

	○ Obtain a power of attorney issued by a Salvadoran consulate or Salvadoran notary. The applicant will have to submit a request to the closest Salvadoran consulate to take fingerprints and send them via physical correspondence to El Salvador along with the power of attorney and two passport-size photographs.
Must the application be done in person?	No, the applicant can request a police certificate online or apply in person at the PNC's Departmento de Solvencias.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Salvadoran ID (DUI). • Two passport photographs. • Fingerprints. • Power of attorney may be required if third party is requesting on applicant's behalf.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• US$3.50 for police certificates. • US$3.00 for criminal records.
What is the average time it takes to receive the document?	Can take up to three or four months depending on method.
Is the certificate provided digitally, by mail or must it be picked up in person?	Criminal records are delivered digitally. It is unclear how police certificates are delivered, whether via email, mail or physically.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The individual must go to the police department where they were detained or the court where their trial was held to obtain required arrest and court records.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• It is important to note that individuals cannot currently obtain records of their criminal history from the Department of Certifications. • Visa applicants with prior arrests in El Salvador are responsible for returning to the police department where they were detained or the court where their trial was held to obtain required arrest and court records. • These documents are valid for a period of 90 days after issuance.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Simple.sv User Support Number:
	• Phone number: (503)7074-0253
	  ○ Attention only by text messages on WhatsApp to support the Police Record Certificate process. No calls received.
	National Civil Police of El Salvador (PNC):
	• Phone numbers:
	  ○ (503)2527-1000
	  ○ (503)2527-1001
	• Email: comunicacion.pnc@gmail.com

Please share any additional information that may be helpful.	• https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/ElSalvador.html • https://simple.sv/tramite/constancia-de-antecedentes-policiales/nacionales • https://rree.gob.sv/solvencias-de-la-pnc/

GERMANY

Birth certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Standesamt) of the municipality where the birth occurred.
Can the document be obtained online?	Yes
Please provide the link.	https://liste-antraege.bda.service.berlin.de/intelliform/assistants/intelliForm-Mandanten/default/Assistants-Dialoge/STB_Geburt/dialog;jsessionid=vNf_vqcZ3EfM-j2ZiyUHcxaA7WUTakLhR4XFHT-N.BDA01?state=4f084f724119a293&cc=q07cxp2CVEpe8mpyjUbx8MjH7z-H_Ab8f2DXJDd3-0
Please provide a brief description of the process.	• Acknowledgment of data processing. • Population of data regarding the person for which data is requested, including information on the purpose/grounds for the request (see comment regarding requirements). • Population of data regarding the person requesting the data. • Determination of the purpose of the certificate (e.g., registration for marriage, social security, school or other purposes) and how many are required and in which format. • Selection of payment method.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	No documents required. However, the Civil Registry Office will assess whether there is legitimate interest in requesting this information. • Per Sec. 62 of the Civil Status Act (Personenstandsgesetz), the Civil Registry must issue the document upon request to the persons to whom the registry entry relates, as well as to their spouses, civil partners, ancestors and descendants. • Other persons have a right to obtain civil status certificates if they can demonstrate a legal interest. • For birth or death registers, demonstrating a legitimate interest is sufficient when the application is made by a sibling of the child or the deceased person. • While the third party thus does not necessarily require power of attorney if one of the categories above is fulfilled, it will effectively be required if the request is not for a relative.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Zero to EUR 12 depending on the purpose.
What is the average time it takes to receive the document?	Depending on the respective civil registry office, seven to 14 days on average in Berlin.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access).	No
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	There is no central contact point; each Civil Registry Office has its own contact addresses.
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Standesamt).
Can the document be obtained online?	Yes
Please provide the link.	https://liste-antraege.bda.service.berlin.de/intelliform/forms/default/bda/STB_Ehe/index
Please provide a brief description of the process.	Please note that as with all other documents, the process may deviate depending on the respective municipality.

	• Acknowledgement of privacy information. • Fill out information regarding married person, date and location of marriage and incl. authorization (spouses, parents, children, grandchildren do not need a special authorization, for other purposes a justification per Sec. 62 Civil Status Code). • Population of information regarding the person requesting the information. • Selection of the purpose of the certificate (marriage registration, social security or other purposes), quantity of requested certificates and whether it should be sent via mail or whether the documents would be picked up from the Civil Registry Office. • Selection of payment sources.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• No documents required. • As outlined above, information on the married persons and the date and location of marriage registration is required.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	EUR 12
What is the average time it takes to receive the document?	Two to four weeks.
Is the certificate provided digitally, by	By mail or in person.

mail or must it be picked up in person?	
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	There is no easy way. The best way is likely to google the location of the initial wedding ceremony plus Standesamt to find the correct Civil Registry Office.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Just finding the correct Civil Registry Office and the initial information regarding the marriage
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Depends on the local municipality, but typically through online forms, postal address and telephone.
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Family court.

Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes

What are the typical documents or information required to request this certificate?	• Germany does not issue a ”divorce license.” Instead, the official proof of divorce is the court-issued divorce decree (Scheidungsbeschluss) with a finality certificate (Rechtskraftvermerk). This document serves as the legal confirmation of the dissolution of marriage and is required for official purposes.
	• There is no formal process in place of requesting such divorce decree. Instead, it is necessary to approach the respective family court, e.g., because the decree has been lost, and request a copy.
	• The family court would typically be expected to require the following information:
	  • A form of identification (e.g., copy of the ID and/or PoA).
	  • Proof of legitimate interest (e.g., family member, authorities).
	  • Further information regarding the divorce so that the family court can identify the correct divorce decree (e.g., ideally the court case number or the date of divorce).

Is there a fee to obtain the certificate?	Yes
How much is the fee?	Not a set fee, but typically administrative costs of approximately EUR 30.

What is the average time it takes to receive the document?	Ideally, it should not take more than a few days. However, some family courts are known to take many weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Based on the location of the divorce, which in turn is determined based on the place of residence of the divorced couple.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Postal address and telephone numbers
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Civil Registry Office (Standesamt).
Can the document be obtained online?	Yes

Please provide the link.	https://liste-antraege.bda.service.berlin.de/intelliform/forms/default/bda/STB_Sterbefall/index
Please provide a brief description of the process.	• Acknowledgment of data processing. • Population of data regarding the deceased person (name, date of birth, date of death, location of death, right to request information). • Population of data regarding person making the request. • Selection of a purpose (pension insurance/other). • Selection of payment method.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Nothing
Is there a fee to obtain the certificate?	Yes
How much is the fee?	EUR 12 (or free for social security purposes)
What is the average time it	Depends on the local civil registry office; in Berlin, two to 10 days.

takes to receive the document?	
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	No
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form,	Online contact form or postal.

telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Federal Office of Justice.
Can the document be obtained online?	Yes
Please provide the link.	https://www.fuehrungszeugnis.bund.de/ffw/action/invoke.do?id=AntragFZ
Please provide a brief description of the process.	• Select whether the police record is requested for the requesting person or someone else; if the police record is requested for someone else, proof of authorization and identification must be uploaded. • Population of information regarding the person requesting the information based on the electronic identity card (elektronischer Personalausweis). if the requesting person does not have an electronic identity card, it is not possible to request the document online and instead the police record must be requested in person or in writing at the local registration office (e.g., city hall, municipal office, citizens' office).
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a	No

notarized power of attorney (POA)?	
What are the typical documents or information required to request this certificate?	See above. For online requests, an electronic identity card is required. Otherwise, a normal identification document should be sufficient.
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	EUR 13
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Online access is limited to owners of an electronic identity card.
Please list any methods for contacting the relevant agencies and organizations (e.g.,	Unclear from available sources.

WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

KEEP FAMILIES TOGETHER

GHANA

Birth certificate

What is the government authority or agency responsible for issuing this document?	Births & Deaths Registry, Ghana, under the Ministry of Local Government, Chieftaincy and Religious Affairs.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	**Infant registration** • The parent must go to the local BDR office in the district where the birth occurred. • Present evidence of the birth (i.e., maternal health record book). • Provide biodata to the birth event, including the name of the child, date and place of birth, and particulars of the mother and father to include evidence of nationality. **Late registration** • The parent of a minor or the adult him/herself must go to the local BDR office in the district where the birth occurred. • Present evidence of the birth (i.e., weighing card, baptismal certificate up to five years after birth), and provide biodata to the birth event.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	• The third party may be a parent, next of kin of either parent, occupier of the premises on which the child was born, an adult present at the birth or a caretaker of the child. • An authorized agent (with proper documentation) may apply on behalf of an adult.
What are the typical documents or information required to request this certificate?	• Evidence of birth (i.e., maternal health record book, weighing card) and biodata to the birth event, including name, date and place of birth, particulars of

	mother and father including evidence of their nationality. • For a certified true copy of a birth certificate, affidavits from parents attesting to the birth must be provided as well as GPS address of the applicant.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• GHS 10 for late registration of birth between one to five years old. • GHS 20 for late registration of birth for five years and up. • GHS 5 for particular search preceding, GHS 5 for certified copy.
What is the average time it takes to receive the document?	• Four to six weeks for a new application. • Ten working days to convert an old certificate to a certified copy.
Is the certificate provided digitally, by mail or must it be picked up in person?	Ideally in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Locally at the BDR office of the district of birth.
Please describe how to identify the appropriate local office.	BDR office of district of birth list: https://bdr.gov.gh/our-offices/
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• There is limited online access and may be bureaucratic delays. • In June 2025 the BDR was reported to have experienced a shortage of the specialized security paper used to print certificates. Regular printing appears to have resumed shortly after.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Online contact form: https://bdr.gov.gh/contact • Email: info@bdr.gov.gh

Please share any additional information that may be helpful.	• Visit nearest Births and Deaths Registry office.
	• Complete Form BR1 (available in English and local languages)
	• Submit required documents.
	• Pay applicable fees.
	• Receive collection timeline and receipt.
	Third-party applications
	• Eligible parties include:
	  ○ Parents/legal guardians.
	  ○ Next of kin of either parent.
	  ○ Premises occupier where birth occurred.
	  ○ Adult witness to birth.
	  ○ Child's caretaker.
	  ○ Legal representatives with court orders.
	• No requirement for lawyer or notarized power of attorney. but third parties must provide:
	  ○ Documentation proving relationship to registrant.
	  ○ Personal identification documents.
	  ○ Any court orders. if applicable.
	Required documents/information
	<u>Infant registration (within 12 months):</u>
	• Maternal health record book.
	• Parents' Parents' biographical information including:
	  ○ Full names.
	  ○ Ages.
	  ○ Occupations.
	  ○ Religions.
	  ○ Nationalities.
	  ○ Educational backgrounds.
	  ○ Identification documents.
	<u>Late registration (after 12 months):</u>
	• Weighing card or baptismal certificate.
	• School records (for children 6+).
	• Affidavit from parent (for minors).
	• Old birth certificate (if available).
	• Parents' ID cards.
	• Death certificate if parent deceased.
	Practical advice
	• Gather all documents before starting application.
	• Ensure documents are original or certified copies.
	• Have digital copies ready for online applications.
	• Consider getting extra copies certified while at government offices.
	Fees
	• Infant registration (within 12 months): Free
	• Standard online/in-person application: GHS 50

- Late registration (1 to 5 years): GHS 10
- Late registration (5+ years): GHS 20
- Express service: Additional GHS 50

Processing

- Online applications: 14 working days.
- Standard in-person: 2 to 4 weeks.
- Express service: 3 to 5 working days.

Payment methods

- Cash (in-person).
- Mobile money (MTN. Vodafone. AirtelTigo).
- Bank transfers.
- Online payments through official website.

Delivery

<u>In-person collection (most common)</u>

- Notification when ready (email/SMS/phone).
- Must present ID and application receipt.
- Sign for collection.

<u>Shipping (for online applications):</u>

- Available through E-Payment Portal.
- Additional fee based on destination.
- Digital Delivery
  - Limited availability.
  - Part of ongoing modernization efforts.
  - May have restrictions on official recognition.
- Regional variations:
  - Urban areas: All delivery methods typically available.
  - Rural areas: Usually limited to in-person collection.

System structure

- National level: Headquarters in Accra.
  - Policy direction and coordination.
- Regional level: Offices in all 16 regions.
  - Regional Registrars oversee operations.
- District level: Local registration offices
  - Primary point of service delivery.
- Community level:
  - Population register initiative.

Local registration

- Contact headquarters for district office locations.
- Visit nearest municipal/district assembly.
- Check official website for updates.

Barriers or challenges

<u>Geographical:</u>

- Urban-rural registration rate disparity (72% vs 55%).
- Limited registration centers (414 vs required 6.000).
- Transportation costs and accessibility.

	Financial: • Late registration fees. • Indirect costs (travel, time off work). • Income-based registration rate disparity. Administrative: • Staff shortages. • Resource constraints. • Processing delays. Technical: • Limited digital infrastructure. • Connectivity issues. • Power supply problems. **Additional information** • Apply within 12 months to avoid fees. • Use mobile registration when available. • Consider group registration through community initiatives. • Keep copies of all documents. • Start process well before certificate is needed. • Visit offices during off-peak hours. • Bring all required documents in original and copy form. • Keep application reference numbers. • Follow up regularly on application status. • Join community registration drives when available. • Consider express service for urgent needs. • There is a mechanism on the ghana.gov platform to pay for services and online applications. • Applications in practice must be done in person at the local BDR office. **Contact information** Headquarters: NALAG House, Accra, Ghana. Email: info@bdr.gov.gh. Hours: Monday – Friday. 9:00 a.m. to 5:00 p.m. Overseas applicants: • Contact nearest Ghanaian embassy/consulate. • Check embassy website for specific requirements. • Consider using authorized representatives in Ghana.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Registrar-General's Department under the Ministry of Justice and Attorney-General's Department, administered through a

	Marriage Registry within a relevant metropolitan, municipal or district assembly (MMDA).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Applicants must notify the Marriage Registrar in the district where the marriage will occur (note some districts require certain periods of residency before application). • Provide names of parties, occupation of parties, places of residence of parties, condition of parties (single/divorced/widowed) and fathers' names and occupations of parties, alongside photocopies and originals of valid ID cards of parties, a consent letter if a party is not present at the time of the filing, and copy of divorce certificate for party who has been previously married. • The Marriage Registrar will publish a notice of marriage for 21 days. • The applicants must then submit a statutory declaration attesting to statutory requirements such as being 18 years of age and of sound mind. • If no objection is raised during the notice period, a certificate will be issued. • The marriage certificate must then be presented to a licensed marriage officer, and the couple must get married within three months or the certificate becomes void.

	• Note that customary marriages are not required to be registered, but may be registered in a similar fashion as stated above.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Fees may differ by district, but recent fees (2022) for the Accra Metropolitan Assembly include GHS 283.50 for ordinance marriage registration, GHS 101.25 for customary marriage registration, and GHS 81 for a marriage certificate or certified true copy. An online marriage certificate search is GHS 27.
What is the average time it takes to receive the document?	21 days from notice in a fresh application, though unclear how long for copy.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Marriage Registry of district where the marriage will occur/has occurred.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	There appears to be limited online access for obtaining documents; the process is otherwise generally regarded to be quite simple, provided all documents are in order.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Phone number: (+233) 053-408-1495 Email address - marriage@rgd.gov.gh MMDA contacts differ by district Phone number: (+233) 053-190-2050 Email address: marriage@ama.gov.gh
Please share any additional information that may be helpful.	• It is not mandatory that customary marriages be registered, although they may be. • MMDA fee schedules are subject to change year-to-year. • Islamic marriages are treated separately.

	• To authenticate for use abroad, the certificate must first be notarized by a Notary Public in Ghana, certified by the Judicial Service of Ghana, and attested by the Ministry of Foreign Affairs within three months of issue. For a customary marriage or divorce, a verification letter must be obtained from the local registry where the marriage was registered. • For use in the UK, the Ghana High Commission in London must further attest. The applicant must download and complete the attestation form on the Commission's site and email the completed form, copies of the document to be attested and a copy of the biodata page of the applicant's passport. Original documents, two passport-sized photos, proof of payment and a pre-paid self-addressed envelope for return must be submitted in person or by post. Payment of £30 may be made via postal order or card payment at the Commission. Processing takes up to five working days.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Ordinance marriage: Judicial Service through courts (divorce decree is official divorce document). Customary marriage: Registrar-General's Department under the Ministry of Justice and Attorney-General's Department, through local Marriage Registries at relevant MMDAs.
Can the document be obtained online?	No
Please provide the link	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• For customary marriage, an applicant must file for dissolution with the relevant MMDA with a statutory declaration indicating the names of parties to the marriage, places of residence at the time of dissolution, date and place of dissolution, signatures of parents of couples or family representatives standing in place thereof, and photocopies of ID cards of parties as well as parents/ representatives attesting to the declaration. • The Marriage Registry will publish a notice for dissolution for 28 days. The dissolution will be registered in the Customary Marriage Register. • For ordinance marriage, divorce proceedings and documents must be obtained through the court process.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	GHS 101.25 for divorce certificate with respect to customary marriage and no information on cost of court decree.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Note national for ordinance marriage at the High Court/ local office where marriage was registered.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Limited online access. • Delays in court system and corruption within Judicial Service.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Judicial Service of Ghana Address: PO Box GP 119, Accra Phone number: +233 0302-663-952 Relevant MMDA for Accra Email: marriage@ama.gov.gh Phone number: +233 053-190-2050

Please share any additional information that may be helpful.	• To authenticate for use abroad, the certificate must first be notarized by a Notary Public in Ghana, certified by the Judicial Service of Ghana, and attested by the Ministry of Foreign Affairs within three months of issue. For a customary marriage or divorce, a verification letter must be obtained from the local registry where the marriage was registered. • For use in the UK, the Ghana High Commission in London must further attest. The applicant must download and complete the attestation form on the Commission's site and email the completed form, copies of the document to be attested and a copy of the biodata page of the applicant's passport. Original documents, two passport-sized photos, proof of payment and a pre-paid self-addressed envelope for return must be submitted in person or by post. Payment of £30 may be made via postal order or card payment at the Commission. Processing takes up to five working days.

Death certificate

What is the government authority or agency responsible for issuing this document?	Births & Deaths Registry, Ghana, under the Ministry of Local Government, Chieftaincy and Religious Affairs.
Can the document be obtained online?	Yes
Please provide the link.	https://bdr.gov.gh/birth-registration-2/ Note registration may be done online, but certificate may need to be obtained physically.
Please provide a brief description of the process.	• Deaths occurring at health institutions after 24 hours of admission: ○ A relative of the deceased must go to the BDR office in the district where the death occurred, present an original copy of the medical cause of death certificate, and provide details for the deaths register, including identifying information, place, date and cause of death, and name of the certifying medical practitioner.

	• Deaths occurring outside health facilities or before 24 hours in a health facility:
	  ○ A relative of the deceased must report the death at the nearest police station; the police will investigate and issue an inquest to the nearest Court of Justice, which will then issue a coroner's report. The relative must present the original coroner's report to the nearest BDR office in the district where the death occurred and provide details for the deaths register.
	• For deaths registered after burial or after 12 months of occurrence:
	  ○ A relative of the deceased must go to the BDR office in the district where the death occurred, present attestations (exclusive attestation by head of family and supporting national ID, exclusive attestation by next-of-kin and supporting national ID and joint attestation by two members of deceased's family), present evidence of death (i.e., receipts from morgue, obituary, picture from tombstone, program for funeral event, etc.), and provide details for deaths register, after which registrar will investigate, validate and secure completion from the national BDR office to complete registration.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	See process above, including particulars of death, attestations, evidence of death.
Is there a fee to obtain the certificate?	Yes

How much is the fee?	• GHS 30 for late death registration. • GHS 6 for verification of death records.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	BDR office of district where death occurred, as authorized by the national office.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Limited online access for actual certificate, though application for registration may be done online. • Cost of actual certificate is unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Online contact form: https://bdr.gov.gh/contact / Email: - info@bdr.gov.gh Phone number: +233(0)303-941-222
Please share any additional information that may be helpful.	To authenticate for use abroad, the certificate must first be notarized by a Notary Public in Ghana, certified by the Judicial Service of Ghana and attested by the Ministry of Foreign Affairs within three months of issue. For a customary marriage or divorce, a verification letter must be obtained from the local registry where the marriage was registered.

Police record

What is the government authority or agency responsible for issuing this document?	Ghana Police Service under the Ministry of the Interior.
Can the document be obtained online?	Yes
Please provide the link.	https://eservices.police.gov.gh/login

	Note that only nominal vetting applications for a police clearance certificate may be done entirely online; all others, as indicated in the description of process, require an in-person appointment at the CID Headquarters even after completing application online.
Please provide a brief description of the process.	**Nominal vetting (non-resident):** • Applicants living outside Ghana must upload their passport information page alongside an application form filled out online. **Ordinary vetting (resident):** • Ghanaians and foreigners who have a resident permit and have stayed in Ghana for more than three months after staying outside Ghana for more than six months must present their passport to the Application Center alongside an application form. **Ordinary vetting (non-resident):** • Ghanaians and foreigners who do not have a resident permit and have stayed in Ghana for less than three months after staying outside Ghana for more than six months must present their passport to the Application Center alongside an application form. **Employment vetting:** • Applicants must present a letter from their employer, and any valid Ghanaian issued ID to the Application Center alongside an application form.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Passport. basic parental, educational and residential information. • Employment letter for employment vetting. • Two passport-sized photos for ordinary vetting.
Is there a fee to obtain the certificate?	Yes

How much is the fee?	• Nominal vetting (non-resident): GHS 1380 • Ordinary vetting (resident): GHS 115 • Ordinary vetting (non-resident): Unclear from available sources. • Employment vetting: GHS 50.
What is the average time it takes to receive the document?	Typically, up to ten working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Limited online access for anything beyond nominal vetting. • Bureaucratic delays. • Political influence. • Corruption in the police service.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Phone number: +233 302 773906 Email: hq.pro@police.gov.gh
Please share any additional information that may be helpful.	• To authenticate for use abroad, the certificate must first be notarized by a Notary Public in Ghana, certified by the Judicial Service of Ghana and attested by the Ministry of Foreign Affairs within three months of issue. For a customary marriage or divorce, a verification letter must be obtained from the local registry where the marriage was registered. • For use in the UK, the Ghana High Commission in London must further attest. The applicant must download and complete the attestation form on the Commission's site and email the completed form,

	copies of the document to be attested and a copy of the biodata page of the applicant's passport. Original documents, two passport-sized photos, proof of payment, and a pre-paid self-addressed envelope for return must be submitted in person or by post. Payment of £30 may be made via postal order or card payment at the Commission. Processing takes up to five working days.

GUATEMALA

Birth certificate

What is the government authority or agency responsible for issuing this document?	RENAP (Registro Nacional de las Personas - National Registry of Persons) is the government agency responsible for issuing birth certificates in Guatemala.
Can the document be obtained online?	Yes

Please provide the link.	• RENAP "Servicios en Línea" page (electronic certificate requests): https://www.renap.gob.gt/servicios-en-linea
	  ○ This links to the portal ("Solicitud de certificación vía electrónica / Emisión de certificaciones") and "Nacimiento" (birth) should be selected among the options.
	  ○ Use the RENAP SE mobile app available on Google Play Store for the same services.

Please provide a brief description of the process.	**Online application (E-Portal or Mobile App)** • Access the portal: Go to https://eportal.renap.gob.gt/ or portal.gana.gob.gt/login • Create account/Register: Register using CUI (Código Único de Identificación) or DPI number and a valid email address. • Log in and select certificate: Log in and choose "Certificado de Nacimiento" (Birth certificate). • Select request type: Choose if the certificate is for self or for a third party. • Enter details: Provide the person's full name and date of birth (additional details such as place of birth or parents' names may help locate the record). • Payment: GTQ 15.00 in person at RENAP offices, GTQ 19.00 online. Pay via credit/debit card or bank payment slip. • Download certificate: After payment, download and print the certificate (PDF format) sent via email. The digital certificate has security features including QR code and digital signature and has the same legal validity as in-person certificates. • Alternative: Use the RENAP SE mobile app available on Google Play Store, which offers birth certificates and other civil registry documents. **In-person application (within Guatemala)**

	• Go to the RENAP office: Visit any RENAP branch.
	• Required Information:
	  ○ Fill out a request form or provide the person's name, date of birth and optionally place of birth or parents' names.
	  ○ Identification: Bring valid ID. Third-party requests are allowed — anyone can request a birth certificate by providing the correct information and personal ID.
	• Payment: Pay GTQ 15.00 fee, typically via bank payment slip from an affiliated bank (some offices accept card payments).
	• Collection: Certificate is typically printed on the spot, often within minutes.
	• Office locator: https://www.renap.gob.gt/contactenos
	Application from abroad (Guatemalan consulates)
	• Schedule appointment: Contact or visit a Guatemalan consulate. Many consulates require appointments (use "Citas Consulares" portal for scheduling).
	• Provide information: Provide name and date of birth. Bring identification (passport or consular ID).
	• Third-party/Parent requests:
	  ○ If requesting for someone else, bring personal ID and documents showing relationship, if available.
	• Payment: Pay US$6.00 per certificate (fees abroad charged in US dollars).
	• Issuance: Most consulates can provide the certificate "on the spot" by accessing RENAP's database.
	Sources:
	• https://www.renap.gob.gt/noticias/certificado-de-nacimiento-en-linea
	• https://citaconsuladosdeguatemala.com/en/birth-certificate-guatemala/

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• The full name and date of birth of the applicant. • Additional information (such as CUI, place of birth, parents' names, etc.) may be needed to help locate the record — providing more details can improve search accuracy.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• In-person: GTQ 15.00 (via bank payment slip or card where available). • Online: GTQ 19.00 (credit/debit card or bank payment). • At consulate abroad: US$6.00.

What is the average time it takes to receive the document?	• Online: May be immediate, providing for download after payment).
	• In-person (RENAP Office): May be same day (although RENAP's official website does not publish specific guaranteed processing times).
	• Birth certificates are among the most commonly requested documents and typically the fastest to obtain since birth registration is well established and most records are digitized.
	• Processing is generally faster than for marriage, divorce or death certificates.
	• *Sources*:
	  ○ https://www.renap.gob.gt/noticias/certificado-de-nacimiento-en-linea
	  ○ https://citaconsuladosdeguatemala.com/en/birth-certificate-guatemala/

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National

Please describe how to identify the appropriate local office.	• Any RENAP office nationwide may be visited to request a birth certificate. • RENAP offices are connected to the centralized national registry, so records from any municipality or department can be accessed. • Residence or event location is not a hard requirement, but choosing the office closest to where the event was originally registered can sometimes make things faster or simpler, especially if the record is old or not fully digitized or additional verification or manual searches are needed. • Any RENAP office can process requests, but using the office nearest the event location may reduce potential delays. • Office locator: https://www.renap.gob.gt/contactenos

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• High demand and long queues: At certain times of the year or in certain high-population areas, RENAP offices experience a surge in requests (not just for birth certificates, but also DPI renewals, etc.). For example, at the start of the year, many people need birth certificates for school admissions, and this has historically led to long lines.
	• System outages or technical issues: RENAP's digital system has occasionally suffered outages or slowdowns.
	• Late registration or no record on file: A significant barrier for some individuals is if their birth was never registered properly in the first place. Historically, some births in rural areas were not registered, or records might have been lost. If birth certificate is requested and RENAP cannot find the record, it could be that the birth was not recorded. In such cases, a birth certificate cannot be obtained until the birth is registered retroactively, which is a more involved process.
	• Errors in the record: Sometimes the information on the birth record might have mistakes (name spelling, dates, etc.).
	• Access for people abroad: People living outside Guatemala might face challenges like:
	  ○ Distance to consulate: Not everyone lives near a Guatemalan consulate.
	  ○ Appointments: Consulates often require appointments, which might have a waiting time.

	• Lack of internet or digital literacy: While the online service works well, not everyone (especially older adults or people in very rural areas) can use it. Some may not have internet or may not be comfortable with online payments.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Call center: 1516
	  ○ Answered by operators Monday through Friday from 7:00 a.m. to 5:00 p.m. and Saturday from 8:00 a.m. to 12:00 p.m.
	  ○ Can answer questions about registration procedures or information on the status of the Personal Identification Document (DPI) application.
	• WhatsApp: (502) 4210 7327
	  ○ Available to receive queries from citizens in Guatemala and abroad, but only by written messages since voice messages and videos are not enabled.
	• Institutional email: contactenos@renap.gob.gt
	• Website: www.renap.gob.gt
	  ○ Institutional Chat: This is an immediate way to provide user support. Finding it is easy; after visiting the website www.renap.gob.gt, a tab appears at the bottom to activate this function (Chat). Note that communication is personalized.
	• PBX: 2416-1900, option 2.
	• Facebook, Twitter and Instagram: https://www.renap.gob.gt/noticias/comunicacion-interactiva-de-renap
	• Main office address: Calzada Roosevelt 13-46, Zona 7, Guatemala, Guatemala

Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	RENAP (Registro Nacional de las Personas - National Registry of Persons) is the government agency responsible for issuing marriage certificates in Guatemala.

Can the document be obtained online?	Yes
Please provide the link.	RENAP “Servicios en Línea” page (electronic certificate requests): https://www.renap.gob.gt/servicios-en-linea This links to the portal (“Solicitud de certificación vía electrónica/Emisión de certificaciones”) and “Matrimonio” should be selected among the options. Alternative: Use the RENAP SE mobile app available on Google Play Store for the same services.

Please provide a brief description of the process.	**Online application:**
	• Visit eportal.renap.gob.gt or download the RENAP SE mobile app.
	• Register and create a user account, then identity can be validated through the CUI (Código Único de Identificación).
	• Navigate to Certificate Services and select the marriage certificate (certificado de matrimonio) option from the available services.
	• Enter the required information:
	  ○ Provide the full name of at least one spouse and the date of marriage.
	  ○ For best results, include both spouses’ names, the exact wedding date and the municipality where the marriage was registered.
	• Make payment; marriage certificates cost GTQ 25.00.
	• Payment options:
	  ○ Credit or debit card (online payment through portal) or bank slip (boleta de banco) — pay at Banrural or Bantrab branches.
	• Use the receipt to process request.
	• Receive certificate: Documents that have been requested and paid for are sent to the email address provided so that they can be printed.
	In-person application
	Lacking access to the electronic portal, RENAP has more than 340 registry offices available nationwide, which may be visited in person to request the marriage certificate.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• Full names of both spouses.
	  ○ Complete legal names as they appeared at the time of marriage (first name, middle names, if any, and both surnames).
	  ○ Names must match how the marriage was originally registered.
	  ○ RENAP's online system offers certificate requests by name.
	• Date of marriage.
	  ○ Exact date of the marriage ceremony (day, month and year).
	  ○ RENAP indexes marriage records by date and location.
	  ○ If uncertain, verify with existing documentation or family members before submitting.
	• Place of marriage.
	  ○ Municipality or city where the marriage was registered.
	  ○ Department (state/province) of the wedding location.
	  ○ For marriages registered abroad through a consulate, note this as an overseas registration.
	• *Source*: www.renap.gob.gt

Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Online: GTQ 32.00. • In-person: GTQ 25.00. • Consular abroad: US$6.25.

What is the average time it takes to receive the document?	• Online: instant. • In-person: typically, same day. • Consular abroad: two to four weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	• Any RENAP office nationwide can be visited to request a marriage certificate. • RENAP offices are connected to the centralized national registry, so records can be accessed from any municipality or department. • Residence or event location is not a hard requirement, but choosing the office closest to where the event was originally registered can sometimes make things faster or simpler, especially if the record is old or not fully digitized or additional verification or manual searches are needed. • Any RENAP office can process requests, but using the office nearest the event location may reduce potential delays. • Office locator: https://www.renap.gob.gt/contactenos

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Unregistered marriages:
	  ○ Some marriages were celebrated religiously, traditionally or informally but never registered with RENAP.
	  ○ If so, no certificate exists, and parties may be required to register the marriage late (inscripción extemporánea) if documentation or witnesses exist or obtain a judicial order if records are missing.
	  ○ If no prior proof exists/can be established, the parties may need to enter into a new civil marriage.
	• Older/Non-digitized records:

	○ Marriages recorded before RENAP's digitization may not appear online; applicants might be asked to attend a RENAP office so the original book can be reviewed or scanned. • Name collisions (homónimos): ○ When multiple people share identical names, RENAP may require additional clarification or issue a constancia de homónimo to distinguish records. • Data inconsistencies: ○ Errors in registry entries (spelling mistakes, wrong dates, missing details) can block issuance until corrected. Corrections often require supporting documents or notarial intervention. • Payment barriers: ○ Online payment requires Guatemalan bank cards or access to authorized banks; applicants abroad may have difficulty paying without local support. • Certificates for certain foreign processes (immigration, pensions, inheritance) may require apostille at the Ministry of Foreign Affairs (MINEX), which may add time, cost and logistical complexity.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Call center: 1516 ○ Answered by operators Monday through Friday from 7:00 a.m. to 5:00 p.m. and Saturday from 8:00 a.m. to 12:00 p.m. ○ Can answer questions about registration procedures or information on the status of the Personal Identification Document (DPI) application. • WhatsApp: (502) 4210 7327 ○ Available to receive queries from citizens in Guatemala and abroad, but only by written messages since voice messages and videos are not enabled. • Institutional email: contactenos@renap.gob.gt • Website: www.renap.gob.gt

	○ Institutional Chat: This is an immediate way to provide user support. Finding it is easy; after visiting the website www.renap.gob.gt, a tab appears at the bottom to activate this function (Chat). It's worth mentioning that communication is personalized. • PBX: 2416-1900, option 2. • Facebook, Twitter and Instagram: https://www.renap.gob.gt/noticias/comunicacion-interactiva-de-renap • Main office address: Calzada Roosevelt 13-46, Zona 7, Guatemala, Guatemala
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	RENAP (Registro Nacional de las Personas - National Registry of Persons) is the government agency responsible for issuing divorce certificates in Guatemala.
Can the document be obtained online?	Yes
Please provide the link.	RENAP "Servicios en Línea" page (electronic certificate requests etc.): https://www.renap.gob.gt/servicios-en-linea This links to the portal ("Solicitud de certificación vía electrónica / Emisión de certificaciones") where "Divorcio" should be selected among the options. Alternative: Use the RENAP SE mobile app available on Google Play Store for the same services.
Please provide a brief description of the process.	• Provide names of former spouses, date/place of divorce. • "Registro" information: the details of the record in the civil registry that identify the event). ○ Libro (book): The physical or digital book where the act is recorded. ○ Folio (page): The page number within that book. ○ Partida/Asiento (entry): The specific record number on that page. If these numbers are unknown, RENAP can usually find them using the CUI (unique ID number).

	• Pay fee; receive certificate.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Names of spouses. • Date/place of divorce. • Court ruling (if not yet registered). • Requester's ID.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	GTQ 50 *Source*: https://www.wikiprocedure.com/index.php/Guatemala_-_Apply_for_Divorce_Certificate Note that this is a community-edited wiki last updated in December 2023, not an official government source. This price may be outdated and is not officially confirmed. No official ENAP documentation confirming the price could be located.
What is the average time it takes to receive the document?	No official RENAP documentation provides specific guaranteed processing times for divorce certificates. One source reports eight business days for divorce certificate processing from an online request. *Source*: https://citaconsuladosdeguatemala.com/en/national-registry-of-persons/ Note that this is a community-edited wiki last updated in December 2023, not an official government source.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local

Please describe how to identify the appropriate local office.	• The process is centralized under RENAP but accessible at local RENAP offices. Any RENAP office can process requests, but using the office where (i) the requestor resides or (ii) nearest the event location may reduce delays. • Residence or event location is not a hard requirement, but choosing the office closest to where the event was originally registered can sometimes make things faster or simpler, especially if the record is old or not fully digitized. • Use RENAP's Official Office Locator, which provides a list of all offices across the country, including department, municipality and address (https://www.renap.gob.gt/contactenos).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Missing or incorrect registration data can delay issuance. • Older records may not be digitized, requiring manual search. • Certificates for certain foreign processes (immigration, pensions, inheritance) may require apostille at the Ministry of Foreign Affairs (MINEX), which adds time, cost and logistical complexity.

Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Call center: 1516
	  ○ Answered by operators Monday through Friday from 7:00 a.m. to 5:00 p.m. and Saturday from 8:00 a.m. to 12:00 p.m.
	  ○ Can answer questions about registration procedures or information on the status of the Personal Identification Document (DPI) application.
	• WhatsApp: (502) 4210 7327
	  ○ Available to receive queries from citizens in Guatemala and abroad, but only by written messages since voice messages and videos are not enabled.
	• Institutional email: contactenos@renap.gob.gt
	• Website: www.renap.gob.gt
	  ○ Institutional Chat: This is an immediate way to provide user support. Finding it is easy; after visiting the website www.renap.gob.gt, a tab

	appears at the bottom to activate this function (Chat). It's worth mentioning that communication is personalized. • PBX: 2416-1900, option 2 • Facebook, Twitter and Instagram: https://www.renap.gob.gt/noticias/comunicacion-interactiva-de-renap • Main office address: Calzada Roosevelt 13-46, Zona 7, Guatemala, Guatemala
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	RENAP (Registro Nacional de las Personas - National Registry of Persons) is the government agency responsible for issuing death certificates in Guatemala.
Can the document be obtained online?	Yes
Please provide the link.	RENAP "Servicios en Línea" page (electronic certificate requests): https://www.renap.gob.gt/servicios-en-linea This links to the portal ("Solicitud de certificación vía electrónica / Emisión de certificaciones") where "Defunción" (Death) can be selected among the options. Alternative: Use the RENAP SE mobile app available on Google Play Store for the same services.
Please provide a brief description of the process.	**Online:** • Register/Create account: Register using the CUI (Código Único de Identificación) and verify the account Generisonline. • Log in: Access the portal (https://eportal.renap.gob.gt/ or portal.gana.gob.gt/login). • Select certificate: Select "ciudadanos" (citizens) option, then go to certificate services section. • Enter details: ○ Death certificates can be obtained for family members and third parties using the deceased's CUI Generisonline.

	○ Provide full name of deceased, date of death and place where death was registered, plus registro information (libro, folio, partida) if available. • Payment: Pay GTQ 32.00 with credit card. • Receive certificate: Certificate is sent to the registered email and can be printed on plain paper with same legal validity as in-person certificates. • Alternative: Use the RENAP SE mobile app available on Google Play Store. **In person:** • Visit any RENAP office, submit the required information, pay the applicable fee and the certificate would likely be issued on the spot.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Full name of deceased person. • Date of death. • Place where death was registered. • Helpful additional information (optional): ○ CUI of deceased (speeds up search). ○ Registro information: libro (book), folio (page), partida (entry number). ○ Parents' names (if helpful for identification).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Online: GTQ 32.00 (credit card). • In person: Fee varies (contact RENAP for current rates).
What is the average time it takes to receive the document?	• Online: Immediate (sent to email after payment). • In person: Typically same day.

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• Any RENAP office nationwide can be visited to request a death certificate. • RENAP offices are connected to the centralized national registry, so records can be accessed from any municipality or department. • Residence or event location is not a hard requirement, but choosing the office closest to where the event was originally registered can sometimes make things faster or simpler, especially if the record is old or not fully digitized or additional verification or manual searches are needed. • Any RENAP office can process requests, but using the office nearest the event location may reduce potential delays. • Office locator: https://www.renap.gob.gt/contactenos
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Missing or incorrect registration data can delay issuance. • Older records may not be digitized, requiring manual search. • Certificates for certain foreign processes (immigration, pensions, inheritance) may require apostille at the Ministry of Foreign Affairs (MINEX), which adds time, cost and logistical complexity.

Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Call center: 1516
	  ○ Answered by operators Monday through Friday from 7:00 a.m. to 5:00 p.m. and Saturday from 8:00 a.m. to 12:00 p.m.
	  ○ Can answer questions about registration procedures or information on the status of the Personal Identification Document (DPI) application.
	• WhatsApp: (502) 4210 7327

	○ Available to receive queries from citizens in Guatemala and abroad, but only by written messages since voice messages and videos are not enabled. • Institutional email: contactenos@renap.gob.gt • Website: www.renap.gob.gt ○ Institutional Chat: This is an immediate way to provide user support. Finding it is easy; after visiting the website www.renap.gob.gt, a tab appears at the bottom to activate this function (Chat). It's worth mentioning that communication is personalized. • PBX: 2416-1900, option 2 • Facebook, Twitter and Instagram: https://www.renap.gob.gt/noticias/comunicacion-interactiva-de-renap • Main office address: Calzada Roosevelt 13-46, Zona 7, Guatemala, Guatemala
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	The Guatemalan National Civil Police (NPC, as noted below). The following summary focuses only on police records through the National Civil Police. If a criminal record is needed for legal or immigration purposes, documents from the Ministerio Público or Organismo Judicial may also be needed, as noted below. • **National Civil Police:** issues police certificates for "antecedentes policiales," which show whether someone has criminal complaints or police records at the national level. • **Public Ministry (Ministerio Público – MP):** issues certificates of police antecedents for criminal complaints filed or investigated (antecedentes de denuncias).

	• **Organismo Judicial (OJ):** handles antecedentes penales (criminal records from the Judicial Branch relating to court convictions).
Can the document be obtained online?	Yes
Please provide the link.	• Official PNC website: https://policiales.pnc.gob.gt/ • Government information page: https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/
Please provide a brief description of the process.	**Guatemalan National Civil Police online application:** • Create an account: Visit the portal and register by providing personal details, including CUI (DPI) number, date of birth, email address and phone number. • Make the payment: The cost is GTQ 30.00. Payment can be made at authorized banks such as Banrural or Banco Industrial. • Request the certificate: After registration and payment, log in to account and request police record. • Receive and print: A PDF document will be received via email and can be printed directly from the portal. • Verify the certificate: To ensure authenticity, certificates can be verified using the QR code provided or by visiting: https://policiales.pnc.gob.gt/validacion. **In-person application:** • Apply in person at the central office (hours: Monday to Friday, 7:00 AM to 4:00 PM) or authorized police stations. • Requires original Documento Personal de Identificación or passport (for foreigners) and bank receipt for payment to authorized banks (Banrural, Banco Industrial). • Boleto de Ornato is also required for in-person applications (except for those over 65 years of age). It is unclear whether this is also required for online applications. • *Sources*: ○ https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/

	○ https://aprende.guatemala.com/tramites/pasos-para-tramitar-los-antecedentes-policiales-en-linea/
Must the application be done in person?	No https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/
Can a third party apply on behalf of the person?	Yes https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/
What are the typical documents or information required to request this certificate?	• Personal identification information (Documento Personal de Identificación) or proof of DPI process, original. • Passport (if foreign). • Proof of payment. **Additional information:** • Full name, date of birth and address. • Proof of payment: Receipt of the application fee (30 Guatemalan Quetzals), which may be paid through cash or bank transfer, depending on the application method. • For in-person applications, Ornato Ticket is also required (except for those over 65 years of age). This is a municipal tax, separate from the GTQ 30 police record fee. *Source*: https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/
Is there a fee to obtain the certificate?	Yes
How much is the fee?	GTQ 30
What is the average time it takes to receive the document?	**Online applications:** • After registering, paying and submitting the request through policiales.pnc.gob.gt, an email with a link for printing the document will be received. Receipt of the

	document is typically immediate or same-day delivery through email. • *Source*: https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/ **In-person applications:** • In-person requests are processed during operating hours from 7:00 am to 4:00 pm at the central office and authorized police stations. The document may be issued on the same day. • *Source*: https://mingob.gob.gt/antecedentes-policiales-en-linea-sede-central-y-comisarias/
Is the certificate provided digitally, by mail or must it be picked up in person?	• It will be provided digitally following an online application. • It will be provided in-person following an in-person application.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Centralized system: • Police records are issued under the Policía Nacional Civil (PNC), which maintains a centralized national database. • This means that any authorized office can access records, regardless of where the events in the record occurred. Local access: • While the system is centralized, applications can be made at authorized local police stations or the central PNC office. • Check the official portal to identify the appropriate office. • Visit PNC Police Records Portal to find a list of authorized offices. For applicants abroad: • Use the nearest Guatemalan consulate, which can submit requests or guide to the correct office. Centralized issuance allows flexibility; the main consideration when choosing a local office is convenience and whether it is

	authorized to handle police record requests, not the location of the event or residence.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Occasional system outages during updates. • Limited functional online payment options (only Banrural online banking currently works). • Browser compatibility requirements and increased demand during certain periods of the year (especially January-February). • Official documents and the application process are primarily in Spanish. • *Sources*: https://aprende.guatemala.com/tramites/documentos-legales/tramitar-antecedentes-penales-en-linea-guatemala/ https://policiales.pnc.gob.gt/
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Official website: https://www.pnc.gob.gt Phone numbers: • 1583 • 5194-2444 • 5194-2452 PBX: (502) 2413-8888 for the Ministry of Interior/PNC Address: 10a. calle y 6a. Avenida "A" 6-39 zona 9, Guatemala City https://prensa.gob.gt/comunicado/conozca-el-proceso-para-solicitar-los-antecedentes-policiales-en-linea. Online contact form: https://www.renap.gob.gt/contactenos
Please share any additional information that may be helpful.	• It is important to understand that police records (antecedentes policiales) from the PNC are different from criminal records (antecedentes penales) from the Judicial Branch. • Some visa applications and international processes may require both documents. • Common barriers in obtaining police records in Guatemala: ○ Technical Issues with online portal: users may experience difficulties accessing or navigating the official online portal due to browser compatibility issues, server downtime or system maintenance.

	○ Payment processing delays: Delays in reflecting bank payments on the portal can occur, especially if payments are made outside of regular banking hours. ○ Incomplete or incorrect information: Providing inaccurate personal details, such as a misspelled name or incorrect DPI number, can lead to errors in the certificate or delays in processing. ○ Limited access for foreign nationals: Foreign residents may face challenges if they lack a Guatemalan DPI, as the online system primarily requires a CUI (DPI) number for registration. ○ Authorization challenges for third-party applications: Obtaining the necessary signed authorization or power of attorney for third parties can be cumbersome, especially for individuals residing abroad or in remote areas. ○ Verification of documents: Documents issued in Guatemala that will have effect abroad must be legalized by the Ministry of Foreign Affairs (Ministerio de Relaciones Exteriores). https://policiales.pnc.gob.gt/ Ensuring the authenticity of the police record may require additional steps, such as notarization or verification by the Ministry of Foreign Affairs, which can be time-consuming. ○ Language barriers: The application process and official documentation are primarily in Spanish, which can pose challenges for non-Spanish speakers. ○ Limited support for online users: While there is a support system in place, response times can vary, and users may experience delays in receiving assistance.

GUINEA

Birth certificate

What is the government authority or agency responsible for issuing this document?	• Office of issuance: La Mairie's office ou la Commune. • Title of Personnel for Issuance: Civil status officer (officer d'état civil) for the city of birth. • Applicants can go to la "mairie" at any time to obtain a certified copy of personal birth certificates. A certified copy means a signed copy with a postal stamp on it. • *Sources*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Guinea.html) https://www.forumrefugies.org/images/Evénements/GUINEE_-_FICHE_Létat_civil.pdf
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• When requesting a copy (extract or full acte de naissance) of a registered birth certificate, the applicant or authorized representative must visit the mairie where the birth was originally registered. • Present identification and request a certified copy (copie intégrale or extrait), which is typically issued on the spot if records are available. • If the birth was never registered, a late registration process is required. • Submit a petition for a supplementary judgment (jugement supplétif) to the Tribunal de Première Instance covering the place of birth; once approved, the judgment is transcribed at the mairie, and a copy can then be requested.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes

What are the typical documents or information required to request this certificate?	• Applicant's ID (e.g., national ID card, passport or consular card).
	• Details of the birth (name, date, place, parents' names).
	• For late registration if unregistered:
	  ○ Witness statements.
	  ○ Court petition.
	  ○ Proof of identity (e.g., family booklet or testimony of relatives).
	  ○ Evidence if registers are missing (e.g., certificates or witnesses).

Is there a fee to obtain the certificate?	Yes
How much is the fee?	GNF 20,000. *Source*: https://www.forumrefugies.org/images/Evénements/GUINEE_-_FICHE_Létat_civil.pdf
What is the average time it takes to receive the document?	• Immediate for certified copies of registered births. • One to four weeks for late registrations involving court approval, depending on judicial backlog. *Source*: https://www.ecoi.net/en/document/1058492.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Birth certificates are registered in the city of birth; copies must be requested from the civil status officer at the mayor's office/city hall where the individual was born.
Are there any known challenges to accessing this document (e.g.,	• The low level of birth registration:

bureaucratic delays, corruption, limited online access)?	○ Levels as low as 14 percent in at least one prefecture, the considerable disparity in birth registration levels between urban and rural areas, and difficulties and delays in registration owing to insufficient registration services being available in some locations in Guinea. • Fees and associated costs for birth certificates: ○ The high number of children who are registered but do not possess a birth certificate and the existence of counterfeit birth certificates. • The absence of information on any measures taken to remove barriers to the birth registration of children whose parents do not have personal documentation or are stateless. • *Source*: https://www.streetchildren.org/legal-atlas/map/guinea/legal-identity/can-a-child-obtain-retroactive-or-replacement-birth-registration-documents/
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Applicants are required to apply for birth certificate copies in person at the applicable city hall/clerk's office where the individual was born. • The contact information will depend on where the individual was born. MATD: • Email: contact@matd.gov.gn • Website: www.matd.gov.gn • Phone number: +224 612 13 02 02 • Address: Kaloum – Boulbinet, Conakry • Local mairies: Inquire via prefecture offices or MATD for specific commune contacts.
Please share any additional information that may be helpful.	Information is lacking regarding the actual process for requesting copies of birth certificates in the Guinea Civil Code. Forms were not available online nor was any outline of the steps for an individual to obtain a copy if they are not one of the explicitly listed applicants. There is also a significant number of never-registered children, so no birth certificate was ever generated. (https://www.streetchildren.org/legal-

	atlas/map/guinea/legal-identity/can-a-child-obtain-retroactive-or-replacement-birth-registration-documents/). Article 209 of the Guinea Civil Code states: “No person, except the Public Prosecutor, of the child, of the ascendants and descendants in a direct line, of spouse, guardian or legal representative in the case of a minor or an incapable adult, can obtain a certified copy of another person's birth certificate, except under an order of the president of the civil jurisdiction of the place where the act has been received and upon written request. In the event of refusal to issue a copy to persons who are entitled, the request will be brought before the president of the court who will rule in summary proceedings. Record holders are required to issue an extract or a copy containing the year, day and the time, place of birth, gender, first names and last name of the child, first and last names, professions and fathers’ homes and mother, as they result from the utterances of the act of birth and the mentions contained in the margin.” *Sources*: • https://www.streetchildren.org/legal-atlas/map/guinea/legal-identity/can-a-child-obtain-retroactive-or-replacement-birth-registration-documents/ • https://landwise-production.s3.amazonaws.com/2022/03/Guinea_NOUVEAU-CODE-CIVIL-DE-LA-REPUBLIQUE-DE-GUINEE-Fevrier_2016-1.pdf • https://ihl-databases.icrc.org/applic/ihl/ihl-nat.nsf/0/AAC20477AF5D4B28C12576D.C.0039A4D7 • https://www.unicef.nl/media/4464270/unc_rapport_child_notice_guinee_en_final_web.pdf • https://tbinternet.ohchr.org/_layouts/15/treatybodyexternal/Download.aspx?symbolno=CRC/C/GIN/CO/3-6&Lang=En

Marriage certificate

What is the government authority or agency responsible for issuing this document?	La Mairie (mayor's office) or La Commune where one of the spouses resides. Official title: Officier d’État Civil or Officier d’État Civil délégué.

Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• The applicant or authorized representative must visit the mairie where the marriage was originally registered. • Present identification and request a certified copy, which is typically issued immediately if records are available. • If the marriage was never civilly registered, it must first be formalized through the standard marriage process before copies can be obtained.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes, for certified copies, a third party may apply with authorization.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No, for copies, a simple authorization suffices.
What are the typical documents or information required to request this certificate?	• Applicant's ID. • Details of the marriage (names of spouses, date, place). • Initial registration documents are not needed for copies if already registered.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Typically, approximately GNF 10,000-50,000 for copies, set by local communes (subject to change); additional fees if involving foreigners.
What is the average time it takes to receive the document?	Immediate for certified copies.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled	Local

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	Civil Status Office in city where marriage was registered; the mairie of the commune where the marriage was registered; check via MATD or local prefectures.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Significant lack of information on marriage registration, much less obtaining copies of certificates.
	• Very few marriages are actually registered.
	• Request for supplementary judgment (marriage) service:
	  ○ The application for a supplementary marriage judgment is a legal procedure by which a couple or one of its members requests the court of first instance to establish a judgment in lieu of a marriage certificate, when the marriage has indeed been celebrated (customarily, religiously or civilly) but has not been registered in the civil registry within the legal time limits.
	  ○ This judgment makes it possible to regularize the marital situation and to have the marriage entered in the civil registry registers.
	  ○ Procedure: Submit a request to the president of the competent court, filed with the registry.
	  ○ Only marriages celebrated between 1960 and 1975 are eligible for this certificate.
	  ○ *Source*: https://service-public.gov.gn/ova_sev/demande-de-jugement-suppletif-mariage/

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Dependent on city/town where marriage was registered. MATD: • Email: contact@matd.gov.gn • Website: www.matd.gov.gn • Phone number: +224 612 13 02 02 • Address: Kaloum – Boulbinet, Conakry Local mairies: Inquire via prefecture offices or MATD for specific commune contacts.

Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Ministry of Justice or Tribunal de Première Instance with jurisdiction over the place of birth, or Court of Appeal in Conakry.
Can the document be obtained online?	Yes
Please provide the link.	https://service-public.gov.gn/ova_sev/obtention-dun-casier-judiciaire/
Please provide a brief description of the process.	• Draft a request addressed to the competent court. • Provide a copy of national identity card or passport. • Attach two passport photos on a white background. • File the case with the court or, in certain cases, with the town hall or municipality of residence. Note: Delivery times may vary depending on the jurisdiction concerned.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No. A notarized power of attorney or simple authorization from the applicant may be sufficient.
What are the typical documents or information required to request this certificate?	• Birth certificate. • National ID or passport. • Two photos. • Residence certificate. • Details of stay in Guinea (dates, address, reason) if non-citizen. • Letter stating purpose and authorizing collection. • Passport copies with visas/stamps. work permit. • Address proof. • Guinea ID, if any.

	• *Sources:*
	  ○ https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/guinea-conakry.html.
	  ○ https://www.fingerprintexpert.in/police-clearance-certificate-pcc-from-guinea.html

Is there a fee to obtain the certificate?	Yes
How much is the fee?	Typically GNF 5,000-10,000 plus fiscal stamps.
What is the average time it takes to receive the document?	Three to five days for standard requests; longer if police charges involved.
Is the certificate provided digitally, by mail or must it be picked up in person?	Must be picked up in person or by proxy; can be posted to forwarding address.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Handled locally but with some central processing in Conakry.
Please describe how to identify the appropriate local office.	Tribunal de Première Instance of the place of birth; for Conakry residents or complex cases, Court of Appeal near the presidential palace.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Corruption in judicial and police systems (e.g., extortion). • Delays due to inefficiency. • Inaccessibility for rural applicants. • Not available for non-Guineans without prior residence proof. • Lost records from past instability. • Only for those with more than six months' residence.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	• Ministry of Justice: Address in Kaloum, Conakry (near presidential palace); contact via embassies or MATD for referrals. • Embassy of Guinea (for abroad): e.g., in Ottawa for Canadians.

Please share any additional information that may be helpful.	Background check form lists helpful fields for processing criminal record but is not tied to Guinean government services. *Source*: https://fadv.com/emea/wp-content/uploads/sites/2/Guinea_Apr23.pdf\ Only for Guinean nationals or those with residence history; prison records are included, if applicable. For immigration purposes, ensure its Bulletin No. 3. If abroad, use Guinea's embassy (e.g., in the US or Canada). *Sources*: • https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/guinea-conakry.html • https://www.canadavisa.com/canadian-immigration-police-clearance.html

GUYANA

Birth certificate

What is the government authority or agency responsible for issuing this document?	General Register Office, Ministry of Home Affairs.
Can the document be obtained online?	No. Application form may be downloaded online and submitted via email, but the certificate is not issued online. *Source:* https://gro.moha.gov.gy/birth-registration/
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Visit a local post office. • Purchase a birth certificate form and fill it out. • Submit the completed form to the local post office. • Pay the processing fee of GYD 300 (per copy). • The birth certificate will be mailed to the applicant. *Source:* https://gro.moha.gov.gy/birth-registration/
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	If the applicant resides overseas, the applicant may apply through Guyana High Commission/Consulate General of Guyana in the country of residence. *Source:* http://londonhc.mission.gov.gy/documents/birth-death-marriage-certificates
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Full name, date and place of birth of the person the certificate is being issued for. • Parents' names. • ID of the applicant. • Overseas applicants may need a passport copy. *Source:* https://sopriza.com/how-to-apply-birth-certificate-online-in-guyana/
Is there a fee to obtain the certificate?	Yes

How much is the fee?	Fees (as of 2025):Regular service: GYD 300 per copy (if applied directly at a local post office). Fees for overseas applications through the High Commission/ Consulate General depend on the country of residence and whether express service is requested.
What is the average time it takes to receive the document?	Regular service: three to six weeks. International requests: Depends on the country of residence and whether express service is requested. *Source:* https://sopriza.com/how-to-apply-birth-certificate-online-in-guyana/
Is the certificate provided digitally, by mail or must it be picked up in person?	The certificate is provided by mail. *Source:* https://gro.moha.gov.gy/birth-registration/
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	According to a 2024 report from the Ministry of Home Affairs, 72 percent of birth certificate applications were processed within 90 days. 18 percent had delays due to missing documents, and 10 percent were rejected due to incomplete or incorrect data. *Source:* • https://sopriza.com/how-to-apply-birth-certificate-online-in-guyana/
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Guyana Post Office Corporation Headquarters, Robb Street Georgetown, Guyana. Phone numbers: • +592226129 • +5922261291 WhatsApp: +5926109394 Email: groguyana@gmail.com
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	General Register Office, Ministry of Home Affairs.
Can the document be obtained online?	No. Application form may be downloaded online and submitted via email, but the certificate is not issued online. *Source:* https://gro.moha.gov.gy/wp-content/uploads/2022/12/Marriage-Certificate-Application-Form-Fillable.pdf
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Download the application form and fill it out. • Submit the completed form to the local post office. • Pay the processing fee of GYD 300 (per copy). • The marriage certificate will be posted to the applicant. *Source:* https://gro.moha.gov.gy/forms/
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	If the applicant resides overseas, the applicant may apply through the Guyana High Commission/Consulate General of Guyana in the country of residence. *Source:* http://londonhc.mission.gov.gy/documents/birth-death-marriage-certificates
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• Full name, date and place of birth of the persons the certificate is being issued for. • Date of marriage. • ID of the applicant. • Passport copy for overseas applicants. *Source:* https://gro.moha.gov.gy/wp-content/uploads/2022/12/Marriage-Certificate-Application-Form-Fillable.pdf
Is there a fee to obtain the certificate?	Yes

How much is the fee?	Fees (as of 2025): Regular service: GYD 300 per copy (if applied directly at a local post office). Fees for overseas applications through the High Commission/ Consulate General depends on the country of residence and whether express service is requested.
What is the average time it takes to receive the document?	Regular service: three to six weeks. International requests: Depends on the country of residence and whether express service is requested. *Source:* https://sopriza.com/how-to-apply-birth-certificate-online-in-guyana/
Is the certificate provided digitally, by mail or must it be picked up in person?	The certificate is provided by mail. *Source:* https://gro.moha.gov.gy/forms/
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Guyana Post Office Corporation Headquarters, Robb Street Georgetown, Guyana Tel: +592226129, +5922261291 WhatsApp: +5926109394 Email: groguyana@gmail.com
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Supreme Court Registrar. *Source:* https://secure.ssa.gov/poms.nsf/lnx/0200312174#:~:text=Pro

	cedure%20%E2%80%93%20Birth%2C%20Marriage%20and%20Death,Twitter.
Can the document be obtained online?	Unclear from available sources.
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	Unclear from available sources. *Source:* https://secure.ssa.gov/poms.nsf/lnx/0200312174#:~:text=Procedure%20%E2%80%93%20Birth%2C%20Marriage%20and%20Death,Twitter
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g.,	Unclear from available sources.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Supreme Court, Avenue of the Republic, Georgetown, Guyana Phone number: +592-226-7947 Email: info@supremecourt.gy
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	General Register Office, Ministry of Home Affairs.
Can the document be obtained online?	No. Application form may be downloaded online and submitted via email, but the certificate is not issued online. *Source: https://gro.moha.gov.gy/wp-content/uploads/2022/12/Death-Certificate-Application-Form-Fillable.pdf*
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Download the application form and fill it out. • Submit the completed form to the local post office. • Pay the processing fee of GYD 300 (per copy). • The death certificate will be posted to the applicant. *Source:* https://gro.moha.gov.gy/forms/
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes, through a local firm of funeral directors. *Source*: https://www.gov.uk/guidance/when-someone-dies-in-guyana#registering-the-death-and-getting-a-death-certificate If the applicant resides overseas, the applicant may apply through Guyana High Commission/Consulate General of Guyana in the country of residence. *Source:* http://londonhc.mission.gov.gy/documents/birth-death-marriage-certificates

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No, a letter of authorization is sufficient. *Source:* https://www.gov.uk/guidance/when-someone-dies-in-guyana#registering-the-death-and-getting-a-death-certificate

What are the typical documents or information required to request this certificate?	• Full name, date of death, place of death, cause of death, place of birth, and the local address to which the certificate is to be sent.
	• ID of the application.
	• Document proving that the applicant is a next-of-kin of the deceased.
	• *Sources:*
	  ○ https://gro.moha.gov.gy/wp-content/uploads/2022/12/Death-Certificate-Application-Form-Fillable.pdf
	  ○ https://www.gov.uk/guidance/when-someone-dies-in-guyana#registering-the-death-and-getting-a-death-certificate

Is there a fee to obtain the certificate?	Yes
How much is the fee?	Fees (as of 2025): Regular service: GYD 300 per copy (if applied directly at a local post office). Fees for overseas applications through the High Commission/ Consulate General depends on the country of residence and whether express service is requested.
What is the average time it takes to receive the document?	Six to eight weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	No
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g.,	Unclear from available sources.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Guyana Post Office Corporation Headquarters, Robb Street Georgetown, Guyana Telephone number: +592226129, +5922261291 WhatsApp: +5926109394 Email: groguyana@gmail.com
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Guyana Police Force, Criminal Investigation Department (CID).
Can the document be obtained online?	No. Application form may be downloaded online and submitted via email, but the certificate doesn't seem to be issued online. *Source:* https://guyanaconsulatenewyork.org/police-clearance/#:~:text=Applications%20forms%20for%20police%20clearance,sometimes%20three%20to%20six%20months
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	The process is unclear, but for overseas applicants, the application can be done through the Consulate or High Commission of Guyana in the applicant's country of residence. *Source:* https://guyanaconsulatetoronto.com/police-certificate-of-character/#:~:text=To%20obtain%20a%20Police%20Certificate%20of%20Character,also%20submit%20the%20application%20through%20the%20Consulate
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes, through a Guyana Consulate or a friend/relative in Guyana.

	Source: https://guyanaconsulatenewyork.org/police-clearance/#:~:text=Applications%20forms%20for%20police%20clearance,sometimes%20three%20to%20six%20months
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Work clearance • Copy of birth certificate. • Copy of ID card. • Three passport-size pictures. • Clearance form. Married women name change • Copy of marriage certificate. • Document to show name change (Deed Poll/Affidavits/ etc.). • Copy of birth certificate. • Copy of ID card. • Three passport-size pictures. • Clearance form. Overseas clearance (PRIOR) • Fingerprints original. • Copy of BIO page of passport. • Copy of birth certificate. • Three passport-size pictures. • Clearance form. Traveling/Embassy purposes • Copy of BIO page of passport. • Copy of birth certificate. • Three passport-size pictures. • Clearance form. • *Source: https://guyanapoliceforce.gy/?services=police-clearance*
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Fees (as of 2025):

	GYD 500 per copy (if applied locally). Fees for overseas applications through the High Commission/ Consulate General depends on the country of residence and whether express service is requested.
What is the average time it takes to receive the document?	If done locally: one week. If done overseas: two to three months. *Source:* https://guyanaconsulatetoronto.com/police-certificate-of-character/#:~:text=To%20obtain%20a%20Police%20Certificate%20of%20Character,also%20submit%20the%20application%20through%20the%20Consulate
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Police Headquarters, Young St. Eve Leary, Georgetown, Guyana Phone number:(592) 225-5401 Email: pro@guyanapoliceforce.gy Website: https://guyanapoliceforce.gy/?services=police-clearance
Please share any additional information that may be helpful.	Unclear from available sources.

HAITI

Birth certificate

What is the government authority or agency responsible for issuing this document?	Haitian birth certificates are issued from local civil status offices where the birth was registered or from the National Archives of Haiti (ANH) in Port-au-Prince.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Must be obtained personally or by a representative of the interested party. Documents from the archives can be requested through some authorized agencies or by mail and are only issued by the National Archives.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• The parents' valid Haitian passport. • Marriage certificate. • US (or foreign) birth certificate of the child and French translation.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Birth certificate US$100. • Declaration of birth: US$40. • Transcription of birth certificate: US$40.
What is the average time it takes to receive the document?	Five to 60 days.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.

Is the issuance centralized at the national level or is it handllocally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• If located outside Haiti, contact the nearest Haitian embassy or consulate. • If located inside Haiti, it is best to go to the local office of civil status in the commune (for the region where the birth occurred) or head to the National Archives for an extract if the original birth registration was already made.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Receiving a document from the archives will take an average of five to 60 days. • For international/embassy-handled cases, times will vary. Embassies sometimes indicate a few weeks to months. If the birth was not registered on time or done outside of the hospital/registry settings, it could require a court decision.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Sources: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Haiti.html https://embassyofhaiti.eu/issuing-passports/ http://www.servicespublics.gouv.ht/ http://www.servicespublics.gouv.ht/site/services http://www.servicespublics.gouv.ht/site/rsmo/ANH https://archivesnationales.gouv.ht/ https://www.haiti.org/birth-certificate/ https://franciscansinternational.org/wp-content/uploads/2022/11/Haiti_UPR_EN.pdf?utm
Please share any additional information that may be helpful.	An original birth certificate (Acte de Naissance) is issued only once, when a birth is initially declared. It is issued by a regional civil office, domestically. If any additional certificate is required, after one year of the original declaration, requests must be made to the National Archives for an Extrait de Naissance. For instances when the archives cannot find the information in the registry or has not received the registry, an “Attestation of signatures” can be requested for a birth that is registered within one year. If the attestation is dated one year ago, the applicant must try again to get the extrait or get a new attestation.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Archives.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Must be obtained personally or by a representative of the interested party. Documents from the archives can be requested through some authorized agencies or by mail.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$100 or HTG 700.
What is the average time it takes to receive the document?	Five to 60 days.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• To request records from National Archives, must be one year after the marriage took place. • When requests are made from abroad, they must be directed to a Haitian Embassy or Consulate. There are no authorized issuance agencies outside of Haiti. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa- Reciprocity-and-Civil-Documents-by-Country/Haiti.html • Poor recordkeeping, corruption, etc. • Note that for marriage certificates, for example, many Haitians do not have a birth certificate. • *Source*: https://haitiantimes.com/2020/06/19/about-three-million-haitians-have-no-birth-certificate/ • Note that Haiti Public Services website says that civil marriage and religious marriage certificates are provided by the General Directorate of Taxes, but this appears incorrect or may refer to who provides the certificate at the time the marriage occurs rather than afterwards. • *Source*: http://www.servicespublics.gouv.ht/site/services
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	When requests are made from abroad, they must be directed to the local Haitian Embassy or Consulate.
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	An Acte de Divorce is issued by a civil office. After one year, the Acte de Divorce can be found on record at the National Archives, at which point an “Extrait de Divorce” is produced. Divorces between non-Haitians are documented at the Office du Divorce des Etrangers, which can also provide extraits.
Can the document be obtained online?	No

Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Must be obtained personally or by a representative of the interested party. Documents from the archives can be requested through some authorized agencies or by mail.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• No comprehensive information from available sources on what specific documents or information is needed to request. • Some consulates have required a photocopy of the original divorce act, valid passport of the applicant and some other form of ID. • As an alternate document, the Acte de Divorce with 'Attestation' is available only if the divorce was registered within two years and if it is dated recently.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• HTG 700. • Requests made from abroad directed to a Haitian Embassy or Consulate may carry an additional cost of US$100.
What is the average time it takes to receive the document?	Receiving a document from the archives will take an average of five to 60 days.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National

Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• National Archives website is not functional. (https://archivesnationales.gouv.ht/) • It is possible to work with some authorized agencies inside Haiti. • When requests are made from abroad, they must be directed to a Haitian Embassy or Consulate. There are no authorized agencies outside of Haiti. • Certified copies are not available.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	The information in this survey comes from a US State Dept site: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Haiti.html#:~:text=Birth%20Certificates&text=When%20requests%20are%20made%20from,The%20cost%20is%20%24100%20USD

Death certificate

What is the government authority or agency responsible for issuing this document?	The National Archives
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Must be obtained personally or by a representative of the interested party. Documents from the archives can be requested through some authorized agencies or by mail and are only issued by the National Archives.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	A death is declared at the National Archives using a police or medical report. A funeral home is also able to declare a death.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$100.
What is the average time it takes to receive the document?	Five to 60 days.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• As of April 10, 2025, death certificates were unobtainable due to the fact that the office where the National Archives death records are stored was in contested gang territory and unsafe to approach. • If a death certificate is needed for visa processing purposes, applicants are encouraged to submit a signed statement of unavailability in place of a Haitian death certificate.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Main citing authority: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Haiti.html#:~:text=Birth%20Certificates&text=When%20requests%20are%20made%20from,The%20cost%20is%20%24100%20USD

Please share any additional information that may be helpful.	Acte de Décès. An original death certificate (Acte de Décès) is issued only once; at the time the death is initially declared. It is issued by a regional civil office, domestically. The extrait is primarily blue and should bear the signature of the Archives Director, a blue stamp and a dry seal in the upper right-hand corner issued by the Director General of the National Archives. One of the deputies may be listed if the Director General is absent.

Police record

What is the government authority or agency responsible for issuing this document?	From the Central Bureau of the Judicial Police (Direction Centrale De la Police Judiciaire)(D.C.PJ), which is located at Boulevard Toussaint Louverture, route de l'aéroport prolongée, Clercine 6, in Port-au-Prince. The document should have a blue seal with the signature of the director of the D.C.PJ.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Must go to D.C.PJ in person or contact the Embassy or Consulate, if abroad.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• The receipt for the applicable fees paid at the [General Directorate of Taxes (Direction générale des impôts, DGI)] (available in French only). • A passport copy showing name and passport number. • A birth certificate copy (Acte de naissance or Extrait des Archives Nationales (Extract from the National Archives)). • A national identity card copy.

	• A marriage certificate copy, if married (Acte de marriage). • Two or four copies of a recent identification (passport) photograph (the French version of the same IRCC webpage, dated 2018, indicates that four photos are needed (Canada 2018-08-01), while the English version, dated 2024, indicates that two photos are needed (Canada 2024-08-28)). • Two separate identification documents including photo (e.g., passport, electoral card, etc.). • A fingerprint copy (will be taken at the D.C.PJ). (Canada 2024-08-28). • May need a letter stating why records are needed, e.g., if needed for Canadian procedures, must bring a letter from Immigration, Refugees and Citizenship Canada (IRCC) stating that a Haitian police certificate is needed, or, for Australia, a letter from the Department of Home Affairs stating that a Haitian police certificate must be obtained.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	HTG 102.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Certified copies are not available.

Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	D.C.PJ is located at Boulevard Toussaint Louverture, route de l'aéroport prolongée, Clercine 6, in Port-au-Prince.
Please share any additional information that may be helpful.	The sources used were: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Haiti.html#:~:text=Birth%20Certificates&text=When%20requests%20are%20made%20from,The%20cost%20is%20%24100%20USD https://www.ecoi.net/en/document/2122613.html https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/haiti.html?utm

HONDURAS

Birth certificate

What is the government authority or agency responsible for issuing this document?	Registro Nacional de las Personas (RNP).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Applicants who live in Honduras can obtain a birth certificate via walk-in at the RNP offices. Applicants outside may send proxies to request official documents, but offices have the right to request a notarized document from the applicant who is granting the proxy permission. Notarized statements can be obtained from any Honduran Consulate.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes

What are the typical documents or information required to request this certificate?	• Valid government-issued photo ID.
	• Additional documents for own application:
	  ○ Application form from RNP.
	  ○ Payment receipt for the certificate fee
	• Additional documents if requesting for a minor:
	  ○ Parent's ID.
	  ○ Proof of relationship to the child.
	  ○ Minor's ID, if available.
	• Additional documents for a third party applying on another's behalf:
	  ○ A power of attorney (carta poder) from the person requesting the certificate.
	  ○ Copy of the ID of the person whose birth certificate is being requested.

	○ Copy of the third party's ID. ○ Proof of relationship (if a family member).
Is there a fee to obtain the certificate?	No
How much is the fee?	No cost.
What is the average time it takes to receive the document?	• If in person at RNP offices, can be obtained the same day. • If applying from a consulate abroad, can take two to six weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Processing delays: ○ Communication delays between consulates and Registro Nacional de las Personas (RNP) in Honduras. ○ High volume of requests. ○ Limited consular staff. ○ Technical issues with RNP's system. • Administrative challenges: ○ Limited consular office hours. ○ Appointment availability. ○ Geographic challenges: ○ Limited number of Honduran consulates. ○ Long distances to reach consulates. ○ Some countries may not have a Honduran consulate. • System limitations: ○ Not all records may be digitized. ○ Technical problems accessing the central database.

	○ System maintenance or downtime.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Website: www.rnp.hn Email: info@rnp.hn Phone: +504 2221-4382 Location: Edificio RNP, Boulevard Kuwait, Tegucigalpa, Honduras
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	RNP Honduran Registro Nacional de las Personas (RNP)). General Secretary in Tegucigalpa, Francisco Morazan - https://hn.usembassy.gov/marriage-certificate/
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	For applicants who live in Honduras, a marriage certificate can be obtained via walk-in at the RNP offices. Applicants outside may send proxies to request official documents, but offices have the right to request a notarized document from the applicant who is granting the proxy permission. Notarized statements can be obtained from any Honduran Consulate.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	Outside Honduras: • Step 1: Contact a Honduran Consulate. Certificate request can be made via a Honduran consulate, or a proxy (representative) in Honduras with a notarized power of attorney (poder legal).

	• Step 2: Provide required information names, ID numbers and marriage details. ID/passport copy. Completed request form (provided by consulate or lawyer). Power of attorney, if on behalf of someone else. • Step 3: Certificate issued and sent. Certificate can be picked up in person at the consulate, mailed or emailed to applicant (depending on location), or sent after legalization and apostille, if needed. *Source:* https://www.consuladohondurasmadrid.es/actos-relativos-a-nacimientos-matrimonios-defunciones/
Is there a fee to obtain the certificate?	Yes
How much is the fee?	HNL 100 – HNL 200.
What is the average time it takes to receive the document?	Two to four weeks. *Source:* https://www.citasconsuladodehonduras.com/en/tramites/acta-de-matrimonio/
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	• Visit the official RNP website. Search for office directories (though limited online) Each municipality in Honduras has a local RNP office or Municipal Civil Registry office. • The local office of the Registro Nacional de las Personas (RNP) that issued the marriage certificate is in the municipality where the marriage was registered, not necessarily where it was celebrated.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Unregistered or improperly registered marriages: Some marriages (especially religious ones) were never officially registered with the Registro Nacional de las Personas (RNP). If the marriage isn't in the civil

	registry, a legal marriage certificate cannot be obtained. • Missing or incomplete records: Older records may be missing, damaged or stored only in physical archives, leading to delays in processing or inability to locate the folio (registry book entry). A representative may need to visit the local municipal RNP office to search manually or make a formal request for a search. • Even routine requests can take time due to backlogs at RNP offices, staff shortages and high demand at consulates. It is recommended to start the process early and allow two to four weeks or more for full processing, especially if legalization is required.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Link to government website - https://www.rnp.hn/RNPweb/servicios/Matrimonio.html Address: Colonia 21 de Octubre a 100 metros de la Alcaldía Municipal
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Registro Nacional de las Personas.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Applicants who live in Honduras can obtain a divorce certificate via walk-in at the RNP offices. Applicants outside may send proxies to request official documents, but offices have the right to request a notarized document from the applicant who is granting the proxy permission. Notarized statements can be obtained from any Honduran Consulate.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	According to Honduran law, only divorces communicated and registered in the Registro Nacional de las Personas are valid. This includes foreign divorces of Honduran marriages, which are not considered valid unless they are either: • Notarized by a Honduran consulate. Submit the notarized divorce decree to the RPN's "Secretaria General" who will subsequently issue a resolution to register the divorce at the local RNP office where the marriage took place. • Petition an "Auto de Pariatis" to the Honduran Supreme Court, which is akin to the process for domesticating foreign judgements. **If the divorce was finalized in Honduras:** • After a family court issues the divorce order, it must be registered with the Registro Nacional de las Personas (RNP). • The RNP will place a marginal annotation on the marriage record to reflect the divorce. • A certified copy of this record can then be requested from the local RNP office or the central archive in Tegucigalpa. **If the divorce was finalized outside of Honduras:** • The foreign divorce decree is not automatically valid in Honduras. It must be recognized and registered. • The foreign divorce decree must be notarized by a Honduran consulate. • Submit the notarized document to the RNP's "Secretaria General," • The RNP will issue a resolution to register the divorce at the local RNP office where the marriage was originally recorded.

	• Alternatively, it is possible to petition the Honduran Supreme Court, a process similar to domesticating a foreign judgment.
Is there a fee to obtain the certificate?	No
How much is the fee?	No fee.
What is the average time it takes to receive the document?	• Immediately, if in person. • Up to 30 days if apostille is required, plus additional shipping time
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• Visit the official RNP website. Search for office directories (though limited online). • Each municipality in Honduras has a local RNP office or Municipal Civil Registry Office.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access. In person application seems to be the best and most efficient method, which is a barrier for those living abroad.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Email: respuesta@rnp.hn Website: www.rnp.hn Facebook: Registro Nacional de las Personas X (Twitter): RnpHonduras Physical address (Central Archives in Tegucigalpa): Col. 21 de octubre, calle Modesto Rodas, a 100 mts al este de Alcaldía Municipal, antiguo Edif. DIMACO WhatsApp: (504) 9764-2123
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Registro Nacional de las Personas (RNP) (National Registry of Persons).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Walk into any Registro Nacional de las Personas (RNP).
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	**If in Honduras:** • Go to the civil registry office in the municipality where the death occurred, where the deceased last resided, or where their birth was registered. • Provide the deceased's identity card and the medical certificate of death. If the death did not occur in a hospital, photocopies of the identity cards of two witnesses are required. • Funeral homes can often assist with this process and may be able to obtain the certificate. **If outside Honduras:** • Appoint a proxy in Honduras, which could be a family member or a representative from a funeral home. • Obtain a notarized document from a Honduran consulate giving the proxy permission to act on the applicant's behalf. • Mail the notarized permission to the proxy in Honduras so it can be presented to the RNP. • Alternatively, the nearest Honduran consulate can be contacted for assistance and specific instructions on how to proceed.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	HNL 200.
What is the average time it takes to receive the document?	Immediately in person if the death is registered. Registering a death can take up to approximately 15 days before a death certificate can be obtained.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• Visit the official RNP website. Search for office directories (though limited online). • Each municipality in Honduras has a local RNP office or Municipal Civil Registry office.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Email: respuesta@rnp.hn Website: www.rnp.hn Facebook: Registro Nacional de las Personas X (Twitter): RnpHonduras. Physical Address (Central Archives in Tegucigalpa): Col. 21 de octubre, calle Modesto Rodas, a 100 mts al este de Alcaldía Municipal, antiguo Edif. DIMACO WhatsApp: (504) 9764-2123
Please share any additional information that may be helpful.	A death certificate, issued by the Municipal Civil Registry, is valid for three months, meaning that once the certificate is issued, it should be presented for any necessary procedures within 90 days. **How to register a death in Honduras:** • Proof of death issued by the public or private health center, clinic or hospital, as the case may be, which

	must be issued by the institution's competent authority once the case has occurred. • Photocopy of the deceased's identity card or, failing that, a birth certificate. • If the required legal document proving the death for registration does not exist, an authenticated sworn statement and two witnesses must be submitted, providing the following information: • Time, day, month, year and place of death. • Name, surname, sex, age, address and nationality of the deceased. • Name, address, nationality and profession of the parents of the deceased, if known. • Illness or cause of death, if known. • All information shall be submitted in the death window of the Municipal Civil Registry, where the death certificate will be issued within a period of three months. **Requirements for registering the death of a Honduran national abroad via the Consulate:** • Death certificate issued by the consulate of the country of origin and authenticated by the Ministry of Foreign Affairs in Honduras. • Certified birth certificate of the deceased. • Appearance of a relative, representative or legal representative. • Identification of the person presenting the documents and a power of attorney if the person is a representative or legal representative. • Completed application at the General Secretariat, addressed to the Commissioners of the National Registry of Persons. • Original and copy of all documents. • Go to the service desks located in the Villatoro building, Morazán Boulevard in Tegucigalpa. • TGR-RNP does not charge.

	Requirements for registering the death of a Honduran national abroad via the General Secretariat of the National Registry of National Public Prosecutors: • Death certificate duly apostilled in the country where the death occurred. • If in a foreign language, translate it into Spanish and validate it at the Ministry of Foreign Affairs. • Certified birth certificate of the deceased. • A relative, representative or legal representative appears. • Identification document of the person presenting the documents and a power of attorney if the person is a representative or legal representative. • Completed application at the General Secretariat, addressed to the Commissioners of the National Registry of Persons. • Original and copy of all documents. • Go to the service desks located in the Villatoro building, Morazán Boulevard, Tegucigalpa. • TGR-RNP does not charge.

Police record

What is the government authority or agency responsible for issuing this document?	Policía Nacional de Honduras via Dirección Policial de Investigaciones.
Can the document be obtained online?	Yes
Please provide the link.	https://policianacional.gob.hn/requisitos-para-antecedentes-policiales/
Please provide a brief description of the process.	Process: • Visit the DPI office. • Present required source documents. • Complete fingerprinting process. Requirements: • Original and copy of National ID (Tarjeta de Identidad).

	• Fee payment at BANRURAL (not BANADESA as previously stated). • One recent photo. • Two fingerprint cards.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	For persons living outside Honduras, a lawyer or close family member can apply for the record by presenting a copy of the applicant's identification, a letter of authorization and the letter of request.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	HNL 200.
What is the average time it takes to receive the document?	Less than one week.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• System-related issues:
	  ○ Technical problems with fingerprint system.
	  ○ Database connectivity issues.
	  ○ System maintenance or downtime.
	  ○ Processing delays due to technical difficulties.
	• Administrative challenges:
	  ○ Long wait times at DPI offices.
	  ○ High volume of requests.

	○ Limited staff availability. ○ Possible office closures or reduced hours. • Geographic challenges: ○ Limited DPI office locations. ○ Travel distance to offices. ○ Need to visit both bank and DPI office. ○ Urban areas may have longer wait times. • For requests from abroad: ○ Limited consulate locations. ○ Longer processing times. ○ Additional requirements. ○ Communication difficulties. ○ Higher costs.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	National Police (Policía Nacional): Official website: www.policianacional.gob.hn **General contact:** Phone: (504) 2220-4298 Email: Through website contact form **Social media:** Facebook: Policía Nacional de Honduras Twitter: @PoliciaHonduras DPI (Dirección Policial de Investigaciones): BANRURAL (for payments): Website: www.banrural.hn
Please share any additional information that may be helpful.	• The applicant must visit: www.sefin.gob.hn • Select, TGR- 1 to generate receipt. • Complete requested information including type of identification, identification number, full name, institution: Secretary of Security (#70). Category 12121, amount: HNL 200. • The applicant then needs to generate receipt and print and pay the TGR-1 at the authorized bank agencies. • The applicant would present the ID copy, the paid TGR-1, email address and/or phone numbers and a message will be received with the police record in a PDF document.

INDIA

Andhra Pradesh

Birth certificate

What is the government authority or agency responsible for issuing this document?	Under Sections 6-7 of the Registration of Births and Deaths Act, 1969, birth registrations are processed by state or district registrars. In practice, these may involve municipality offices under the Municipal Administration & Urban Development Department in urban areas and Gram Panchayat Offices under Panchayati Raj & Rural Development Department in rural areas. *Source*: https://www.indiacode.nic.in/bitstream/123456789/11674/1/the_registration_of_births_and_deaths_act%2C_1969.pdf
Can the document be obtained online?	Yes
Please provide the link.	http://ap.meeseva.gov.in/DeptPortal/UserInterface/LoginForm.aspx
Please provide a brief description of the process.	• Register/Login to the Meeseva portal. • Fill out the application. • Upload required documents. • Pay prescribed fees. • Submit the application. • Download or collect the document after verification.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Applications for birth certificates can be submitted on the Meeseva portal: http://ap.meeseva.gov.in/DeptPortal/UserInterface/LoginForm.aspx However, this link does not seem to be accessible currently. Applications typically require: • Application form.

	• Proof of birth (hospital certificate, discharge summary or letter from the doctor/midwife). • Identity/Proof of parents (e.g., Aadhaar card, voter ID, etc.) • Address proof.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear
What is the average time it takes to receive the document?	There is no official information on this, but non-official sources suggest that it takes approximately seven to 15 working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The local office with the strongest connection to the applicant.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The Meeseva portal cannot be accessed currently.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local Meeseva centers or municipal offices.
Please share any additional information that may be helpful.	If the birth is not registered within 21 days, additional documents and approval from the registrar may be required, along with a late fee.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Under Section 8 of the Hindu Marriage Act, 1955, the registration of Hindu marriages is processed by Hindu Marriage Registers. *Source:* https://www.indiacode.nic.in/bitstream/123456789/1560/1/A1955-25.pdf Under Section 15 of the Special Marriage Act, 1954, the registration of special marriages is processed by Marriage Officers. *Source:* https://www.indiacode.nic.in/bitstream/123456789/15480/1/special_marriage_act.pdf In practice, Hindu Marriage Registers are municipality offices in urban areas or Mandal Revenue offices in rural areas.
Can the document be obtained online?	Yes
Please provide the link.	https://cdma.ap.gov.in/en/reissuemarriage
Please provide a brief description of the process.	• Register/Login to the Meeseva portal. • Fill out the application. • Upload required documents. • Pay prescribed fees. • Submit the application. • Download or collect the document after verification.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Assuming the marriage is already registered, the application for a re-issued marriage certificate typically requires: • Application form (https://cdma.ap.gov.in/en/reissuemarriage) • Information about the marriage and personal information of the bridegroom and bride.

	• Information of witnesses. • Memorandum of marriage and marriage invitation cards. • Proof of age and residence of the bridegroom and bride. *Source:* https://anantapur.emunicipal.ap.gov.in/mrs/registration/register?applicationSource=online
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	There is no official information on this, but non-official sources suggest that it takes approximately 15 days for Hindu marriages and up to 60 days for special marriages.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The local office with the strongest connection to the applicant.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The general email for the Commissioner & Director of Municipal Administration is cdma_ap@cdma.gov.in
Please share any additional information that may be helpful.	The office of the Commissioner & Director of Municipal Administration provides answers to frequently asked questions on marriage registration: https://cdma.ap.gov.in/sites/default/files/FAQs.pdf (see pages 21-22)

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Andhra Pradesh does not issue formal divorce certificates. Instead, the divorce decree by the issuing court serves as the formal divorce record. (see Section 23 of the Hindu Marriage Act, 1955: https://www.indiacode.nic.in/handle/123456789/1560)
Can the document be obtained online?	Yes
Please provide the link.	https://services.ecourts.gov.in/ecourtindia_v6/ (Click Court Orders) https://ecourts.gov.in/ecourts_home/
Please provide a brief description of the process.	Select the relevant court system on the website linked and click Court Orders on the left. Search for the decree by party name, case number, court number or order date.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes, a third party can obtain a copy on the website.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No, the third party can be anyone able to access the website on the person's behalf.
What are the typical documents or information required to request this certificate?	• Party name. • Case number. • Court number or order date.
Is there a fee to obtain the certificate?	Copies of divorce decrees obtained on the website are presumably not certified. For certified copies, fill out the application form for copying agency at: https://ecourts.gov.in/ecourts_home/forms/CA%20form%207.pdf
How much is the fee?	50 paise. See 11(a) of the Andhra Pradesh Court-fees and Suits Valuation Act, 1956: https://www.indiacode.nic.in/bitstream/123456789/19252/1/act_no_7_of_1956.pdf
What is the average time it takes to receive the document?	Unclear from available sources.

Is the certificate provided digitally, by mail or must it be picked up in person?	In person or by mail.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The relevant local office is the court issuing the divorce decree.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Indian court websites are difficult to navigate.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Different contact details for individual courts.
Please share any additional information that may be helpful.	The process for obtaining a divorce decree in Andhra Pradesh appears to work the same way as it does for Punjab, which is covered in a separate survey.

Death certificate

What is the government authority or agency responsible for issuing this document?	Under Sections 6-7 of the Registration of Births and Deaths Act, 1969, death registrations are processed by state or district registrars. In practice, these may involve municipality offices under the Municipal Administration & Urban Development Department in urban areas and Gram Panchayat Offices under Panchayati Raj & Rural Development Department in rural areas. *Source:* https://www.indiacode.nic.in/bitstream/123456789/11674/1/the_registration_of_births_and_deaths_act%2C_1969.pdf
Can the document be obtained online?	Yes

Please provide the link.	http://ap.meeseva.gov.in/DeptPortal/UserInterface/LoginForm.aspx
Please provide a brief description of the process.	• Register/Log in to the Meeseva portal. • Fill out the application. • Upload required documents. • Pay prescribed fees. • Submit the application. • Download or collect the document after verification.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Applications for death certificates can be submitted on the Meeseva portal: http://ap.meeseva.gov.in/DeptPortal/UserInterface/LoginForm.aspx. However, this link does not seem to be accessible currently. Applications typically require: • Application form. • Proof of death (hospital death certificate, cremation/burial certificate or letter from doctor). • Proof of identity of the deceased (if available). • Proof of identity of the applicant (Aadhaar card, voter ID, etc.).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear
What is the average time it takes to receive the document?	There is no official information on this, but non-official sources suggest that it takes approximately seven to 15 working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The local office with the strongest connection to the applicant.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The Meeseva portal cannot be accessed currently.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local Meeseva centers or municipal offices.
Please share any additional information that may be helpful.	If the death is not registered within 21 days, additional documentation (such as an affidavit and permission from the registrar) and a late fee may be required.

Police record

What is the government authority or agency responsible for issuing this document?	The Andhra Pradesh Police Department, through its local police stations and district offices, is the official authority responsible for issuing police records in the state.
Can the document be obtained online?	Yes
Please provide the link.	https://citizen.appolice.gov.in/Citizen/Services
Please provide a brief description of the process.	• Register/Login to the Meeseva portal. • Fill out the application. • Upload required documents. • Pay prescribed fees. • Submit the application. • Download or collect the document after verification.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Applications for police records (including police clearance certificates and character certificates) can be submitted on the AP Police Seva Portal: https://citizen.appolice.gov.in/Citizen/Services. However, this link does not seem to be accessible currently. Applications typically require: • Application form (including personal details, address and purpose for the certificate). • Proof of identity of the applicant (Aadhaar card, passport, etc.). • Proof of address of the applicant. • Passport-size photos. • Proof of purpose (e.g., letter from employer, university/college letter, visa application or self-declaration).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear
What is the average time it takes to receive the document?	There is no official information on this, but non-official sources suggest that it takes Approximately seven to 21 working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The local office with the strongest connection to the applicant.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The AP Police Seva Portal cannot be accessed currently.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local police stations and district offices.
Please share any additional information that may be helpful.	Unclear from available sources.

Gujarat

Birth certificate

What is the government authority or agency responsible for issuing this document?	Municipal corporation or municipality in urban areas and the Panchayat office in rural areas.
Can the document be obtained online?	Yes
Please provide the link.	www.eolakh.gujarat.gov.in
Please provide a brief description of the process.	For institutional births: Hospitals and other healthcare facilities are required to report a new birth directly to the EOLakh system. The parents then receive a registration number, which then can be used to track the status of the birth certificate application online. For home births: In cases of home deliveries, citizens can use the EOLakh portal to register the birth themselves by submitting the necessary details and supporting documents. Online application: The portal allows for the submission of applications, tracking of status, and downloading of the final birth certificate. This digital process replaces traditional, manual registration methods.
Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Yes, hospitals can apply directly to the online portal.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Proof of identity of parents and proof of residence.
Is there a fee to obtain the certificate?	No, provided it is requested within one year of birth. Additional copies will also incur charges.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	General research did not indicate any time range.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digital copy can be downloaded from the EOLakh portal.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Based on place of birth.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Difficulties can vary depending on the local municipality.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	District registrar or sub-registrar.
Can the document be obtained online?	Yes
Please provide the link.	https://enagar.gujarat.gov.in/
Please provide a brief description of the process.	Exact process would depend on the applicable statute (e.g., Hindu Marriage Act, Special Marriage Act) and the place/district of application.
Must the application be done in person?	In person.
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Proof of marriage, proof of residence.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Varies from district to district.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digital
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Typically, the registrar or sub-registrar of the district the marriage was solemnized in has jurisdiction.
Are there any known challenges to accessing this document (e.g.,	No known challenges.

bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Generally, in India (including in the State of Gujarat), a "divorce certificate" is not issued by an executive authority. Instead, the court granting the divorce is responsible for issuing a divorce decree. The court decree is the legal document that serves as proof of the divorce.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Obtaining a divorce in the State of Gujarat involves filing a divorce petition, attending court hearings and obtaining the final decree.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No, both parties are required to appear before the judge in court hearings.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	
What are the typical documents or information required to request this certificate?	Typically, to obtain a divorce decree, parties are required to submit the following information: • Proof of address for both spouses. • Marriage certificate. • Marriage photographs. • Evidence showing the couple has been living separately for at least one year.

Is there a fee to obtain the certificate?	Statutory court fees.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The court's jurisdiction can be invoked on the basis of place of last cohabitation, place where the marriage was solemnized or either party's residence.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	No known challenges.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Municipal corporation or municipality in urban areas and the Panchayat office in rural areas.
Can the document be obtained online?	Yes
Please provide the link.	eolakh.gujarat.gov.in
Please provide a brief description of the process.	Unclear from available sources.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The online portal (https://eolakh.gujarat.gov.in) where applicants are required to register deaths and can apply for death certificates is not currently available.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Gujarat State Police issue a “police clearance certificate”. A full record of all criminal antecedents of a person is not publicly available and is only accessible to law enforcement agencies.
Can the document be obtained online?	Yes
Please provide the link.	https://gujhome.gujarat.gov.in/portal/webHP?requestType=ApplicationRH&actionVal=homePage&screenId=114&UserLocaleID=en
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Gujarat State Police.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Multiple online sources suggest different procedures for obtaining a police clearance certificate in Gujarat. However, none of the government online links are working (e.g., https://gujhome.gujarat.gov.in/portal/webHP?requestType=ApplicationRH&actionVal=homePage&screenId=114&UserLocaleID=en)
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Punjab

Birth certificate

What is the government authority or agency responsible for issuing this document?	Department of Health and Family Welfare.
Can the document be obtained online?	Yes
Please provide the link.	https://connect.punjab.gov.in/service/citizenservice/1104
Please provide a brief description of the process.	To obtain a bilingual digitized birth certificate (for already registered births) or to get proof of non-availability for delay registration: • First create an account on the Punjab Government's Connect Portal. • Account creation requires basic information including first name, last name and phone number. • After creating and logging in, submit an online application for the certificate. • Applicant and beneficiary can be different individuals. • The application page includes a link to a user manual that provides more details including fees, required documents and lists all acceptable documentation.

Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Proof of identity and proof of address of applicant. • Birth certificate of beneficiary whose certificate is required (only in case previously issued certificate is available). • Proof of identity and proof of birth of beneficiary (optional).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	INR 105-175.
What is the average time it takes to receive the document?	Nine days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Birth certificates in India are issued at the state level. For Punjab, the Government of Punjab's Department of Health and Family Welfare issues certificates online through the system linked above.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	No, the online system appears to be straightforward.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Helpline for online document system is 1100.

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Application status can be tracked here: https://esewa.punjab.gov.in/trackStatus Once approved, certificate can be downloaded here: https://esewa.punjab.gov.in/certificateDownload Application form can be seen here: https://punjab.gov.in/wp-content/uploads/2020/05/Issuance-of-Copy-of-Birth-Certificate-or-Non-Availability-Certificate-v-2.0.pdf

Marriage certificate

What is the government authority or agency responsible for issuing this document?	For urban areas: Registrar of Births, Deaths & Marriages in the Municipal Corporation (or Nagar Panchayat) by a marriage office who is the SDM Sub-Divisional Magistrate. For rural areas: Registrar of Marriages at the Gram Panchayat Office, and if not available, then the Tehsi.
Can the document be obtained online?	Yes
Please provide the link.	If the marriage is not registered, the process cannot be completed online. Physical presence is mandatory at least once; but once registered a digital copy can be downloaded on the following websites: esewa.punjab.gov.in connect.punjab.gov.in
Please provide a brief description of the process.	In order to obtain the certificate online (if the marriage is registered) for eSewa Punjab: • Go to esewa.punjab.gov.in and click register to create an account, which requires mobile number, aadhaar/email address and OTP verification. • Once logged in, go to “Services” and click “Marriage Certificate” under the Civil Registration/ Local Govt. section. • The following details will be required: husband’s name; wife’s name; date of marriage; registration

	number (if available); and district/Tehsil where marriage was registered.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	For registering a new marriage: • Application form online at https://esewa.punjab.gov.in/ • Proof of age for both spouses (birth certificate, school leaving certificate, passport, Aadhaar card, PAN card or driver's license). • Proof of address/residence of both spouses (Aadhaar card, voter ID, ration card, electricity bill, rent agreement, etc.). • Proof of identity for both spouses (Aadhaar card, voter ID, passport, PAN card or driving license). • Proof of marriage (wedding invitation card or photographs of the wedding ceremony showing both spouses in rituals). • Passport-size photographs of each spouse (usually four to six copies). • Two witnesses minimum, three depending on the ACT (each must bring ID. • Affidavits in some cases (stating date/place of marriage, marital status, nationality and confirmation that both are not in a prohibited relationship). For duplicate or certified copy of marriage certificate (if marriage is already registered): • Application form on eSewa Punjab or Connect Punjab or offline registrar's office). • Marriage details: husband's name, wife's name (including maiden name), date of marriage, place of marriage and registration number (if available). • ID of applicant (Aadhaar card, voter ID, passport, PAN card, etc.)

	• Authorization letter/Power of attorney (if third party applying). • Small fee (usually per copy).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	INR 100-200 per copy.
What is the average time it takes to receive the document?	If all documents provided, 7 to 15 days. However, if marriage is under the Special Marriage Act (interfaith/civil marriage), there is a mandatory 30-day notice period before registration for first- time registered marriage, so the certificate comes within 40 days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Either the registrar's office in the place of the marriage or residence of either spouse depending on rural or urban and type of marriage, Sub-divisional Magistrate (SDM Office), Municipal Corporation, Municipal Council or Gram Panchayat.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Bureaucratic delays depending on the type of marriage and whether it is registered or not (Punjab only began requirement to register marriage in 2006). Common issues: • Marriage not registered: If marriage was not formally registered under one of the marriage acts, there is no official certificate to obtain; in that case, the couple must register the marriage in person, which can involve multiple visits and verification steps. • Incomplete or incorrect documents: Missing proof of age, residence, identity or witness documents can delay registration and/or issuance of certificate; typos in names, dates, addresses can lead to rejection or manual correction, which takes weeks. • District/Registrar-specific issues: Punjab has multiple authorities for marriage: Sub-divisional Magistrate

	(SDM Office), Municipal Corporation, Municipal Council or Gram Panchayat; some offices are slower in processing; rural areas may lack fully digitized records causing delays in issuing duplicates. • Online system limitations: eSewa/Connect Punjab may not have older records digitized; older certificates may not be available online if original registration was done a long time ago or manually. • Incomplete records, missing registration numbers, identity issues, typos in docs.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Email: esewa-punjab@punjab.gov.in State Helpline number – 1100.
Please share any additional information that may be helpful.	The marriage certificate details are nuanced based on type of marriage and under which marriage act.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	In Punjab, the court that granted the divorce is responsible for issuing the divorce decree (Punjab does not issue divorce certificates, the decree itself is treated as a divorce certificate for records purposes).
Can the document be obtained online?	Yes
Please provide the link.	Appears to be: https://services.ecourts.gov.in/ecourtindia_v6/?p=courtorder/index&app_token=fd2ff1d8c4db8f7517bee587fbd6ee531976b93ae98d9658963e3e4d40eca72f (Click Court Orders on the left and input the relevant information). Without sample case numbers, it is not possible to confirm if this link will issue a copy of the order, or whether the order must be picked up from the court. Note that the above link would presumably provide a non-certified copy. If certified copies are needed, requests from the issuing court can be made by filling out the “Application Form for Copying Agency.” More details about this below.

Please provide a brief description of the process.	• Look up the case in which the decree was issued in the court record search system, and then locate the record within that case number. • The record should be downloadable, but in case of any difficulty, visiting the court and requesting the records in person will likely achieve the same result. • For certified copies, fill out the court's Application Form for Copying Agency. Some Punjabi courts appear to have these forms available online, although court websites were not accessible. Applicants may wish instead to visit the court to request and fill out the form (or have a third party do this). • The third party would need the relevant court name, case number and decree date to do this.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Name of issuing court, case number, decree date.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	The prices appear to vary from district to district, and are not clearly listed online for all districts. Costs also differ between certified and non-certified copies physically obtained from the court.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled	Local

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	The divorced person will (presumably) know which court issued their divorce decree. If uncertain, then the district courts around their location in Punjab can be contacted to determine which is the right one. This process would be made easier with a local lawyer who is familiar with the relevant courts and would have an easier time inquiring.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access and poor maintenance of relevant webpages to support the request/broken links, bureaucratic delays.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	This will vary based on the court at issue. Punjab has various district courts and locating contact information for all of them would be difficult here.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Department of Health and Family Welfare.
Can the document be obtained online?	Yes
Please provide the link.	https://connect.punjab.gov.in/service/citizenservice/1105
Please provide a brief description of the process.	To get a bilingual digitized death certificate (If death is already registered) OR to get proof of non-availability of a death certificate so that applicant can register the deceased person's death through delay registration: • An account must first be created on the Punjab Government's Connect Portal. Account creation requires basic information including first name, last name and phone number. • After creating and logging in, an online application for the certificate can be submitted.

	• Applicant and beneficiary (whose certificate is required) can be different individuals. • The application page includes a link to a user manual that provides details on things such as fees, documents and lists of all acceptable documentation.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Proof of identity and proof of address of applicant. • Death certificate of deceased person (only in the case previously issued certificate is available). • Proof of identity and proof of address of deceased person whose certificate is required (optional).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	INR 105-175.
What is the average time it takes to receive the document?	Nine days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Birth certificates in India are issued at the state level. For Punjab, the Government of Punjab's Department of Health and Family Welfare issues certificates online through the system linked above.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	No, the online system appears to be straightforward.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	There is a helpline: 1100.
Please share any additional information that may be helpful.	Application status can be tracked here: https://esewa.punjab.gov.in/trackStatus Once approved, certificate can be downloaded from here: https://esewa.punjab.gov.in/certificateDownload Application form can be seen here: https://punjab.gov.in/wp-content/uploads/2020/05/Issuance-of-Copy-of-Death-Certificate-or-Non-Availability-Certificatev2.0.pdf

Police record

What is the government authority or agency responsible for issuing this document?	For residents in Punjab, India, the issuing authority would be the local police governing the applicant's residence or the regional passport office.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• The application form, which is available online at Passport Seva, or at the nearest police station. • Proof of identity, such as a driver's license, passport, Aadhaar card or voter ID card. • Proof of address, such as utility bill, rent agreement or bank statement.

	• Any previous certifications of police clearance (if applicable).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	INR 500.
What is the average time it takes to receive the document?	Ten days
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Online sources indicated that police officers would solicit bribes ranging from INR 200 to INR 5,000 when an applicant applies at a local police station. Additionally, some states in India do not provide online application services, which may cause inconvenience to applicants.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Passport Seva: Tel: 1800-258-1800 Website: https://www.passportindia.gov.in/psp/aboutUsPsp#AboutPassportSeva Page for registering a grievance: https://www.passportindia.gov.in/psp/Grievances For local police station, the Contact information varies by municipality.
Please share any additional information that may be helpful.	India Ministry of External Affairs page regarding applying a police record: https://www.mea.gov.in/police-clearance-certificate.htm

IVORY COAST

Birth certificate

What is the government authority or agency responsible for issuing this document?	Mairie (which is the local town hall or municipal office). If a locality does not have a mairie, a sous-préfecture. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	It is unclear if a third party can apply on an applicant's behalf but appears to be possible. The individual seeking to obtain a birth certificate extract, or a person representing them to the mairie where the birth was registered (or, if the birth was registered from abroad, at the embassy). The applicant must purchase a municipal stamp, submit an application and then collect the copy of the birth certificate. *Source*: https://www.irb-cisr.gc.ca/en/country-information/rir/Pages/index.aspx?doc=456829&pls=1
Is there a fee to obtain the certificate?	Yes
How much is the fee?	XOF 500 *Source*: https://www.irb-cisr.gc.ca/en/country-information/rir/Pages/index.aspx?doc=456829&pls=1

What is the average time it takes to receive the document?	One to three days (with follow-up allowed after 15 days). *Source*: https://www.irb-cisr.gc.ca/en/country-information/rir/Pages/index.aspx?doc=456829&pls=1
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	It is the office where the birth was originally registered.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The process seems to be mostly carried out in a non-digital manner, requiring a visit to the local mairie of birth.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	It is suggested to reach out to the local Ivory Coast consulate in the applicant's country of residence to obtain further clarity on the process of getting a birth certificate copy from outside the country.
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	The mairie. If a locality does not have a mairie, a sous-préfecture. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Cotedvloire.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	The request is made by filling out a form directly on site. The request is handled by an “agent de l’Etat-Civil”. It is unclear if a third party can apply on someone’s behalf.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	A revenue stamp of XOF 500 must be paid per document. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
What is the average time it takes to receive the document?	The document may be ready within 24 hours to 10 days. *Source*: https://whitecase.az1.qualtrics.com/jfe/form/SV_3eBtiIriEjmDFS6
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Go to the mairie where the marriage took place. https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Major barriers include attending in person and picking up a physical copy. It is unclear if third parties can apply on someone’s behalf.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone	Unclear from available sources.

numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Greffe du Tribunal. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• For divorce by mutual consent, the parties must submit a written agreement establishing their intent, their list of assets and how they will be divided. • This document is filed with the Matrimonial Judge through the Greffe du Tribunal. • For divorce requests initiated by one party, either party may file their request through a bailiff/judicial officer (huissier de justice). The court will provide an initial hearing with the bailiff and the parties. • Ivoirian law only recognizes divorce by fault; the types of fault are specifically outlined in the law. A divorce for incompatibility is not recognized and will be rejected. • The fault must be supported by material proof that is certified by a bailiff. Even when the fault is proven, the judge will always open a closed hearing for conciliation and encourage the parties to stay in the marriage. A minimum period of three months will be ordered for private reconciliation. • If no mutual solution can be found, the judge will then open a public hearing, after which a legal decision may be pronounced.

	• The divorce decision becomes final when, after the decision by the judge, the winning party obtains the expedition (official draft of the divorce decree) and serves it on the opposing party. • The opposing party has one month to appeal. After one month, if an appeal is not made, the divorce decree becomes final. • *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	
What are the typical documents or information required to request this certificate?	Certified copies are retrieved from the Greffe du Tribunal where the divorce certificate was originally filed.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Registration fee of XOF 10,000 Application fee of XOF 35,000 Note: these fee amounts relate to filing for divorce, not retrieving a certified copy of an already issued divorce certificate. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled	Local

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	Divorce registries are kept by the Greffier du Tribunal (the local court clerk). *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access; no recognition of no-fault divorce
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	It is recommended to reach out to the Ivory Coast embassy in the country of residence to obtain more detailed instructions on how to retrieve a copy of a divorce settlement.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	The mairie. If a locality does not have a mairie, a sous-préfecture. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	It is not clear how the process relating to the retrieval of a death certificate is undertaken in the Ivory Coast. It appears to require application at the local court in the area where the death took place and was originally registered. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Is there a fee to obtain the certificate?	Yes
How much is the fee?	A Revenue Stamp of XOF 500 Source: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
What is the average time it takes to receive the document?	The document should be ready within 24 hours to 10 days. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	In the locality in which the death occurred and was registered. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access; unclear application process.
Please list any methods for contacting the relevant agencies	Recommended to reach out to the Ivory Coast embassy in the current resident country.

and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	*Source*: https://www.irb-cisr.gc.ca/en/country-information/rir/Pages/index.aspx?doc=456829&pls=1
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Ivoirian National: Clerk of the Court, Office of the Court of Justice. Non-Ivoirian National: Bureau du Casier Central at the Ministry of Justice. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• Applicants may apply for police certificates in person or through proxies. • Due to an unreliable local mail system, applicants are encouraged to apply in person. • Another individual may apply on someone else's behalf. **Ivoirian nationals:** • When applying in person or through proxies, an Ivoirian national should go to the Clerk of the Court Office, of the Court of Justice in the city of their birth. **Non-Ivoirian nationals:** • When applying in person, a non-Ivoirian should go to the Bureau du Casier Central at the Ministry of Justice, located in the compound of the building called "Bloc Ministériel" in the Plateau area of Abidjan, Immeuble Rita, on the Rue du Commerce in front of the BSIC Bank (Banque Sahélo-Saharienne pour l'Investissement et le Commerce).

	• Non-Ivoirian nationals living outside Côte d'Ivoire may submit their applications through the nearest Ivoirian Embassy. • *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	Applicants need to provide the following information/documents to obtain a police certificate:
	• Original and copy of applicant's birth certificate displaying their full name and date/place of birth/
	• Fill out an application form providing:
	  ○ Full name and date/place of birth of both parents.
	  ○ Applicant's current profession and current domicile.
	  ○ Indicate the period during which the applicant resided in the country.
	  ○ Specify if the applicant was employed during that period and give employer's name and contact.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	XOF 1,000 for Ivoirian national, and non-Ivoirian applicants living in Cote d'Ivoire. *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
What is the average time it takes to receive the document?	Unclear from available sources.

Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Court office of city of birth. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/CotedvIoire.html
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access. Unreliable mail system.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Recommended to contact the closest Embassy or Consulate of the Republic of Ivory Coast. *Source:* https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates/how/ivory-coast.html
Please share any additional information that may be helpful.	Unclear from available sources.

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JAMAICA

Birth certificate

What is the government authority or agency responsible for issuing this document?	The Registrar General's Department (RGD) is the sole government authority responsible for registering births and issuing birth certificates in Jamaica. A computer-generated copy of a birth certificate can be obtained through their website, www.rgd.gov.jm, any of the RGD branches across the island, or through a Jamaican Embassy or Consulate abroad. *Source:* https://jis.gov.jm/government/agencies/registrar-generals-department-rgd/#:~:text=The%20Registrar%20General's%20Department%20(RGD)%20is%20the%20only%20repository%20in,still%20birth%20and%20death%20records
Can the document be obtained online?	Yes
Please provide the link.	https://www.rgd.gov.jm/index.php/application-forms https://www.embassyofjamaica.org/ja_citizens/birth_certification_application.pdf
Please provide a brief description of the process.	**Online application through the Registrar General's Department (RGD):** • Go to the RGD website and select the "Apply Online" option for a birth certificate. • Complete the online application form. • Enter the birth entry number (if available). • Provide required personal details (child's name, date/place of birth, parents' names, etc.). • Indicate the type of service desired (standard or express). • The required fee payment can be made online using a debit/credit card. Fees vary depending on the service speed. **Processing by RGD:** • Standard service usually takes several weeks. • Express service is faster but costs more.

	• If information is incomplete (e.g., no birth entry number), processing may take longer.
	
	Delivery or collection:
	• Certificates can be delivered locally or overseas (via courier/mail).
	• Certificates can also be obtained in person at an RGD office in Jamaica.
	• A birth certificate can be obtained or replaced online in Jamaica via the Registrar General's Department (RGD), but there are some conditions:
	  ○ Birth entry number: To apply online, the birth entry number is required, which uniquely identifies the registration record. If unavailable there are other ways to apply (manual form, via physical submission, etc.).
	  ○ Personal information: Full name as at birth, parents' names, place/date of birth, etc. For replacement, full details help locate records.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	**Required information:** • Full name of the person at birth. • Date of birth (day, month, year). • Place of birth (hospital, town, parish). • Mother's full maiden name. • Father's full name (if on record). • Birth entry number (if available – speeds up processing). **Required documents:** • Valid government-issued photo ID of the applicant (e.g., passport, driver's license, national ID).

	• Authorization letter (if applying for someone else), signed by the individual, plus a copy of their ID.
	• Proof of payment (receipt from RGD online or at their office).
	• Completed application form (online or paper).
	
	A third party can apply for a Jamaican birth certificate on behalf of another person, but there are requirements:
	• Consent and identification.
	  ○ The applicant must provide their own valid ID.
	  ○ In some cases, especially if applying for someone else's first birth certificate, written authorization may be required.
	• Supporting details:
	  ○ The third party must have all the required details for the birth record (full name, date/place of birth, parents' names, and ideally the birth entry number).
	• Collection:
	  ○ If the certificate is being collected in person, the third party usually needs an authorization letter signed by the individual, along with a copy of that individual's ID.
	  ○ For overseas delivery, the certificate can be sent directly to the person's address, avoiding the need for pickup.

Is there a fee to obtain the certificate?	Yes

How much is the fee?	• The amount depends on whether regular service or express service is requested, whether birth entry number is known, and whether applicant is applying from abroad.
	• Domestic application fee is not available as RGD website is not accessible.
	• Application fee for customers in the United States (payable by international money order):
	  ○ US$55.00 for ordinary service (four to six weeks).
	  ○ US$85.00 for express service (seven to ten business days).
	  ○ Fee includes shipping and handling.

What is the average time it takes to receive the document?	• Standard service: six weeks. • Express service: seven to ten working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	There are nine regional offices located across the island, including in Mandeville, St. Ann's Bay, Montego Bay, Port Antonio, Savanna-la-Mar, Santa Cruz and May Pen, Clarendon.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The links contained in the Jamaican government website appear not to work even though it appears that applications can be made online for a birth certification, death certificate and marriage certificate. As an alternative, if the web links do work, information can be obtained via phone or email below: Registrar General's Department (RGD) Website: www.rgd.gov.jm Phone: +1 (876) 619-1260 or +1 (876) 749-0550 Email: Customerservice@rgd.gov.jm Registrar General's Department (RGD) was not accessible so certain information above could not be verified or obtained (e.g., domestic application fees).
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Mail: Registrar General's Department Twickenham Park, St. Catherine, Jamaica Email: information@rgd.gov.jm Phone number: 876-749-0550, 876-619-1260
Please share any additional information that may be helpful.	https://jamaicanconsulateatlanta.org/ufaqs/how-to-apply-for-your-jamaican-birth-certificate https://www.embassyofjamaica.org/ja_citizens/birth_certification_application.pdf

	https://jis.gov.jm/information/get-the-facts/replacing-a-birth-marriage-or-death-certificate/ https://fiwiroots.com/services/index.html#:~:text=THE%20JAMAICAN%20BIRTH%20certificate%20is,continue%20reading%20for%20additional%20information.&text=The%20first%20step%20in%20obtaining,Registrar%20General's%20Department%20in%20Jamaica

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Registrar General's Department (RGD).
Can the document be obtained online?	Yes
Please provide the link.	https://www.rgd.gov.jm/index.php/application-forms

Please provide a brief description of the process.	• In order to secure the issuance of a marriage license, the couple should contact a wedding planner or the RGD approximately two weeks before the wedding with the following:
	  ○ Both parties' birth certificates, which must include the father's name or information substantiating same.
	  ○ Official photo identification such as a passport or driver's license.
	  ○ Occupations of bride and groom.
	  ○ If either party was married before, certified final divorce papers or death certificate of deceased spouse.
	  ○ The relevant fees.
	• Once the ceremony is performed, the marriage officer will present the bride with the signed marriage license. With that document, an official marriage certificate can be obtained through the Registrar General's Department online service.
	• Applications can also be made in person at an RGD branch or tax office.

Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Signed marriage license. • Information about the place of marriage. • Bride and groom's full names. • Date of marriage. • Marriage officer's name. • If applying in person, a valid government-issued ID is also required.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Standard service: JMD 1,500. • Express service: JMD 3,000. • There are additional fees for local or overseas shipping.
What is the average time it takes to receive the document?	• For standard service for applications made in Jamaica, it typically takes seven working days to one month. • For express service, some sources state three to five business days. • Some wedding planning guides note that due to backlog, it may take six to 12 weeks (three to four months) especially if travel agents or resorts are involved. • For overseas applications, longer delivery times may apply.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National

Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The links contained in the Jamaican government website appear not to work even though it appears applications can be made online for a birth certification, death certificate and marriage certificate. As an alternative, if the web links do not work, the information can be obtained via phone or email below: Registrar General's Department (RGD) Website: www.rgd.gov.jm Phone: +1 (876) 619-1260 or +1 (876) 749-0550 Email: Customerservice@rgd.gov.jm Registrar General's Department (RGD) was not accessible, so certain information above could be verified or obtained (e.g., domestic application fees).
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Registrar General's Department (RGD) Website: www.rgd.gov.jm Phone: 876-619-1260-3 WhatsApp: 876-619-1260 Email: information@rgd.gov.jm
Please share any additional information that may be helpful.	https://howtoja.com/apply-for-a-marriage-certificate-in-jamaica/ https://jamaicanconsulateatlanta.org/ufaqs/how-to-obtain-a-copy-of-your-jamaican-marriage-certificate/ https://jm.usembassy.gov/marriages/

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Supreme Court of Jamaica, through the office of its registrar in Kingston.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	The full name of the petitioner and the name of the respondent should be furnished, as well as the date of the divorce.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	There is no clearly published fee amount, but the amount is determined by the Stamp Office. To search and to obtain a certified divorce decree, there may be a "search fee" (an unspecified amount) and a fee for the certified copy.
What is the average time it takes to receive the document?	According to the Supreme Court's 2023 Annual Report, the divorce process can be concluded ideally within four to six months or, at most, eight to 12 months of filing.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Some of the information is unclear (e.g., whether the certified copy is mailed or must be picked up). • However, sources state that to be valid, a certificate must be printed on Supreme Court letterhead and bear the stamps "Supreme Court of Judicature of Jamaica" and "True Copy". • Only a "decree absolute" demonstrates a full, finalized divorce. This suggests that the document may not be delivered digitally.
Please list any methods for contacting the relevant agencies and organizations (e.g.,	Supreme Court address: Public Building East, King Street, Kingston, Jamaica Telephone number: +1 876-922-8300-4 | +1 876-665-2100

WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Email: info@supremecourt.gov.jm
Please share any additional information that may be helpful.	https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Jamaica.html https://www.jamaicaobserver.com/allwoman/2020/09/06/the-search-for-divorce-papers/ https://www.supremecourt.gov.jm/content/fees-and-costs https://www.supremecourt.gov.jm/sites/default/files/THE%20CHIEF%20JUSTICE%27S%20ANNUAL%20STATISTICS%20REPORT%20ON%20THE%20SUPREME%20COURT%20FOR%202023__FN_.pdf

Death certificate

What is the government authority or agency responsible for issuing this document?	The Registrar General's Department (RGD).
Can the document be obtained online?	Yes
Please provide the link	www.rgd.gov.jm

Please provide a brief description of the process.	• If a person dies of natural causes at home:
	  ○ Report the death to the police.
	  ○ Visit the last doctor to examine the deceased (at least three months before the death.) The physician will complete and sign a medical certificate of the cause of death.
	  ○ The medical certificate of the cause of death should then be taken to the Local District Registrar (LDR) where the death will be registered.
	  ○ At the LDR, the application form for the death certificate may be completed by the person responsible for the burial, and a fee of US$850 paid.
	• If a person dies of natural causes in a hospital:

	○ The attending physician completes and signs a medical Certificate of the cause of death. ○ The medical certificate will be issued to a relative or the person responsible for the burial, and that person must take it to the LDR, where the death will be registered. ○ At the LDR, the person responsible for the burial may then complete the application form for the death certificate and pay a fee of US$850. • In the case of sudden or violent deaths: ○ An autopsy or post mortem will be required and will be ordered by a police officer. ○ After the post mortem is completed, the police officer will issue the burial order to the person responsible for burial. ○ The police will then deliver the post mortem signed by the pathologist or medical doctor to the coroner's court. ○ The person responsible for burial may then request a certificate of coroner (Form D) from the coroners' court, which is to be taken to the LDR and used to register the death. ○ At the LDR, the person responsible for the burial may then complete the application form for the death certificate and pay a fee of US$850. • All deaths must be registered within five days after the person has died. However, it is possible to send the Local District Registrar a written notice that the person has died, along with the medical certificate of cause of death and provide additional information within 14 days after the death. • In cases of a sudden or violent death, contact the nearest police station.
Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	The following information will be required: • Name of deceased. • Place, parish and district of death. • Date of death. • Sex of deceased. • Date and place of registration. • Death entry number or registration number. • Cause of death.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$850
What is the average time it takes to receive the document?	Within six weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The links contained in the Jamaican government website appear not to work even though it appears an application may be made online for a birth certification, death certificate and marriage certificate. As an alternative, if the web links do not work, information can be obtained below: Registrar General's Department (RGD) Website: www.rgd.gov.jm Phone number: +1 (876) 619-1260 or +1 (876) 749-0550 Email: Customerservice@rgd.gov.jm

	Registrar General's Department (RGD) was not accessible, so certain information above could be verified or obtained (e.g., domestic application fees).
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Mail: Registrar General's Department, Twickenham Park, St. Catherine, Jamaica Email: information@rgd.gov.jm Phone: 876-749-0550, 876-619-1260
Please share any additional information that may be helpful.	https://jis.gov.jm/information/faqs/obtaining-a-death-certificate/ https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Jamaica.html

Police record

What is the government authority or agency responsible for issuing this document?	The Jamaican Constabulary Force. https://jcf.gov.jm/
Can the document be obtained online?	Yes
Please provide the link.	Create an account and sign up to get a police record: https://cro.jcfcorporatespecialservices.org/welcome/

Please provide a brief description of the process.	• An account must be set up in order to request a criminal record.
	• Download the TAJ mobile app or apply to TAJ online.
	• Pay for the police certificate.
	• Submit documents at the Criminal Records Office, 56 Duke Street, Kingston, Jamaica.
	• Bring the payment receipt and all of the following documents:
	  ○ Printed application form (from PCAMS).
	  ○ Taxpayer Registration Number (TRN).
	  ○ One passport-sized photograph.
	  ○ Valid government-issued ID.

Must the application be done in person?	No

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	The following documents are required: • Printed application form (from PCAMS). • Taxpayer Registration Number (TRN). • One passport-sized photograph. • Valid government-issued ID.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Regular service (21 working days): JMD 3,000. • Express service (5 working days): JMD 6,000. • Next-day service: JMD 8,000. • Please note that these fees are subject to change, so it is advisable to check the latest information on the official website of the Jamaica Constabulary Force or contact their Criminal Records Office directly for the most current fees. • Next-day service was temporarily suspended as of October 2025.
What is the average time it takes to receive the document?	Next day to 21 working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	In-person collection may be made at four designated pickup locations: Police Officers Club 34 Hope Road, Kingston Phone number: 876-922-0125 / 876-922-3221 Email: crogenoffice@jcf.gov.jm, cro@jcf.gov.jm Summit Police Station – St. James Phone number: 876-224-1012 Pompano Bay Police Station – St. Mary

	Phone: 876-975-5066 / 876-833-5904 Shopping Mall Trading Tower (Shop 24) 1 Windsor Avenue, May Pen – Clarendon Phone number: 876-224-1014 / 876-986-1491
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	There are sub-sites for application: Summit Police Station – St James Phone number: 1876-224-1012 Pompano Bay Police Station –- St Mary Phone number: 1876-975-5066 Phone number: 1876-833-5904 Shopping Mall Trading Tower, Shop 24 -1 Windsor Ave, May Pen – Clarendon Phone number: 876-224-1014 Phone number: 876-986-1491
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The main challenge is the necessity of registering for an account. Unclear what information is available once an account is set up.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Mail: 56 Duke Street, Kingston Phone number: 1876-922-3221 Phone number: 1876-922-0125
Please share any additional information that may be helpful.	https://www.embassyofjamaica.org/documents/Obtaining_Police_Certificate.pdf

JAPAN

Birth certificate

What is the government authority or agency responsible for issuing this document?	Municipal office where the birth was registered.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• The child's full name. • Current address. • Date of birth. • Date the birth was reported (if available). • Parents names and nationalities. • Purpose of the request, i.e., planned use for the requested document.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	JPY 350.
What is the average time it takes to receive the document?	• Less than a day for in-person applications. • Up to two weeks for mail-in applications.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled	Local

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	• The municipal office where the birth was registered. • In cases where the birth occurred a long time ago, the applicant may need to apply for it at the Legal Affairs Bureau (Homukyoku).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	There are no known challenges to accessing this document.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Varies by municipality.
Please share any additional information that may be helpful.	Information from the US Embassy & Consulates in Japan can be found: https://jp.usembassy.gov/services/japanese-civil-documents/

Marriage certificate

What is the government authority or agency responsible for issuing this document?	The municipal office where the married couple chose to file their marriage certificate application.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• Marriage certificate application form (signed or stamped by the married couple and two adult witnesses). • Government-issued ID such as driver's license or passport.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Standard: JPY350. Premium: JPY1,400.
What is the average time it takes to receive the document?	Less than a day for the ordinary version; a week for the premium version.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	A married person may choose to file the application either at (1) the municipal office where the person is located or (2) the municipal office where the couple chose to register their family (koseki).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Given the quick processing time and the public information online, there are no known challenges to accessing this document.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Varies by municipality.
Please share any additional information that may be helpful.	US Department of State. *Source*: https://jp.usembassy.gov/passports/marriage-certificate/

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Municipal office where the married couple registered their family or where the husband or wife lives.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Application form (can be found in any municipal office physically or its website digitally). • Any government-issued ID of the applicant, such as driver's license, passport or My Number Card. • Authorization letter (if using a third party to apply).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	JPY 350.
What is the average time it takes to receive the document?	• Less than a day for in-person application. • One to two weeks for mail-in application.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The municipal office where the married couple filed for divorce.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	There are no known challenges to accessing this document based on the information found online.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Varies by municipality.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	The municipal office where the death was reported.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Government-issued ID of the applicant, such as driver's license, passport or My Number Card. • The family registration document (koseki touho) that proves the familial relationship between the applicant and the deceased. The applicant must be either a grandparent, parent, spouse or child of the deceased. • The application form that can be downloaded from the municipal office.

	• In case of mail-in application, a return envelope with the postage paid is required.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	JPY 450.
What is the average time it takes to receive the document?	• Less than a day for in-person applications. • Up to two weeks for mail-in applications. • For overseas applications, it could take months.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	The municipal office where the death was reported.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The applicant must a close relative of the deceased, i.e., a grandparent, parent, spouse or child of the deceased.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Varies by municipality.
Please share any additional information that may be helpful.	Additional resource from US Embassy and Consulates in Japan can be found here: https://jp.usembassy.gov/services/japanese-civil-documents/

Police record

What is the government authority or agency responsible for issuing this document?	For Tokyo residents: Tokyo Metropolitan Police Headquarters (keishi cho). For residents outside Tokyo: The Prefectural Police Headquarters (ken keisatsu honbu).

Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	For foreign nationals registered in Tokyo:
	• Passport (valid; no photocopy acceptable).
	• Either of the following documents:
	  ○ An official copy of applicant's residence record, or Juminhyo (issued within the last six months).
	  ○ A document issued by the government or other public agencies that shows applicant's name and address (e.g., residence card, Zairyu card, special permanent resident certificate, Tokubetsu Eijusha Shomeisho or driver's license).
	• A document that confirms the necessity of the certificate; for example, a letter from the authority stating the requirement to submit it.
	
	For Japanese nationals registered in Tokyo:
	• Passport (valid; no photocopy acceptable).
	• Either of the following documents:
	  ○ An official copy of applicant's residence record, or Juminhyo (issued within the last six months).
	  ○ A document issued by the government or other public agencies that shows applicant's name and address (e.g., driver's license, basic

	resident register card or Jumin Kihondaicho card). • A document that confirms the necessity of the certificate (e.g., a letter from the authority stating the requirement to submit it). For foreign nationals previously registered in Tokyo but now living overseas: • Passport (valid; no photocopy acceptable). • A document that shows applicant's current address (e.g., local driver's license or mail addressed to applicant). • A document that shows applicant lived in Tokyo (e.g., an official copy of applicant's alien registration card or Gaikokujin Toroku Gempyo). • A document that confirms the necessity of the certificate (e.g., a letter from the authority stating the requirement to submit it). For Japanese nationals previously registered in Tokyo but now living overseas: • Passport (valid; no photocopy acceptable). • A document that shows applicant's current address (e.g., local driver's license or mail addressed to applicant). • An official copy of the resident removal card, or Johyo, on applicant's residence record called Juminhyo or an official copy of the resident postscript card or Fuhyo, on applicant's family register called Koseki (both of which must have been issued within the last six months and the municipality where the applicant previously resided mentioned). • A document that confirms the necessity of the certificate (e.g., a letter from the authority stating the requirement to submit it). For foreign nationals currently residing outside of Tokyo: • Valid passport. • Any of the following documents:

	○ Document issued by a government or municipal office verifying applicant's name and current address (e.g., special permanent resident certificate or resident card). ○ Document that helps determine whether personal circumstances qualify as grounds on which a certificate of criminal record can be issued. For Japanese nationals currently residing outside of Tokyo: • Valid passport. • Any of the following documents: ○ Valid driver's license. ○ A certificate of residence issued within the last six months. ○ A certificate of items listed in resident register issued within the last six months. • Document that helps determine whether personal circumstances qualify as grounds on which a certificate of criminal record can be issued. For foreign nationals previously residing outside of Tokyo but now living overseas: • Valid passport. • Document verifying applicant's current address abroad (e.g., applicant's local driver's license or mail addressed to applicant). • Document issued by a government or municipal office verifying applicant's name and the last registered address in Japan. • Document that helps determine whether circumstances qualify as grounds on which a certificate of criminal record can be issued. For Japanese nationals previously residing outside of Tokyo but now living overseas: • Valid passport. • Any of the following documents:

	○ An official copy of deleted resident register issued within the last six months. ○ An official copy of past residential record in the Family Register issued within the last six months. • Document verifying applicant's current address abroad (e.g., applicant's local driver's license or mail addressed to applicant). • Document that helps determine whether circumstances qualify as grounds on which a certificate of criminal record can be issued.
Is there a fee to obtain the certificate?	No
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	About two weeks
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	For Tokyo residents: Tokyo Metropolitan Police Headquarters (keishi cho). For residents outside Tokyo: The Prefectural Police Headquarters (ken keisatsu honbu).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The applicant must provide a document that confirms the necessity of the certificate; for example, a letter from the authority stating the requirement to submit it. There could be instances where the authority may not accept the application on the spot due to determination of the lack of necessity.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	For Tokyo (keishi cho) applications: Address: 2-1-1 Kasumigaseki, Chiyoda City, Tokyo Phone number: 03-3581-4321 For applications outside of Tokyo: varies by prefectures.

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Additional information from US Embassy & Consulates in Japan may be found here: https://jp.usembassy.gov/visas/faq-list/police-certificates/ and https://jp.usembassy.gov/visas/immigrant-visas/police-certificate/

LIBERIA

Birth certificate

What is the government authority or agency responsible for issuing this document?	Ministry of Health and Social Welfare (or nearest Liberian consulate if living abroad).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	Persons 13 years and older:
	• Any of the following documents:
	  ○ Valid national ID card.
	  ○ Passport.
	  ○ Driver's license.
	  ○ Voter's registration card.
	• If the applicant does not have any of the listed documents or instruments as indicated above, he or she shall obtain a sworn affidavit.
	• A photocopy of parents', especially mother's, valid ID or passport or voter's registration card.
	• A recent passport-size photo of the applicant with a white background.
	• Persons above 60 years of age are exempt from the above documents.
	
	Persons 0-12 years:
	• Any of the following documents:

	○ Copy of Road to Health card. ○ Valid school ID. • A photocopy of parents', especially mother's, valid ID or passport or voter's registration card.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Persons 13 years of age and older: LRD 500.00. Persons 0-12 years: free.
What is the average time it takes to receive the document?	Approximately three business days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	*Source*: https://liberiabirthcertificate.com/contact-us/
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Liberia recognizes two types of marriage, traditional marriage and Western marriage. • Traditional marriage certificate is issued by the Ministry of Internal Affairs.

	• Western marriage certificate is issued by the National Archives.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Liberian Western/civil marriage certificate: • A completed application form with two photos attached, one for the groom and the other for the bride. • Two copies of the medical report, one each for the bride and the groom. • Payment of fees. Liberian traditional marriage certificate: • Applicant must first appear before the Registrar of Traditional Marriage to request a certificate. • Applicant must conduct a preliminary interview with the Commissioner of Tribal Affairs to authenticate the marriage. • If the marriage is confirmed, an application form is filled out in the presence of the Registrar of Marriages/Divorce with two passport-size photos attached and submitted to the Registrar. • Payment of fees.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• US$50 for traditional marriage. • US$75 for Western marriage.

What is the average time it takes to receive the document?	For a civil marriage, the certificate is issued on the day of the marriage. The married couple may begin the application process ten days before the marriage date.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The application for a marriage certificate must be done in person.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The Liberian Ministry of Internal Affairs accepts correspondence through the following contact form: https://www.mia.gov.lr/contact
Please share any additional information that may be helpful.	The marriage process requires signatures from two witnesses and an officiant. Certified copies are not available and thus cannot be issued by the issuing authority.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Liberia recognizes two different types of divorce: traditional and Western. • Traditional divorce certificate is issued by the Ministry of Internal Affairs. • Western divorce certificate is issued by the National Archives.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.

Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	Western/Civil divorce certificate: • Applicant must first file his/her complaint to the Civil Law Court through their legal counsel. The marriage certificate shall be presented and a request for divorce shall be filed. • Court will issue a writ of summons, inviting both parties for investigation. • Upon the Court's ruling, divorce will be granted if there is no issue regarding alimony. If there is an issue regarding alimony, additional fees shall be paid based upon the nature of the divorce. • Payment of fees. Traditional divorce certificate: • Applicant shall first meet the Assistant Minister for Legal Affairs to explain the nature or the reason for the divorce. • Applicant shall deliver to the Assistant Minister for Legal Affairs written communication stating the reason for the divorce. • The Assistant Minister for Legal Affairs will invite both parties to chambers. If they both consent to the divorce, then the divorce can be instituted. If no consent is achieved, an investigation will be conducted into the case. • Payment of fees.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• US$75 for traditional marriage.

	• US$50 for Western marriage.
What is the average time it takes to receive the document?	Upon payment of fees, the certificate is issued immediately.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Certified copies of divorce certificates are not available.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Online contact form can be accessed through this link: https://www.mia.gov.lr/contact
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Ministry of Health and Social Welfare.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.

What are the typical documents or information required to request this certificate?	Death in a health facility:
	• Provide the following information:
	  ○ The cause of the death.
	  ○ The date of the death.
	  ○ The place where the death occurred.
	  ○ The name of the medical physician assistant/doctor that pronounced the death.
	  ○ An attached copy of the doctor`s license.
	  ○ All should be stamped with the health facility's stamp.
	• Then an application form will be given that contains the following:
	  ○ The applicant's name, address and a photo attached.
	  ○ The applicant's relationship to the deceased.
	• The applicant will then deposit the amount of LRD 500.00 into government revenue at the Liberia Revenue Authority.
	• Upon presenting the flag receipt to the Ministry of Health, a death certificate can be issued.
	
	Death outside of health facility:
	○ If taken to hospital after death, a death on arrival certificate is needed.
	○ If taken to a funeral parlor, a form filled or a receipt is needed.
	○ If buried, photos of the funeral service and burial are needed.
	○ Some documents about the deceased while alive are needed.
	○ When these conditions are satisfied, the applicant will be sent to the Circuit Court at the Temple of Justice to do an Affidavit of Confirmation of Death.

	○ Upon presenting the Affidavit of Confirmation of Death to the Ministry of Health, an application form will be given to the applicant and instructed to deposit the amount of LRD 500 into government revenue at the Liberia Revenue Authority. ○ The Ministry of Health, upon receiving the flag receipt from the applicant, will then issue a death certificate.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	LRD 500.
What is the average time it takes to receive the document?	Three days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Records and Identification Section of the Liberia National Police.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	Liberian citizens:
	Within Liberia:
	• If applicant lives in Liberia, an application can be made in person at the Liberia National Police Headquarters (Records and Identification Section) at the Charles B. Alfonso Cain Building, Capital Hill in Monrovia.
	• Documents required:
	  ○ One letter of support from a community leader.
	  ○ One letter of support from the community police station.
	  ○ One passport-size photograph.
	  ○ A certified copy of applicant's passport bio-page.
	
	Outside Liberia:
	• Upon returning to Liberia, an application can be made in person at the National Police Headquarters (Records and identification Section) at the Charles B. Alfonso Cain Building, Capital Hill in Monrovia.

	• Alternatively, a friend or relative in Liberia can bring the required information to the National Police Headquarters on applicant's behalf.
	• Documents required:
	  ○ Biographic information.
	  ○ Fingerprints taken by a recognized police authority in the country of residence.
	
	Non-Liberian citizens:
	Within Liberia:
	• Application can be made in person at the Liberia National Police Headquarters (Records and Identification Section) at the Charles B. Alfonso Cain Building, Capital Hill in Monrovia.
	• Documents required:
	  ○ One letter of support from a community leader.
	  ○ One letter of support from the community police station.
	  ○ One passport-size photograph.
	  ○ A certified copy of applicant's passport bio-page.
	
	Outside Liberia:
	• An application can be made in person at the National Police Headquarters (Records and identification Section) at the Charles B. Alfonso Cain Building, Capital Hill in Monrovia.
	• Alternatively, a friend or relative in Liberia can bring the information required to the National Police Headquarters on behalf of the applicant.
	• Documents required:
	  ○ Biographic information.
	  ○ Fingerprints taken by a recognized police authority in the country of residence.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	LRD 200.

What is the average time it takes to receive the document?	One to two weeks, but it can be as quick as five business days or up to three weeks depending on the circumstances.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	In-person: Records and Identification Section, Liberia National Police Headquarters, Capitol Hill, Monrovia, Liberia. Telephone: Contact numbers can be found on the Liberia National Police website or by inquiring locally. Website: https://lnp.gov.lr/ (for general information and possible updates). The Liberian National Police may be contacted through this email: info@lpn.go.lr
Please share any additional information that may be helpful.	For applicants living outside of Liberia and requesting a police clearance from Liberia, their fingerprints are requested to be sent to the Liberia National Police through a Police headquarters of the country in which they live. The Liberia National Police will then compare and verify those fingerprints with their colleagues of that country through INTERPOL.

MEXICO (Chiapas, Ciudad de México, Guerrero, Jalisco, Nuevo León, Tamaulipas)

Chiapas

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• It is necessary to create a "Llave MX" account. • Have the CURP or birth certificate information (full name, date and place of birth) of the registered person. • Fill out form and pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Create Llave MX account and have following information ready: • CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes

How much is the fee?	MXN 123.00
What is the average time it takes to receive the document?	Instantly digitally
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Access the website.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access and online payment method, known CURP.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=1
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform *(*Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• Create an online account. • Have name of both spouses, date of marriage, place of marriage. • Have CURP readily available.

	• Make payment.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	To obtain a certified digital copy: • Enter the CURP (clave única de registro de población). • Verify personal information. • Make payment (costs vary by state, typically between MXN 98-150). • Download the digital certificate.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 123.00.
What is the average time it takes to receive the document?	Instantly digitally
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Access the website.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access and online payment method, known as CURP.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=2

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Oficina del Registro Civil (Office of Civil Registry) of Chiapas.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Divorcing parties must go to the Civil Registry office closest to place of residence, or to the office where the marriage took place, to file an application.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Application form (original). • Marriage certificate (original). • Birth certificates of the divorcing parties (original). • Medical certificate confirming that the woman is not pregnant. Valid for 15 days from the date of issue (original). • Proof of residence of the divorcing parties (e.g., an electricity, water or telephone bill or a rental agreement) (original). • Official identification of the divorcing parties (original and copy). • Two witnesses with official identification (original and copy). • Tax receipt (original).

Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 4,675.00.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	This lists local office information: https://consulmex.sre.gob.mx/denver/index.php/non-mexicans/temporary-importation-of-foreign-vehicles/20-acerca-del-consulado/consulmex/67-oficinas-de-registro-civil-en-mexico.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	In-person request; limited offices where the request can be made; multistep process; cost.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Dirección del Registro Civil del Estado de Chiapas Telephone: (961) 613 52 72 Email: direccionregistrocivil@registrocivil.chiapas.gob.mx
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/

Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account. • Have the CURP of the registered person. • Pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	The data for accessing the “Llave MX” account is required, as well as the CURP and birth certificate details of the person from whom the information is to be obtained.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN123.00.
What is the average time it takes to receive the document?	Instantly digitally.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Access the website.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access and online payment method, known as CURP.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=3

Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Federal no criminal record: General Prosecutor's Office of the State of Chiapas (Fiscalía General del Estado de Chiapas). To obtain a certificate of no criminal record (constancia de no antecedentes penales), the Judicial Body of the State of Chiapas must be visited (Poder Judicial del Estado de Chiapas).
Can the document be obtained online?	No
Please provide the link.	https://constancias.oadprs.gob.mx/ https://poderjudicialchiapas.gob.mx/seccion/expedicion-de-constancia-de-no-antecedentes-penales
Please provide a brief description of the process.	Federal Criminal Record: • Enter CURP. • Validate information and family name. • Complete application. • Pay MXN 232. Federal Certificate of Registry Data: • Visit FGR State Delegation or central CDMX office. • Fill out form and present fingerprints. • Visit the appropriate office with the required documents.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Original receipt of payment of fees or deposit certificate for certificate of no criminal record.

	• Simple copy of applicant's Unique Population Registry Code (CURP). • Simple copy of applicant's voter ID card and passport (up to date). • Simple copy of applicant's birth certificate. • Passport-size photograph of the applicant. If the procedure is carried out through a third party, in addition to the above requirements, it is mandatory to submit: • Power of attorney signed by the grantor, legal representative and two witnesses. • Simple copy of official identification with a photograph of each of the signatories. • One passport-size photograph of the interested party.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 389.00.
What is the average time it takes to receive the document?	No clear information.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	https://www.gob.mx/cms/uploads/attachment/file/578735/Delegaciones_FGR.pdf.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	In-person request; limited offices where the request can be made; multistep process; cost.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Palacio de Justicia, Libramiento Norte No. 2100 Fracc. El Bosque Tuxtla Gutiérrez Phone number: (961) 61 7 87 00 Ext. 8137 01 800 9900 737

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

Ciudad de México

Birth certificate

What is the government authority or agency responsible for issuing this document?	Gobierno de México in the Plataforma Digital de Registro Civil.
Can the document be obtained online?	Yes
Please provide the link.	https://www.llave.gob.mx/oauth.xhtml?client_id=20250326144947947 6&redirect_url=https%3A%2F%2Fwww.miregistrocivil.gob.mx%2FcallbackLlave.xhtml&state=DiX9Tn9qttPe2-oMEDhOidA49QMdWoq7tBnfyWZbJN1PV45OlkcnGpqA1drE0w36_1
Please provide a brief description of the process.	To obtain a certified digital copy: • Enter the CURP (clave única de registro de población). • Verify personal information. • Make payment (costs vary by state, typically between MXN 98-150). • Download the digital certificate.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	For applicant: • CURP. • Fee payment.

	For third parties: • Direct family members must show official ID and prove family relationship. Parents, children, siblings and spouse can request. • Other third parties need a power of attorney (*carta poder*), must present an official ID and need to know the exact registration details.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Between MXN 98-150.
What is the average time it takes to receive the document?	Instantly via email.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	This page lists all phone numbers, online links and email addresses, if available, for local registro civiles: https://consulmex.sre.gob.mx/denver/index.php/non-mexicans/temporary-importation-of-foreign-vehicles/20-acerca-del-consulado/consulmex/67-oficinas-de-registro-civil-en-mexico
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Difficulties if CURP is not known.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Jalisco: Telephone: 3819 2456, 3819 2457 Fax: 3819 2458 Website: http://registrocivil.jalisco.gob.mx Email: foraneas@jalisco.gob.mx México: Telephone: 214 2932, 214 3316

	Fax: 215 8534 Website: www1.edomexico.gob.mx/fichacero/actas.htm Chiapas: Telephone: 618 7700 ext. 2303 Fax: ext. 23033
Please share any additional information that may be helpful.	Although birth certificates are issued at the state level, the Mexican government provides websites where access to birth certificates is available online for all states.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	National Civil Registry Platform: https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• Create an online account. • Have name of both spouses, date of marriage, place of marriage. • Have CURP readily available. • Make payment.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	For applicant: • Have name of both spouses, date of marriage, place of marriage. • Have CURP readily available. For third parties:

	• Direct family members (spouses, parents, children, siblings) can apply.
	• Must bring:
	  ○ Own official ID.
	  ○ Proof of family relationship.
	  ○ Basic marriage information.
	• Other third parties must have:
	  ○ Power of attorney (carta poder)
	  ○ Official ID.
	  ○ Specific marriage information.
	  ○ In some cases, written authorization from interested parties.
	• Legal representatives must present:
	  ○ Legal documentation proving representation.
	  ○ Official ID.
	  ○ Case-related documentation.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 100-200.
What is the average time it takes to receive the document?	Instantly, online.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	This lists local office information: https://consulmex.sre.gob.mx/denver/index.php/non-mexicans/temporary-importation-of-foreign-vehicles/20-acerca-del-consulado/consulmex/67-oficinas-de-registro-civil-en-mexico
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Translated documents can be an additional MXN 800.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.)	México Telephone: 214 2932, 214 3316 Fax: 215 8534 Website: www1.edomexico.gob.mx/fichacero/actas.htm Jalisco Telephone: 3819 2456, 3819 2457 Fax: 3819 2458 Website: http://registrocivil.jalisco.gob.mx, Email: foraneas@jalisco.gob.mx Chiapas Telephone: 618 7700 ext. 23031 Fax: ext. 23033
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Unclear from available sources.
Can the document be obtained online?	Unclear from available sources.
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Unclear from available sources.

Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	MXN 1,590.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Registro Civil.
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=3
Please provide a brief description of the process.	• CURP of deceased person.

	• Online payment method. • Email address.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Family members: Spouse, parents, children, siblings. • Third parties: Power of attorney required. • Legal representatives: Documentation proving legal representation.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 98-150.
What is the average time it takes to receive the document?	Instantly digitally.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	This website lists each state's registro civil: https://consulmex.sre.gob.mx/denver/index.php/non-mexicans/temporary-importation-of-foreign-vehicles/20-acerca-del-consulado/consulmex/67-oficinas-de-registro-civil-en-mexico
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access; online payment method; known CURP
Please list any methods for contacting the relevant agencies and organizations (e.g.,	México Telephone: 214 2932, 214 3316 Fax: 215 8534

WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Website: www1.edomexico.gob.mx/fichacero/actas.htm Jalisco Telephone: 3819 2456, 3819 2457 Fax: 3819 2458 Website: http://registrocivil.jalisco.gob.mx Email: foraneas@jalisco.gob.mx Chiapas Telephone: 618 7700 ext. 2303 Fax: ext. 23033
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	For criminal records at the federal level, the government authority is Fiscalía General de la República. For Mexico, it is Instituto Jalisciense de Ciencias Forenses (IJCF). In Ciudad de Mexico, it is Dirección General de Política y Estadística Criminal (DGPEC) part of the Fiscalía General de Justicia de la Ciudad de México (FGJCDMX).
Can the document be obtained online?	No
Please provide the link.	Federal - https://constancias.oadprs.gob.mx
Please provide a brief description of the process.	Federal Criminal Record: • Enter CURP. • Validate information and family name. • Complete the application. • Pay MXN 232.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Official identification with a photograph (such as a Mexican INE card or passport). • Recent birth certificate. • Proof of address. • Passport-size photographs. • Payment of the corresponding fee. • Applicant's fingerprints will be taken at the office as part of the application process.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 100-400.
What is the average time it takes to receive the document?	Can be same-day or within a few days.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	In-person request; limited offices in which the request can be made; multistep process; cost.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Federal Fiscalía General de la República Telephone: (55) 5346-0000 Email: gobmx@funcionpublica.gob.mx Website: www.gob.mx/fgr Address: Av. Dr. Río de la Loza 156, Doctores, Cuauhtémoc, 06720 Ciudad de México, CDMX, Mexico Phone number: +52 33 1763 5066

	Mexico City Fiscalía General de Justicia de la CDMX Address: C. Digna Ochoa y Plácido 56, Doctores, Cuauhtémoc, 06720 Ciudad de México, CDMX, Mexico Phone: +52 81 3243 2616 Website: https://infofiscalia.com/ Jalisco Jalisciense de Ciencias Forenses (IJCF) IJCF Headquarters Address: Batalla de Zacatecas #2395, Fracc. Revolución, San Pedro Tlaquepaque, Jalisco, C.P. 45580 Telephone (Conmutador): (33) 3030-9400 Website: https://cienciasforenses.jalisco.gob.mx/ Chiapas state General Prosecutor's Office of the State of Chiapas (Fiscalía General del Estado de Chiapas): Address: Libramiento Norte Oriente No. 2010, Col. El Bosque, Tuxtla Gutiérrez, Chiapas, C.P. 29049 Telephone (Conmutador): (961) 617-2300 Ext. 17000 Website: https://www.fge.chiapas.gob.mx/ The Attorney General's Office (Fiscalía General de la República - FGR) FGR Headquarters (Mexico City) Website: https://www.fgr.org.mx/ Address: Dr. Velasco 175, Colonia Doctores, Alcaldía Cuauhtémoc, C.P. 06720, Ciudad de México (CDMX) Telephone: (55) 5346-0000 FGR delegations in each state The FGR has offices (delegations) in every state. To find the contact information for a specific state, use the FGR's official website or a direct search. Here are some examples of delegation addresses and phone numbers: Chiapas:

	Address: Blvd. Andrés Serra Rojas km 5.5, interior “A”, edificio de la FGR, colonia El Rosario, C.P. 29014, Tuxtla Gutiérrez, Chiapas Telephone: (961) 617-9602 Jalisco: Address: 16 de Septiembre No. 591, Colonia Mexicaltzingo, C.P. 44180, Guadalajara, Jalisco Telephone: (33) 3942-3302
Please share any additional information that may be helpful.	Unclear from available sources.

Guerrero

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	National Civil Registry Platform: https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account. • Have the CURP or birth certificate information (full name, date and place of birth) of the registered person. • Fill out form and pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	• CURP. • First name(s). • First surname.

	• Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 90 – 700.
What is the average time it takes to receive the document?	Two to Four weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Telephone: (747) 471 9137, (747) 471 0302, (747) 472 4455 Address: Ed. Juan Álvarez calle Zaragoza, esquina 16 de septiembre num. SN (CP 39000), Chilpancingo de los Bravo, Guerrero Office hours: Monday-Friday 8:00-16:00 Website: http://www.registro-civil.com.mx/guerrero
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).

Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• Create an online account. • Have name of both spouses, date marriage, place of marriage. • Have CURP readily available. • Make payment.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Enter the CURP (clave única de registro de población). • Verify personal information. • Make payment (costs vary by state, typically between MXN 98-150). • Download the digital certificate.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 100.
What is the average time it takes to receive the document?	Instantly digitally.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Accessing the website.

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access, online payment method, known as CURP.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=2
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil). Please note that there is no separate divorce certificate issued. Instead, a marginal note (anotación marginal) of the divorce is added to the original marriage certificate. Therefore, it is necessary to request a marriage certificate with the divorce marginal note.
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/index.xhtml
Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account. • Have the CURP of the registered person. • Pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	For individuals whose divorce was registered in Guerrero, Mexico, there is no separate divorce certificate issued.

	Instead, a marginal note (anotación marginal) of the divorce is added to the original marriage certificate. In-person: The most direct way is to visit the relevant Civil Registry or court in person. Through a third-party service: If not in Mexico, a professional document retrieval service can be used, like Apostilla.com, which handles document requests for all Mexican states. Hire a Mexican attorney: For more complex situations, especially when the exact location or date is unknown, hiring a lawyer in Mexico can be more efficient. Information needed: • Full names of both individuals on the certificate. • Approximate date of the divorce. • Location (city and municipality) where the divorce was filed. • Court where the proceedings took place, if known. If divorce certificate is required for use outside of Mexico (e.g., for remarrying in another country), follow these additional steps: • Apostille: Have the certificate authenticated with an apostille from the Mexican Ministry of Foreign Affairs or the designated state authority. • Translation: Get the document translated by an official, certified translator.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 100.
What is the average time it takes to receive the document?	Instantly digitally
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Accessing the website
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access, online payment method, known CURP
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=2
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link	National Civil Registry Platform: https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account. • Have the CURP or birth certificate information (full name, date and place of birth) of the registered person. • Fill out form and pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 100.
What is the average time it takes to receive the document?	Instantly digitally.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=1 Recinto del Poder Ejecutivo, Boulevard René Juárez Cisneros #62, Col. Cd. de los servicios, C.P 39074, Chilpancingo, Guerrero; Mexico

Please share any additional information that may be helpful.	

Police record

What is the government authority or agency responsible for issuing this document?	Federal Criminal Records and “Certificate of Registry Data”- Fiscalía General de la República State - Fiscalía General de Guerrero
Can the document be obtained online?	Yes
Please provide the link.	Federal - https://constancias.oadprs.gob.mx State - https://fiscaliaguerrero.gob.mx/carta-de-antecedentes-no-penales/
Please provide a brief description of the process.	Federal Criminal Record: • Enter CURP. • Validate information and family name. • Complete Application. • Pay MXN 232. Federal Certificate of Registry Data: • Visit FGR State Delegation or central CDMX office. • Fill out form and present fingerprints. State Certificate of No Criminal Record: • Visit Criminal Records Archive. • Wear white or blue shirt or blouse for photo. • Present required information. • Pay fee. • Archive will search for criminal records.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	Federal: • Birth certificate. • ID. • Method of payment. • Six passport-size photos. • Proof of address. • Payment. State: • Official photo identification (valid INE, military service card or passport). • CURP (Unique Population Registry Code). • Proof of address. • Birth certificate. • Wearing a white shirt or blouse is mandatory.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Federal: MXN 232. Federal CDR: MXN 212. State: MXN 219.53.
What is the average time it takes to receive the document?	One day
Is the certificate provided digitally, by mail or must it be picked up in person?	Federal: Digital/CDR: In person. State: In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National and local.
Please describe how to identify the appropriate local office.	https://www.gob.mx/cms/uploads/attachment/file/578735/Delegaciones_FGR.pdf State: email fge_archivo@hotmail.com
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Efficacy of local administration is largely office-dependent and in-person.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Directory of Criminal Records Archive of the State of Guerrero General Directorate – Chilpancingo de los Bravo Address: Criminal Studies Laboratory. Mexico – Acapulco National Highway KM. 6+300, Chilpancingo-Petaquillas section, C.P. 39090. Telephone: 01 (747) 494 29 99 ext. 2304 6218, 2304 6219 Fax: 01 (747) 494 29 99 ext. 2304 6218 Email: fge_archivo@hotmail.com Delegation – Acapulco de Juárez Address: Av. Guerrero s/n, Col. Progreso, C.P. 39350 (Inside the old building next to the coordination office of the ministerial police for sexual crimes) Telephone: 01 (744) 486 04 43 Email: archivo.criminalistico.acapulco@hotmail.com Delegation – Zihuatanejo de Azueta Address: Calle Roble No. 18, Colonia El Hujal (Behind the IMSSS facilities), Zihuatanejo de Azueta, Guerrero Telephone: 01 (755) 544 77 73 Email: archi_zihua@hotmail.com Delegation – Coyuca de Catalán Address: Building of the Regional Prosecutor's Office Tierra Caliente of the FGE of Guerrero Telephone: 01 (767) 6770331 Delegation – Tlapa de Comonfort Address: Av. Deportiva 65, Col. Caltitlán. Inside the Regional Prosecutor's Office of La Montaña Delegation – Iguala de la Independencia Address: Av. Colegio Militar, Private, Between Chevrolet and Volkswagen. Inside the Regional Prosecutor's Office of Iguala

Please share any additional information that may be helpful.	Unclear from available sources.

Jalisco

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/

Please provide a brief description of the process.	Online:
	• It is necessary to create a “Llave MX” account.
	• Have the CURP or birth certificate information (full name, date and place of birth) of the registered person.
	• Fill form and pay government fees online.
	
	In person:
	• Go to local Civil Registry office and give checkout counter.
	• Provide the following information:
	  ○ CURP.
	  ○ First name(s).
	  ○ First surname.
	  ○ Second surname.
	  ○ Date of birth.
	  ○ Sex.
	  ○ State of birth.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Only if applying in person.
What are the typical documents or information required to request this certificate?	• CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 95
What is the average time it takes to receive the document?	Instant If in-person and information not found in database, then 2.5 hours.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in-person pickup.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	www.actas.jalisco.gob.mx List of offices: https://tramites.jalisco.gob.mx/catalogo.jalisco/ciudadania
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access, online payment method, known as CURP.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Sonia Carrasco Rivera General Directorate of Civil Registry 333819246 ex:42486 foraneas@jalisco.gob.mx

Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• Create an online account. • Have name of both spouses, date marriage, place of marriage. • Have CURP readily available. • Make payment.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Have the following information: • CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 95.
What is the average time it takes to receive the document?	Instant

	If in-person and information not found in database, then 2.5 hours.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally, by mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National with local administration.
Please describe how to identify the appropriate local office.	www.actas.jalisco.gob.mx List of offices: https://tramites.jalisco.gob.mx/catalogo.jalisco/ciudadania
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Requires online access, online payment method, known as CURP.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Sonia Carrasco Rivera General Directorate of Civil Registry 333819246 ex:42486 foraneas@jalisco.gob.mx
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Secretaria General de Gobierna *(*General Directorate of Civil Registry*).*
Can the document be obtained online?	No
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	Go to Civil Registry with the following information: • Valid government-issued ID or CURP. • First name(s). • First surname.

	• Second surname. • Date of divorce. • Registration number (if available).
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes (POA)
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 95.
What is the average time it takes to receive the document?	Instant If in-person and information not found in database, then 2.5 hours.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National and local.
Please describe how to identify the appropriate local office.	actas.jalisco.gob.mx List of offices: https://tramites.jalisco.gob.mx/catalogo.jalisco/ciudadania
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Sonia Carrasco Rivera General Directorate of Civil Registry 333819246 ex: 42486

form, telephone numbers, postal address, etc.).	foraneas@jalisco.gob.mx
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Secretaria General de Gobierna (General Directorate of Civil Registry*).*
Can the document be obtained online?	No
Please provide the link.	https://www.miregistrocivil.gob.mx/

Please provide a brief description of the process.	Online:
	• It is necessary to create a “Llave MX” account.
	• Have the CURP or birth certificate information (full name, date and place of birth) of the registered person.
	• Fill out form and pay government fees online.
	
	In person:
	• Go to local Civil Registry office and give checkout counter.
	• Have the following information:
	  • CURP.
	  • First name(s).
	  • First surname.
	  • Second surname.
	  • Date of birth.
	  • Sex.
	  • State of birth.

Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes (POA)
What are the typical documents or information required to request this certificate?	• CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 95.
What is the average time it takes to receive the document?	Instantly in person, but if information not found in database, then 2.5 hours.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National with local administration.
Please describe how to identify the appropriate local office.	www.actas.jalisco.gob.mx List of offices: https://tramites.jalisco.gob.mx/catalogo.jalisco/ciudadania
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Sonia Carrasco Rivera General Directorate of Civil Registry 333819246 ex: 42486 foraneas@jalisco.gob.mx
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Federal Criminal Records and “Certificate of Registry Data” Fiscalía General de la República. State: “Certificate of No Criminal Record” in Jalisco, Mexico is Instituto Jalisciense de Ciencias Forenses (IJCF).
Can the document be obtained online?	Yes
Please provide the link.	Federal - https://constancias.oadprs.gob.mx
Please provide a brief description of the process.	Federal Criminal Record: • Enter CURP. • Validate information and family name. • Complete application. • Pay MXN 232. Federal Certificate of Registry Data: • Visit FGR State Delegation or central CDMX office. • Fill out form and present fingerprints.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Federal: • Birth certificate. • ID. • Method of payment. • Six passport-size photos. • Proof of address. • Payment. State: • Valid photo ID.

	• CURP.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Federal: MXN 232. Federal CDR: MXN 212. State: MXN 70.
What is the average time it takes to receive the document?	One day
Is the certificate provided digitally, by mail or must it be picked up in person?	Federal: Digital. Federal CDR: In person. State: In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National and local.
Please describe how to identify the appropriate local office.	https://www.gob.mx/cms/uploads/attachment/file/578735/Delegaciones_FGR.pdf
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Efficacy of local administration is largely office-dependent and in-person.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Federal: Telephone: 55 5128 4100 For certificate of no criminal record: 1. Palacio Federal Module Address: Avenida Alcalde #500, First Floor, between Hospital and Juan Alvarez, back street: Liceo, Guadalajara Telephone: (33) 3613 5840 2. Las Águilas Module Address: Av. Adolfo López Mateos Sur #5150, between Pedro Simón Laplace and Cruz del Sur, back street: Calle Virgen, Guadalajara Telephone: (33) 3632 2636

	3. Prisciliano Sánchez Administrative Unit Address: Avenida Circunvalación and Av. Artesanos, between Av. Circunvalación and Av. Oblatos, back street: Calle Hacienda El Platanar, Guadalajara Telephone: (33) 3653 1413
Please share any additional information that may be helpful.	Unclear from available sources.

Nuevo León

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	National Civil Registry Platform: https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	Complete the online form. Not much information is present about the workflow to request a form, but process is online through the portal.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 68.
What is the average time it takes to receive the document?	Unclear from available sources.

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None found.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=1
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• Create an online account. • Have name of both spouses, date marriage, place of marriage. • Have CURP readily available. • Make payment.
Must the application be done in person?	No

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	An account on the platform website is needed. Other information about what's required to obtain a birth certificate is not available online, but possibly the full name of at least one parent (per internet search).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 68
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Registry Offices in Mexico: https://consulmex.sre.gob.mx/reinounido/index.php/en/contenido/5-registro-civil/198-register-offices-in-mexico
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	None found.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.miregistrocivil.gob.mx/public/actas/commons/RequisitosTramites.xhtml?idTramite=1

Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Secretaria General de Gobierna (General Directorate of Civil Registry).
Can the document be obtained online?	No
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	Go to Civil Registry with the following information: • Valid government-issued ID or CURP. • First name(s). • First surname. • Second surname. • Date of divorce. • Registration number (if available).
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes. A signed authorization letter is also adequate.
What are the typical documents or information required to request this certificate?	• Valid Mexican ID. • Completed application form.
Is there a fee to obtain the certificate?	Yes
How much is the fee	MXN 80-200.
What is the average time it takes to receive the document?	Typically same day.

Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National with local administration.
Please describe how to identify the appropriate local office.	Registry Offices in Mexico: https://consulmex.sre.gob.mx/reinounido/index.php/en/contenido/5-registro-civil/198-register-offices-in-mexico
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Secretaria General de Gobierna (General Directorate of Civil Registry).
Can the document be obtained online?	No
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account.

	• Have the CURP or birth certificate information (full name, date and place of birth) of the registered person. • Fill form and pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 95
What is the average time it takes to receive the document?	Instantly in person, but if information not found in database, then 2.5 hours.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National with local administration.
Please describe how to identify the appropriate local office.	Registry Offices in Mexico: https://consulmex.sre.gob.mx/reinounido/index.php/en/contenido/5-registro-civil/198-register-offices-in-mexico
Are there any known challenges to accessing this document (e.g., bureaucratic delays,	Unclear from available sources.

corruption, limited online access)?	
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Federal Criminal Records and "Certificate of Registry Data"- Fiscalía General de la República State: "Certificate of No Criminal Record" Fiscalía General de Justicia del Estado de Nuevo León
Can the document be obtained online?	Yes
Please provide the link.	Federal - https://constancias.oadprs.gob.mx
Please provide a brief description of the process.	Federal Criminal Record: • Enter CURP. • Validate information and family name. • Complete application. • Pay MXN 232. Federal Certificate of Registry Data: • Visit FGR State Delegation or central CDMX office. • Fill out form and present fingerprints.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	Federal: • Birth certificate. • ID. • Method of payment. • Six passport-size photos. • Proof of address. • Payment. State: • Valid photo ID. • CURP.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Federal: MXN 232. Federal CDR: MXN 212. State: MXN 70.
What is the average time it takes to receive the document?	One day
Is the certificate provided digitally, by mail or must it be picked up in person?	Federal: Digital. Federal CDR: In person. State: In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National and local.
Please describe how to identify the appropriate local office.	https://www.gob.mx/cms/uploads/attachment/file/578735/Delegaciones_FGR.pdf
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Local administration is largely office-dependent and in person.
Please list any methods for contacting the relevant agencies	Unclear from available sources.

and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	Unclear from available sources.

Tamaulipas

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account. • Have the CURP or birth certificate information (full name, date and place of birth) of the registered person. • Fill out form and pay government fees online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• CURP. • First name. • First surname. • Second surname. • Date of birth. • Sex. • State of birth.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 114.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Without access to a computer, no valid online payment method, or if CURP is not known.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local Civil Registry: Telephone: 899 909 88 50 Address: R. Linda Guerrero y H. Ramirez, Colonia Longoria (CP 88630); Office hours: Monday-Friday, 8:00-15:00 Website: http://www.registro-civil.com.mx/tamaulipas. No contact information found for national portal.
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/

Please provide a brief description of the process.	• Create an online account. • Have name of both spouses, date of marriage, place of marriage. • Have CURP readily available. • Make payment.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	To obtain a certified digital copy: • Enter the CURP (clave única de registro de población). • Verify personal information. • Make payment (costs vary by state, typically MXN 98-150). • Download the digital certificate.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 114.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Without access to a computer, a valid online payment method, or if CURP is not known.

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Local Civil Registry: Telephone: 899 909 88 50 Address: R. Linda Guerrero y H. Ramirez, Colonia Longoria (CP 88630) Office hours: Monday-Friday, 8:00-15:00 Website: http://www.registro-civil.com.mx/tamaulipas No contact information found for national portal.
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	The court of the town or municipality where the divorce took place, which sends the final divorce judgment to the local Registro Civil, who then issues the divorce record.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	There is no specific process identified for obtaining a divorce certificate. A visit to the Tamaulipas Civil Registry office is needed (if that is the municipality where the divorce was registered) to request the “acta de divorcio”.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	To obtain a certified divorce certificate: • Ensure the divorce judgment (sentencia) is final and registered in the civil registry system. • Go to the relevant Civil Registry Office. • Request a certified copy of the acta de divorcio.
Is there a fee to obtain the certificate?	Not specified.
How much is the fee?	Unclear from available sources.

What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Locally
Please describe how to identify the appropriate local office.	Identify the relevant Civil Registry where the divorce took place.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Appearing in person at the Civil Registry; potential bureaucratic delays
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Telephone: 899 909 88 50 Address: R. Linda Guerrero y H. Ramirez, Colonia Longoria (CP 88630) Office hours: Monday-Friday, 8:00-15:00 Website: http://www.registro-civil.com.mx/tamaulipas
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	National Civil Registry Platform (Plataforma Nacional del Registro Civil).
Can the document be obtained online?	Yes
Please provide the link.	https://www.miregistrocivil.gob.mx/
Please provide a brief description of the process.	• It is necessary to create a “Llave MX” account. • Have the CURP or birth certificate information (full name, date and place of birth) of the registered person. • Fill out form and pay government fees online.

Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• CURP. • First name(s). • First surname. • Second surname. • Date of birth. • Sex. • State of birth.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	MXN 114
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Without access to a computer, a valid online payment method, or if CURP is not known.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	Local Civil Registry: Telephone: 899 909 88 50 Address: R. Linda Guerrero y H. Ramirez, Colonia Longoria (CP 88630)

form, telephone numbers, postal address, etc.).	Office hours: Monday-Friday, 8:00-15:00 Website: http://www.registro-civil.com.mx/tamaulipas. No contact information found for national portal.
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Fiscalía General de Justicia del Estado de Tamaulipas.
Can the document be obtained online?	Yes
Please provide the link.	https://constancias.oadprs.gob.mx/
Please provide a brief description of the process.	Federal: Federal Criminal Record: • Enter CURP. • Validate information and family name. • Complete application. • Pay MXN 232. Federal Certificate of Registry Data: • Visit FGR State Delegation or central CDMX office. • Fill out form and present fingerprints. Local: • Create an account and complete the online form.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	There are tutorials for obtaining these documents here: https://www-fgjtam-gob-mx.translate.goog/tutorial-de-constancia-de-antecedentes-penales-en-

	linea/?_x_tr_sl=auto&_x_tr_tl=en&_x_tr_hl=en-US&_x_tr_pto=wapp
Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Contact the local office for the State of Tamaulipas.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Must create an online account, so lack of access to a computer could create issues.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Telephone: 834 318 5118 Address: Av. José Sulaimán Chagnón #641, entronque con Libramiento Naciones Unidas C.P. 87039, Ciudad Victoria, Tamaulipas, México Email: fiscaliageneraldejusticia@fgjtam.gob.mx
Please share any additional information that may be helpful.	Unclear from available sources.

NICARAGUA

Birth certificate

What is the government authority or agency responsible for issuing this document?	Registro del Estado Civil de las Personas. *Source:* "El mismo Código de Familia, establece que todo Nacimiento, debe de inscribirse en el Registro Municipal hasta los 7 años de edad inclusive", por medio de las autoridades del Registro del Estado Civil de las Personas. https://www.cse.gob.ni/es/registro-civil/nacimiento
Can the document be obtained online?	No
Please provide the link.	https://www.cse.gob.ni/es/registro-civil/nacimiento/certificado
Please provide a brief description of the process.	• Birth certificates are requested at the windows located in the Civil Registries of each municipality, at the Central Registry of Civil Status of Persons, Servigob, and at the windows of the Departmental and Regional Electoral Councils. • Applications cannot be done online. • The fee is NIO 120. *Source:* https://www.cse.gob.ni/es/registro-civil/nacimiento/certificado
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes. The website specifically identifies the father, mother, brother, grandparent, and children of the same.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	• Not if they are the father, mother, brother, grandparent or a child of the same. • Otherwise, a third party must have a POA.
What are the typical documents or information required to request this certificate?	• Full name. • Date of birth. • Place of birth (municipality or department). • Complete names of parents. • Requester's identification: Nicaraguan identity card or passport (original and copy). • Additional documents may be required depending on the case.

	However, a review of the Consejo Supremo Electoral website does not specify the documents necessary to request a birth certificate. Instead, the website states only that the party provide general information of the registrant and/or photocopy of birth certificate. https://www.cse.gob.ni/es/registro-civil/nacimiento/certificado
Is there a fee to obtain the certificate?	Yes
How much is the fee?	NIO 120.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	• It can be national or local. To identify the correct office to request a birth certificate, the best choice would be based on where the birth occurred. • If the birth occurred in Managua, go to the Managua Municipal Civil Registry, located in the Municipal Palace (Centro Cívico Zumen, Module A, ground floor), in the city center (search for "Alcaldía de Managua" on Google Maps). • If the birth occurred in another municipality, go to the Central Civil Registry of the Supreme Electoral Council (CSE), located at Del Monte Los Olivos traffic lights, 1 block up, 1 block south.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	The Consejo Supremo Nacional website (https://www.cse.gob.ni/es/registro-civil/nacimiento/certificado) provides links to Facebook, messenger, WhatsApp, and email.

form, telephone numbers, postal address, etc.).	The general email address is info@cse.gob.ni. The address provided for the agency is Next to Metrocenter shopping center, Juan Pablo II highway, Managua 14005[1]
Please share any additional information that may be helpful.	The office is open from 8:00 a.m. to 5:00 p.m., Mon to Fri.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Registro Civil del Estado Civil (Civil Registry Office) of the municipality.
Can the document be obtained online?	No
Please provide the link.	https://www.cse.gob.ni/es/registro-civil/matrimonio/nacional-inscripcion
Please provide a brief description of the process.	Although not explicit, the website implies that an original marriage certificate will be provided at the time that the marriage or civil union is registered, which must occur within 30 business days from the date of the marriage in the Civil Registry of the municipality where the marriage was celebrated. *Source:* https://www.cse.gob.ni/es/registro-civil/matrimonio/nacional-inscripcion The website contains an additional section for marriage certificates. One of the requirements for acquiring a marriage certificate as described in this section is a photocopy of the marriage certificate, indicating this procedure is intended for a replacement marriage certificate or second copy. *Source:* https://www.cse.gob.ni/es/registro-civil/matrimonio/certificado
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes

What are the typical documents or information required to request this certificate?	To register the marriage, an interested party must provide:
	• A certification issued by a competent judge or record issued by a notary who performed the marriage, or public deed of declaration of Stable de Facto Union.
	• A copy of ID of spouses or cohabitants.
	• A copy of birth certificate of the spouses or partners.
	• A copy of the identity card of the person appearing.
	
	To receive a marriage certificate (presumably a secondary certificate or additional copy), an interested party must provide:
	• A photocopy of the marriage certificate and/or stable civil union.
	• If a photocopy of the marriage certificate or stable civil union is not provided, the interested party must provide:
	  ○ The full names of the spouses or partners.
	  ○ The place and date of the legal act.
	  ○ The registration details (volume, page, entry number and registration date).

Is there a fee to obtain the certificate?	Yes
How much is the fee?	NIO 1290.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	• It can be national or local. To identify the correct office to request a marriage certificate, the best choice would be where the marriage occurred. • If the marriage occurred in Managua, go to the Managua Municipal Civil Registry, located in the Municipal Palace (Centro Cívico Zumen, Module A,

	ground floor), in the city center (search for “Alcaldía de Managua” on Google Maps). • If the marriage occurred in another municipality, go to the Central Civil Registry of the Supreme Electoral Council (CSE), located at Del Monte Los Olivos traffic lights, 1 block up, 1 block south.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The Consejo Supremo Nacional website (https://www.cse.gob.ni/es/registro-civil/matrimonio/certificado) provides links to Facebook, messenger, WhatsApp and email. The general email address is info@cse.gob.ni. The address provided for the agency is next to the Metrocenter shopping center, Juan Pablo II highway, Managua 14005[1]
Please share any additional information that may be helpful.	The office is open from 8:00 a.m. to 5:00 p.m., Mon to Fri.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Registro Civil del Estado Civil (Civil Registry Office) of the municipality.
Can the document be obtained online?	No
Please provide the link.	https://www.cse.gob.ni/es/registro-civil/divorcio/certificado
Please provide a brief description of the process.	As in the case of the marriage certificate, the website implies that an original divorce certificate is provided at the time the divorce is registered in the municipal Civil Registry where the marriage or stable civil union is registered. *Source:* https://www.cse.gob.ni/es/registro-civil/divorcio/inscripcion. There is a separate procedure to obtain a divorce certificate, which requires an interested party to produce a photocopy of the original divorce certificate.

	Source: https://www.cse.gob.ni/es/registro-civil/divorcio/certificado
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	To register the divorce, an interested party must provide: • The testimony of public deed of dissolution or the certification of judgment of a competent judge. • Marriage certificate or certificate of stable civil union. • Birth certificate of the spouses or partners. • Identity card of the person appearing. There is an additional procedure for retrieving a divorce certificate, which would likely serve as a replacement or secondary certificate. An interested party must present: • POA if applicable. • Photocopy of divorce certificate, if available. • If not, full names of spouses, place and date the divorce took place and registration parameters. *Source:* https://www.cse.gob.ni/es/registro-civil/divorcio/certificado
Is there a fee to obtain the certificate?	Yes
How much is the fee?	NIO 120.
What is the average time it takes to receive the document?	• Possible to receive certificates within the same day. • If the divorce is not yet registered (for example, recently issued by court ruling), it must first be registered (which may take a few days to process the court order with “Cúmplase” from the court), and then request the certificate, which could extend the total to one to three business days depending on administrative workload.

Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	It is hybrid: national or local. If the divorce occurred in Managua, go to the Managua Municipal Civil Registry, located in the Municipal Palace (Centro Cívico Zumen, Module A, ground floor), in the city center (search for “Alcaldía de Managua” on Google Maps).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The Consejo Supremo Nacional website (https://www.cse.gob.ni/es/registro-civil/divorcio/inscripcion) provides links to Facebook, messenger, WhatsApp and email. The general email address is info@cse.gob.ni. The address provided for the agency is Next to Metrocentro shopping center, Juan Pablo II highway, Managua 14005[1]
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	Dirección General del Registro del Estado Civil de las Personas.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	The only available description of the process is that the interested party must provide general information about the death and/or a photocopy of the death certificate issued by the MINSA or by the Institute of Legal Medicine.

Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	General information about the deceased and if the person requesting is the spouse; photocopy of the marriage or union (union de hecho estable). *Source:* https://www.cse.gob.ni/es/registro-civil/defuncion/inscripcion
Is there a fee to obtain the certificate?	Yes
How much is the fee?	NIO 120.

What is the average time it takes to receive the document?	• In Managua, the death certificate is generally obtained immediately or on the same day, provided that the death is registered in the Civil Registry and all required documents are presented.
	• The process must be done in person at any of these locations:
	  ○ Managua Municipal Civil Registry (Municipal Palace, Centro Cívico Zumen, Module A, ground floor).
	  ○ Central Civil Registry of the Supreme Electoral Council (CSE).
	  ○ Servigob centers.
	  ○ Departmental Electoral Council offices.
	• If the death is not yet registered (for example, if it occurred recently), it must first be registered with the death certificate issued by a doctor or authority, which can take one to three business days depending on the administrative process and validation.

Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled	Local

locally (e.g., by municipality or state)?	
Please describe how to identify the appropriate local office.	As others, it is hybrid (national or local) and if local, it has to be at the local agency where the death was registered.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The Consejo Supremo Nacional website (https://www.cse.gob.ni/es/registro-civil/defuncion/certificado) provides links to Facebook, messenger, WhatsApp, and email. The general email address is info@cse.gob.ni. The address provided for the agency is next to Metrocentro shopping center, Juan Pablo II highway, Managua 14005[1]
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	Policia Nacional.
Can the document be obtained online?	No
Please provide the link	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Unclear from available sources.

Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	There is little public information available about how to request a police record. The Policia Nacional has its own website that is distinct from the government agency that manages other civil services (the Consejo Supremo Electoral). The website for the Policia Nacional (https://www.policia.gob.ni/) contains an online portal for several different types of services, including filing a police report. However, there does not appear to be an option for requesting a police record. The website describes that certain services are only available in person at the Salas de Servicios Policias Administrativos (https://tramitesenlinea.policia.gob.ni/SalasSPA.html). These services include a “Certificado de Conducta”. This generally refers to a certificate showing that a citizen has not engaged

	in past criminal conduct and does not specifically refer to a police report.

NIGERIA

Birth certificate

What is the government authority or agency responsible for issuing this document?	National Population Commission.
Can the document be obtained online?	Yes
Please provide the link	Birth certificate reprint: https://d3likt8r53z2fo.cloudfront.net/ https://reissuance.nationalpopulation.gov.ng/
Please provide a brief description of the process.	Follow link instructions. Official birth certificate reprints must be physically obtained at an NPC office. A non-official copy can be downloaded from the website.
Must the application be done in person?	Unclear from available sources. There is a process available online, but it is possible it is not optimized. In person processes are almost always available.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No

What are the typical documents or information required to request this certificate?	• For a third party, a letter of authorization is needed from the person or parent or guardian if a minor.
	• For in-person collection of a certificate:
	  ○ A form of ID (passport, etc.).
	  ○ Proof of previous registration (copy of previous, or ID).
	  ○ An affidavit of loss may also be required.

Is there a fee to obtain the certificate?	Yes
How much is the fee	US$20
What is the average time it takes to receive the document?	• Standard: three to five working days • Express: one to two working days

Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Local hospitals are usually the first points of contact for birth certificates (assuming the child was born in that hospital). If not, contact the local National Population Commission offices, available in almost every state in Nigeria. Please see link to local offices: https://nationalpopulation.gov.ng/our-offices
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Banner link is broken, use the drop-down “services” menu to access the appropriate link via the website.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Visit NPC local offices. Office directory, search by state: https://nationalpopulation.gov.ng/our-offices
Please share any additional information that may be helpful.	• A self-serve reprint copy of the original can be obtained. However, if there is no registration of birth in the system, or errors require correction, then a re-issuance is needed. • Much of the information for Nigeria is not readily available online. As a general note, even when an online system exists, applications may still need to be processed manually, or the manual method may be the only option on the ground. Systems and processes in Nigeria are rarely fully automated, so many procedures require in-person applications. • Timelines are also difficult to verify, as processing times can vary significantly depending on the local office, the level of bureaucracy and the sophistication of the state in which the application is made. As

	Nigeria is still developing many of these systems, they remain a work in progress.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Ministry of Interior.
Can the document be obtained online?	Yes
Please provide the link.	https://candb.interior.gov.ng/marriage/
Please provide a brief description of the process.	• Create an online account and log in. • Request is submitted online. • Pick up is in person at a local Ministry of Interior office.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Form of ID (birth certificate, passport, etc.). • Copy of ID if a third party is applying.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	NGN 75,000 / US$50.
What is the average time it takes to receive the document?	Five to seven working days.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National

Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Risk of fraudulent web links that claim online documents are available. Physical documents are the only accepted type.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Address: Ministry of Interior, Room 104 & 123, Block F, Old Federal Secretariat, Area 1, Garki-Abuja Telephone: +2349133490670 Email: info@interior.gov.ng support@interior.gov.ng
Please share any additional information that may be helpful.	• Islamic marriage. Registered typically at local Islamic authority, Sharia courts in the states where Sharia law is practiced. • Much of the information for Nigeria is not readily available online. As a general note, even when an online system exists, applications may still need to be processed manually, or the manual method may be the only option on the ground. Systems and processes in Nigeria are rarely fully automated, so many procedures require in-person applications. • Timelines are also difficult to verify, as processing times can vary significantly depending on the local office, the level of bureaucracy, and the sophistication of the state in which the application is made. As Nigeria is still developing many of these systems, they remain a work in progress.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Traditional marriage: High Court of the State Customary Court. Islamic marriage: Sharia Court.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.

Please provide a brief description of the process.	• Divorce proceedings begin with the filing of a petition by the petitioner (the party seeking divorce) in the High Court of any Nigerian state. • The respondent (the other spouse) is served the petition and must reply within a set timeframe. • The petition outlines the grounds for divorce, details of the marriage and the petitioner's requests (such as custody, maintenance or property). • After the respondent's reply, the court hears the case, considering evidence and witness testimony, especially if the petition is contested. • If the court is satisfied with the petitioner's evidence, it issues a Decree Nisi, indicating the marriage has broken down irretrievably but not yet ending it. Either party may appeal this decree within three months. • If no appeal is made, the Decree Nisi becomes a Decree Absolute (divorce certificate), officially dissolving the marriage and allowing either party to remarry. • The court also decides on related matters such as damages, maintenance and child custody during judgment. • *Source:* https://www.lexology.com/library/detail.aspx?g=bb616837-3358-486b-930b-509095d07c8b
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	If a third-party is applying, letter of authorization is needed from one of the divorce parties that clearly states the purpose of the request.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	NGN 2,000 to 5,000 (unverified).

	Different courts around the country have different rates for obtaining divorce certificates or certified true copies of documents. These amounts are not readily available online.
What is the average time it takes to receive the document?	Seven to fourteen working days (unverified). Timing will depend on the individual court.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Depends on the type of marriage. The court authority associated with the marriage controls the divorce.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Depends on location. Processes in rural areas may be delayed. Processes may also be delayed in locations where records have not been digitized.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	High Court of the State-dependent.
Please share any additional information that may be helpful.	• Formal request needs to be submitted in person to collect a certified copy. • Much of the information for Nigeria is not readily available online. As a general note, even when an online system exists, applications may still need to be processed manually, or the manual method may be the only option on the ground. Systems and processes in Nigeria are rarely fully automated, so many procedures require in-person applications. • Timelines are also difficult to verify, as processing times can vary significantly depending on the local office, the

	level of bureaucracy and the sophistication of the state in which the application is made. As Nigeria is still developing many of these systems, they remain a work in progress.

Death certificate

What is the government authority or agency responsible for issuing this document?	The National Population Commission is the body responsible for issuing the death certificate. However, it may also be obtained through local hospitals in some cases.
Can the document be obtained online?	Information available online indicates that the death certificate can be obtained online from the National Population Commission. (Note that this process may not actually be available online, as many processes in Nigeria operate manually.)
Please provide the link.	https://vitalreg-selfservice.nationalpopulation.gov.ng/login
Please provide a brief description of the process.	• Visit the National Population Commission website at https://nationalpopulation.gov.ng/ and navigate to the Death Notification (self-service) section under the 'Services' menu. • Read the guidelines carefully and check the box indicating 'I have read and clearly understood the above guidelines,' then select 'Start Application' to begin. • Provide the details of the deceased, including the cause of death, and select a registration center. • Enter the particulars of informant, including the relationship with the deceased, and sign the application. • Upload the required documents, including proof of death. • Review information and submit the application. • After successful registration, an email with a digital copy of the certificate will be sent.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• Letter of authorization needed from next of kin. • If death is recent, cause of death verification may be needed.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$20.
What is the average time it takes to receive the document?	Five to ten working days (unverified) depending on age of record, local office digitization, etc.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	There are local NPC offices in every state in Nigeria. Please see website (http://2023census.gov.ng/pages/our-offices)
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Be wary of unofficial processing fees, these should not apply. • Hasty burials may result in cause of death verification, which is needed for the process.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	The best point of contact will likely be in person at any of the local NPC offices in this link: https://nationalpopulation.gov.ng/our-offices
Please share any additional information that may be helpful.	• The process may be started online but must be picked up at a local office of the NPC. • Much of the information for Nigeria is not readily available online. As a general note, even when an online system exists, applications may still need to be processed manually, or the manual method may be the only option on the ground. Systems and

	processes in Nigeria are rarely fully automated, so many procedures require in-person applications. • Timelines are also difficult to verify, as processing times can vary significantly depending on the local office, the level of bureaucracy and the sophistication of the state in which the application is made. As Nigeria is still developing many of these systems, they remain a work in progress.

Police record

What is the government authority or agency responsible for issuing this document?	Nigerian Police Force.
Can the document be obtained online?	No
Please provide the link.	None available
Please provide a brief description of the process.	This service is typically not available online.
Must the application be done in person?	No
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• Valid government ID. • Passport-size photo. • Proof of address.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	NGN 30,000.
What is the average time it takes to receive the document?	Depends on the record (unverified): • Police character one to two weeks • Police record five to seven days • Traffic record five to ten working days.

	Note that the info provided here may only apply to the police clearance certificate. Most local police bodies operate manually and may not have an automated system that is centralized or accessible.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Identify local police office via this website: https://npf.gov.ng/ Police character: • FCIID. Police record: • Police station where the police report was filed. Traffic report: • Traffic division of the police stations where the accident was reported.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• No official online system for a complete process. Online services claiming one-stop-shop may be fraudulent. • Some records may be restricted by third-party retrieval. • Different locations and authorities are based on issue. • Police character approval: Division police stations where crime was committed. • Traffic violations: Traffic division of police stations. • Location can be remote; multiple visits may be required if documentation isn't correct or internet is down; some stations do not maintain digital records.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Depends on the location, see above. It is possible to verify and find offices via the website https://npf.gov.ng/

Please share any additional information that may be helpful.	• Process may be started online. However, for verification, see https://npf.gov.ng/ • Must verify with the local NPF if third-party collection is allowed. • Much of the information for Nigeria is not readily available online. As a general note, even when an online system exists, applications may still need to be processed manually, or the manual method may be the only option on the ground. Systems and processes in Nigeria are rarely fully automated, so many procedures require in-person applications. • Timelines are also difficult to verify, as processing times can vary significantly depending on the local office, the level of bureaucracy and the sophistication of the state in which the application is made. As Nigeria is still developing many of these systems, they remain a work in progress.

KEEP FAMILIES TOGETHER

PANAMA

Birth certificate

What is the government authority or agency responsible for issuing this document?	The Civil Registry (Registro Civil), a department of the Electoral Tribunal (Tribunal Electoral).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Process for births in Panama: • Go to any provincial Civil Registry (Registro Civil) office of the Tribunal Electoral. • Provide birth registration or ID number of the parents if this is unknown as well as other necessary information. • Request the certificate. • Pay the fees. • Receive the certificate (usually done in person). For births outside Panama: • The process can be done at a consulate. • Birth must also be registered in the Registro Civil. • Original foreign birth certificate must be apostilled or legalized and then translated into Spanish, if necessary. • Contact the nearest Panama consulate. • Submit a formal request for the retrieval of the birth certificate. • Provide valid ID and passport. • Pay the fee. • Receive the certificate.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes

Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	For third-party applicants: • Written authorization: The third party must present a notarized letter of authorization signed by the person for whom the certificate is being requested. • Legal representation: If a legal representative, such as a law firm, is handling the request, a notarized power of attorney (or poder) is required. This is a common method for people residing outside Panama. • Identification: The representative must provide their own ID card number, as well as the ID card number of the person they are representing.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• US$3.00. • An additional PAB 5.00 is required to legalize the certificate. • If document is requested through a Panamanian consulate abroad, there are higher fees for registration and authentication of documents, which can range from US$30.00 to more than US$200.00, depending on the consulate and the complexity of the service.
What is the average time it takes to receive the document?	For birth certificates requested within Panama: • In-person: When applying in person at a Civil Registry office, the process is quick and efficient. The certificate can often be printed on-site, possibly on the same day, especially if the record is in the electronic system. • Via third party: If a Panamanian law firm handles the process, the turnaround can be as fast as three to five business days after all necessary documents and payments are submitted. Getting the document apostilled for international use adds another four to five days. For birth certificates requested from outside Panama:

	• Through a Panamanian consulate: Requests submitted via a Panamanian consulate abroad typically involve much longer waiting times. Documents must be sent to the Civil Registry in Panama for processing. The process for registering the birth of a Panamanian citizen abroad can take six to eight months. For other services, it can take two to four months. • Via a law firm: Using a law firm in Panama is significantly faster than using a consulate. This method avoids the delays associated with the mail and government bureaucracy.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	The National Directorate of Civil Registry (part of the Electoral Tribunal).
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Unclear timelines (no stated average processing time). • Not fully online: Process often requires in-person pickup. • Extra hurdles abroad: Payments must be money orders/checks, plus shipping. • Authorization: Third-party requests require notarization, which may be inconvenient. • Data gaps: People without cédula numbers or acta numbers may have delays locating records. • Access in remote areas: May involve travel to regional offices.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Electoral Tribunal (Civil Registry) The Civil Registry is the department of the Electoral Tribunal responsible for issuing birth certificates. The following contact information can be used to reach the central office for inquiries.

	Website: http://www.tribunal-electoral.gob.pa Telephone (in Panama): 507-8000 (Monday to Friday, 8:00 a.m. to 4:00 p.m.) WhatsApp (general inquiries): +507 6999-3892 Email (for international vital records): Specific departmental staff for international records can be reached via email: Ana Carolina Rivera: acrivera@tribunal-electoral.gob.pa Physical address: The main office of the Electoral Tribunal is located in Panama City. However, any provincial office of the Civil Registry can be visited for in-person requests.
Please share any additional information that may be helpful.	Obtaining a Panamanian birth certificate is generally straightforward, but understanding the nuances of the system can prevent unnecessary delays, especially when applying from outside the country. For birth certificate requests inside Panama: • Proof of identity: If applicant is the person listed on the certificate, they will need to provide ID card number. • If applicant is a third party, they will need ID number and the authorization of the certificate holder. • Verification: Newer birth certificates include a QR code for verification, which helps prevent fraud and ensures the document's authenticity. • No appointment needed: Applying in person at a Civil Registry office is efficient. While it is always wise to call ahead for any local office requirements, appointments are not typically required for this type of request. For birth certificate requests outside of Panama: • Apostille: For documents to be recognized in other countries, they must be apostilled. In Panama, an apostille is a stamp that legalizes a public document for international use, as Panama is a member of the Hague Apostille Convention.

	• Faster but more expensive: Hiring a Panamanian law firm to manage the request and apostille process can significantly shorten the overall timeline compared to using a consulate. This is the best option for those needing an expedited document. • Consular delays: Be prepared for substantial delays when using a consulate, as they must serve as intermediaries and send documents to the Civil Registry in Panama for processing. For former Panama Canal Zone records: • No Panamanian jurisdiction: These records are not held by the Panamanian Civil Registry and must be obtained directly from the U.S. Department of State. • Proof of citizenship is separate: Having a Panama Canal Zone birth certificate does not automatically prove U.S. citizenship. If applying for a US passport, the applicant must also provide evidence of parents' U.S. citizenship. • Mail-in process only: Requests to the US Department of State are submitted entirely by mail, and there is no expedited service.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	The Civil Registry (Registro Civil), a department of the Electoral Tribunal (Tribunal Electoral).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	• In-person requests: Go to the Civil Registry to request the certificate and provide identification and details about the marriage. • Requests from abroad: A family member, friend or legal representative can make the request by providing a notarized authorization power of attorney.
Must the application be done in person?	Yes

Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	• For spouses: A valid personal ID card and the marriage certificate number (if known) are typically sufficient. • For third parties: A notarized letter of authorization and third party's own valid ID are needed, along with the spouses' ID numbers or other identifying information.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• Standard fee is US$5.00. • Fees will be higher for requests made through a consulate or a private firm.
What is the average time it takes to receive the document?	• In-person in Panama: If applying at a local Civil Registry office, the process is generally quick, with the certificate possibly being issued on the same day. • Through a consulate abroad: It can take several months, as the consulate acts as an intermediary, sending the request to Panama for processing. • Through a law firm: Using a private firm is the fastest option for those abroad, typically taking days to a couple of weeks.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	• The main office is the National Directorate of Civil Status. • For special requests in Panama, the Regional Civil Registry Office in Ancon or the Centro Special Regional Office in Panama City are listed options.

	• Panamanian Consulates can be used if a person is abroad.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Limited online access: This is the main obstacle for those requesting from abroad, necessitating a third party or a consulate. • Consular delays: Requests through consulates can face significant bureaucratic delays due to international mail and processing times. • Authentication requirements: Foreign-issued certificates must be properly authenticated or apostilled and translated to be recognized in Panama, which can be a complex process.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Electoral Tribunal (Civil Registry): Website: http://www.tribunal-electoral.gob.pa Telephone: 507-8000 WhatsApp: +507 6999-3892 Panamanian Consulates: Contact the nearest consulate via their official email or phone number. Information is available on the Ministry of Foreign Affairs website. Private law firms: Many law firms offer assistance with obtaining official documents for a fee.
Please share any additional information that may be helpful.	• Former Canal Zone records: Marriages that occurred in the former Panama Canal Zone are handled by the U.S. National Archives, not the Panamanian Civil Registry. • Apostille: For use outside Panama, marriage certificate must have an apostille, which a notary or private firm can obtain for a fee. • Foreign documents: Any foreign document submitted, including an apostille in a different language, may need to be translated into Spanish by a certified public interpreter in Panama.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	The Civil Registry (Registro Civil), a department of the Electoral Tribunal (Tribunal Electoral).
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.

Please provide a brief description of the process.	• The Civil Registry does not issue a divorce certificate. However, if the divorce is registered in Panama (automatically if granted by Panamanian court or Panamanian consulate) two different civil registry documents may serve as its equivalent:
	  ○ A marriage history certificate (Certificación de Historical de Matrimonio) (preferred).
	  ○ A marriage certificate (Certificación de Matrimonio) that will show the divorce annotation.
	• If registered abroad, a recognition (exequatur) is required first, before completing the registration and then requesting one of the two documents.
	• For obtaining documents from abroad, the procedure is the same for most countries. Consulates require submission through a third party with POA in person in Panama.
	• Regardless of consular practice, the Registro Civil provides a separate procedure allowing the submission of a written request sent by mail (courier) directly to the Civil Registry office.

Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes

What are the typical documents or information required to request this certificate?	• The “oficio” and a “copia debidamente autenticada y ejecutoriada” of the Sentencia del Juzgado (court judgment) that granted the divorce.
	• If the divorce judgment was issued abroad, that judgment must be declared “ejecutable” by the Corte Suprema de Justicia, and a certified/authorized copy of the foreign judgment will be needed.
	• For overseas divorces, one must present the Resolution of the Supreme Court (declaring the foreign judgment enforceable in Panama), plus authenticated copies of the foreign divorce judgment.
	• *Source:* https://www.panamadigital.gob.pa/InformacionTramite/inscripcion-de-divorcio
	• To request a marriage certificate (with divorce annotation):
	  ○ ID number of any of the contracting parties.
	  ○ Marriage registration number.
	• If a third party is submitting the request:
	  ○ A copy of ID card of both contracting parties.
	  ○ Marriage registration number.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	• PAB 35 to register a divorce. • PAB 10 for a Certificación de Matrimonio. • PAB 15 for Certificación de Historial de Matrimonio.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	• In person for the registration. • By mail/in person for the certificate.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National

Please describe how to identify the appropriate local office.	Not specified.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• If the divorce judgment is from another country, it must be declared “ejecutable” by the Corte Suprema de Justicia and proper authentication of foreign judgment must be ensured, which adds time, cost and complexity. • The need for certified and executed (final/enforceable) court judgments may mean that appeals or delays in the court system can affect registration. • Lack of published process times causes uncertainty. • For applicants abroad, obtaining the required authenticated documents and sending them may be difficult. • Possibility of limited availability of regional offices or service hours. • No official confirmation that a third-party representative can apply. If this is not allowed or unclear, it can be a barrier.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Registro Civil: Address: Registro Civil, Dirección Nacional del Registro Civil, Avenida Omar Torrijos Herrera, Corregimiento de Ancón, Ciudad de Panamá. Offices also in regional/district Registro Civil offices. Telephone: (507) 507-8000, 507-8200, 507-8900 These are registries for civil services including divorce registration. Hours of operation are from 7:00 a.m to 3:00 p.m for the Panama Regional Directorate and 8:00 a.m to 4:00 p.m for other regional directorates and district offices. For divorces abroad: Email contacts for Registro de Divorcios Decretados en el Exterior: rgouldbourne@tribunal-electoral.gob.pa and yaquintero@tribunal-electoral.gob.pa. Also contact the Corte Suprema de Justicia (for resolving whether foreign judgments are enforceable) if divorce is abroad. Telephone: (507) 212-7314 Fax: (507) 212-7511

Please share any additional information that may be helpful.	• When registering the divorce, the Registro Civil will annotate the divorce in the marriage registration (i.e., the marriage record is updated/dissolved in the civil registry). (Panamá Digital). • Cost differs if divorce was from Panama or abroad. For foreign divorces, extra steps (judicial recognition, execution) are needed. • The legal effect of the divorce becomes official only when registered in the Registro Civil. Even if the court issues the judgment, until registration in the Registro Civil happens, civil status records (marriage certificate, etc.) may not reflect the divorce. • Must have the final, unappealed and executed court judgment (sentencia ejecutoriada) when applying. • If the divorce is from another country, translation, authentication/apostille and recognition by Panamanian authorities may be required. (Information provided above refers to the registration procedure). • Identify the closest Registro Civil office (regional/district). • Note that the Certificación de Matrimonio is more compliant with a divorce certificate than the Certificado Matrimonio, and that the Certificación de Historial de Matrimonio is the preferable document. • For the Panama Canal Zone, the procedure (including fees and time to receive the document) to get access to divorce records is unclear (it may be possible online or only by directly contacting the National Archives and Records Administration).

Death certificate

What is the government authority or agency responsible for issuing this document?	The Civil Registry (Registro Civil), a department of the Electoral Tribunal (Tribunal Electoral).
Can the document be obtained online?	No
Please provide the link	
Please provide a brief description of the process.	• The Registro Civil issues two different documents equivalent to a death certificate: the Certificado de Defunción and the Certficación de Defunción (procedure not indicated). The latter is preferred for

	legal or international purposes, while the first is usually used only for administrative matters. • To obtain these documents in Panama, the request can only be done in person at the Registro Civil, since no mailing address is indicated. • For obtaining these documents from abroad, the procedure is the same for most countries. Consulates require submission through a third party with POA request in person in Panama. • Regardless of consular practice, the Registro Civil provides a separate procedure allowing the submission of a written request sent by mail (courier) directly to the Civil Registry office.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes, by a first-degree relative.
What are the typical documents or information required to request this certificate?	For Certificado de Defunción: • The ID "cédula" number or the birth registration of the deceased (if available). • The death registration number (número de acta de defunción). • If application is made by a non-relative to the deceased: a written authorization by a first-degree relative and/or affinity. • The death certificate with cause of death is issued at the offices of the Electoral Tribunal. *Source:* https://www.panamadigital.gob.pa/InformacionTramite/certificado-de-defuncion?utm For deaths abroad: • Original death certificate issued in the country where the death occurred (by registry/vital statistics office), authenticated via consulate or apostille, etc.

	• Photocopy of cédula or passport of deceased and of the person applying. • If death certificate abroad is in another language, translation by an authorized public translator; sometimes authenticated translations. *Source:* https://www.consulatgeneraldepanamamarseille.com/registro-de-defuncion/?utm
Is there a fee to obtain the certificate?	Yes
How much is the fee?	• The standard fee is PAB 3.00 for a death certificate. • The "Certificado de defunción para uso oficial" is free for official usages. (Telemetro). • The "Certificación de defunción" costs PAB 10.00. • For requests from abroad, the cost is US$24. • For registrations abroad via consulates, there are consular fees in US dollars, e.g. the Embassy/Consulate service lists US$160.00 in some cases (EOP).
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	By mail or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• If cause of death is not in the foreign death certificate, then a declaration jurada (sworn affidavit) is needed, which adds complexity. • If documents from abroad need authentication/legalization/ apostille, translation etc., that adds cost, time and more steps.

	• If the applicant does not have the acta number, or the cédula/inscripción de nacimiento, locating the death registration might be difficult. • Unclear times for local cases may lead to unexpected waiting. • In remote or rural areas, local offices may have limited hours / capacity. • Using consular services can be slower due to document shipping, diplomatic verification and translation.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Tribunal Electoral, Registro Civil (Dirección Nacional del Registro Civil): Main office address: Edificio del Tribunal Electoral, Ave. Omar Torrijos Herrera, corregimiento de Ancón, Ciudad de Panamá (Regional/district offices exist.) Telephone for overseas death registration: (507) 504-6253 is listed for the Departamento de Hechos y Actos Jurídicos Ocurridos en el Exterior. Email: zsitton@tribunal-electoral.gob.pa is listed in connection with overseas registrations. Consulates/Panamanian embassies abroad: e.g., Consulado de Panamá en Marsella (Marseille) has consular death registry contact information.
Please share any additional information that may be helpful.	• In general, mail-in option is available only for overseas applications via consulates. • The death certificate (Certificado de Defunción) includes required fields: number of the death inscription; full name; cédula or birth registration; nationality; sex; names of parents, and optional: cause of death, place/time of death. • There is a tool “Encontrar número de acta de defunción” to help find the acta number using the deceased’s cédula. This helps when the acta number is unknown. (tribunalcontigo.com). • For deaths abroad, if the death certificate from the foreign country lacks cause of death, a sworn affidavit must be provided. • Translations: If documents are in another language, they must be translated by a public translator

	authorized in Panama, and authenticated as necessary. • There is a separate process for the Panama Canal Zone.

Police record

What is the government authority or agency responsible for issuing this document?	Directorate of Judicial Investigation (Dirección de Investigación Judicial - DIJ).
Can the document be obtained online?	Yes
Please provide the link.	https://panamaconecta.gob.pa/sso/login?accessToken=9OPHNw/o+GywqtoJlDhIdHV1WnJhL0pjQ0pFTWtaTG82aGlpa3pEZDJhMlVTZC94bXJXRFZtQktCNklyb1RQRkRUZUNEMnVCSy85NFB5N2w=&ownDomain=RsNfhuvcHrvpXKKRvuTR9Vk0d1R1cVhTRlhBWGp5UXJWbXUzaGVjdDI2WS84b2J5eHhwVnFjNE96Y0E9&appType=web&client
Please provide a brief description of the process.	• The applicant must select the “Récord policivo” section, which will send them to the login page. • Once registered using ID number, full name and date of birth, the request form must be filled out and the requested documentation provided. • Note that the online application process appears to be available only for Panamanian nationals who reside in Panama (no embassy/consulate website has mentioned the online application portal as a way of requesting the police record).
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	For a Panamanian national requesting a personal record: • ID “cedula” card.

	For a “Persona Juridica” (employer or company) requesting police records of employees: • A cover letter “nota remisoria” with the company’s logo, addressed to the National Director of the DIJ. • A signed note with the ID “cedula” number of each employee (the person whose record is requested) addressed to the DIJ. • The personal ID card of the person whose record is requested. • A note of authorization by the holder (person whose record is requested). For a third party making the request on behalf of someone else: • A notarized note of authorization by the individual (whose record is requested) to request the police record • The personal ID card of the applicant and of the holder citizen. For a foreigner: • A valid passport copy with entry stamps to the country. • A copy of the current “migration” card/permit or a copy of the valid temporary or indefinite work permit card issued by MITRADEL. There are no official sources for the documentation required when requesting a police record “Para uso international,” but according to Telemetro, applicant must provide: • ID number. • Full name. • Date of birth • A security questionnaire (name of father, name of mother, etc.). • A valid email address. • Passport copy and immigration status for foreigners. • Translations if required by the receiving country. • Apostille or legalization of the document.

Is there a fee to obtain the certificate?	Yes
How much is the fee?	US$9.
What is the average time it takes to receive the document?	Ten days.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• It is unclear if the online application process allows for the applicant to obtain the document online or if the online process is only for registering the request, meaning that that it may be required to pick up the document in person even if the application has been made online. • Limited information on the efficiency of the online platform (e.g., if the system is usually down or well maintained).
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Dirección de Investigación Judicial (available in Spanish only): DIJ Ancón (In front of the Mercado de Abasto) Telephone: 512-2222 / 512-2210 / 512-2246 DIJ San Miguelito (Roosevelt) Telephone: 512-2509 / 512-2510 / 512-2511 DIJ La Chorrera Telephone: 244-5888 / 244-1682 DIJ Ancón (Front of the Supply Market) Telephone: (507) 512-2222 / (507) 512-2210 / (507) 512-2246

	DIJ San Miguelito (Roosevelt) Telephone: (507) 512-2509 / (507) 512-2510 / (507) 512-2511 DIJ La Chorrera Telephone: (507) 244-5888 / (507) 244-1682 Departamento de Autenticación y Legalización (available in Spanish only): Address: Avenida Ricardo J. Alfaro, Edificio Plaza Edison Local # 15 Panama Telephone: (507) 511-4045/4046 Fax: (507) 511-4061
Please share any additional information that may be helpful.	• The government issues the Panama Police Clearance Certificate or criminal record for both nationals and foreigners who have lived in Panama. • There are two types of police records: labor use (para uso laboral) and international use (para uso internacional). • Applicants must be 18 years of age and older and have resided in Panama for more than six months. • The police records of any application with sentences must be picked up at the headquarters of the DIJ. • If the request is filed from abroad, the individual must apply in person at the General Consulate of Panama or send a representative to apply for them at the Departamento de Investigación Judicial in Panama. • The preferred police record is usually the one for “Uso Internacional.” • Fiscal stamps are required to issue the record. • The online request platform is active on the official website: policia.gob.pa

PERU

Birth certificate

What is the government authority or agency responsible for issuing this document?	The RENIEC is the entity that maintains the single identification registry and registers facts affecting civil status—which includes births. The RENIEC issues one type of birth certificate. *Source:* https://pdba.georgetown.edu/Electoral/Peru/ley26497.html?; https://www.gov.uk/government/publications/peru-knowledge-base-profile/peru-knowledge-base-profile Birth certificates may also be issued by the Provincial Council (Concejo Provincial) or the District Council (Concejo Distrital) of the district or province in which the birth was registered. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Can the document be obtained online?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide the link.	https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide a brief description of the process.	• Visit: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec • If applicant is 18 or older, a certified copy of a person's birth, marriage, or death certificate may be requested from RENIEC. • If the certificate is not digitized, a request must be made to the municipality of registration. • If the registration was made at a Peruvian consulate abroad, the certified copies must be requested at the Office of the Ministry of Foreign Affairs. • Verification that a certificate is in the RENEIC system can be obtained by entering the relevant date and full names via the website. • *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec

Must the application be done in person?	No *Source*: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Can a third party apply on behalf of the person?	No, unless parents of a minor child. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec?
What are the typical documents or information required to request this certificate?	• ID. • Receipt of payment for administrative fees. • A copy of the birth certificate of a minor can only be paid for and requested with the ID of one of the parents. • *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Is there a fee to obtain the certificate?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
How much is the fee?	PEN 10.30. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Generally national, but some certificates may only be on file with regional or local municipalities. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985
Please describe how to identify the appropriate local office.	Visit this link for specific procedures for relevant municipality:

	https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	In the past, registering citizens in remote areas presented significant challenges due to the lack of electricity and internet connectivity. These limitations made capturing and storing citizens' information difficult, often resulting in delayed registrations and errors. Understaffing and/or a lack of infrastructure may also present availability problems. *Source*: https://www.laxton.com/case-studies/digital-national-id-solution-for-peru
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	For service channels: https://identidad.reniec.gob.pe/canales-de-atencion For 24/7 virtual (AI) assistance: https://identidad.reniec.gob.pe/renata For social media channels: https://identidad.reniec.gob.pe/redes-sociales. For face-to-face meetings: https://identidad.reniec.gob.pe/mesa-de-partes To register complaints: https://identidad.reniec.gob.pe/libro-de-reclamaciones-digital
Please share any additional information that may be helpful.	Online requests for certificates should be made from a PC or laptop connected to a printer. Online requests for certificates should not be made from a cell phone. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec

Marriage certificate

What is the government authority or agency responsible for issuing this document?	In Peru, the government authority that issues civil marriage certificates depends on where and when the marriage was registered: RENIEC (Registro Nacional de Identificación y Estado Civil): RENIEC is responsible for issuing certified copies of marriage certificates (partidas de matrimonio) if the marriage is already registered in their system. RENIEC handles most

	modern records and is the main national authority for civil status documents (birth, marriage, death). Municipalidad (Municipality / Civil Registry Office of the District): If the marriage was performed and registered at a municipal civil registry, the certificate should be requested directly from that municipality's Oficina de Registro Civil. Older records (especially pre-RENIEC or before digital integration) are usually still held at the local municipal office. *Source*: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec; https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec; https://apps.reniec.gob.pe/actascertificadas
Can the document be obtained online?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide the link.	https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide a brief description of the process.	• Visit: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec • If 18 or older, a certified copy of a person's birth, marriage, or death certificate may be requested from RENIEC. • If the certificate is not digitized, it must be requested from the municipality of registration. • If the registration was made at a Peruvian consulate abroad, the request for the certified copies must be made at the Office of the Ministry of Foreign Affairs. • Verification that a certificate is in the RENEIC system can be obtained by entering the relevant date and full names on the website. • *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the application be done in person?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec

Can a third party apply on behalf of the person?	Likely only partners in the marriage. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec

What are the typical documents or information required to request this certificate?	Online via RENIEC:
	• Marriage details:
	  ○ Full names of both spouses.
	  ○ Date of marriage.
	  ○ District/city of registration.
	• Payment proof: Online payment of the RENIEC fee (approximately PEN 10.30).
	Source: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec

Is there a fee to obtain the certificate?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
How much is the fee?	PEN 10.30. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Generally national, but some certificates may only be on file with regional or local municipalities. *Sources:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec? https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985
Please describe how to identify the appropriate local office.	Visit this link for specific procedures for relevant municipality: https://www.gob.pe/20414-obtener-copia-certificada-de-una-

	partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Documentation in remote areas has presented significant challenges due to the lack of electricity and internet connectivity. These limitations made capturing and storing citizens' information difficult, often resulting in delayed registrations and errors. • Understaffing and/or a lack of infrastructure may also present availability problems. • *Source*: https://www.laxton.com/case-studies/digital-national-id-solution-for-peru
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	For service channels: https://identidad.reniec.gob.pe/canales-de-atencion For 24/7 virtual (AI) assistance: https://identidad.reniec.gob.pe/renata For social media channels: https://identidad.reniec.gob.pe/redes-sociales For face-to-face meetings: https://identidad.reniec.gob.pe/mesa-de-partes To register complaints: https://identidad.reniec.gob.pe/libro-de-reclamaciones-digital
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	The official entity that records and issues certified copies of vital records: RENIEC (Registro Nacional de Identificación y Estado Civil). While courts, notaries or municipalities may handle the process, the official certificate always comes from RENIEC once the divorce is registered. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Peru.html#:~:text=Comments:%20RENIEC%20offers%20electronic%20kiosks,payment%20of%20general%20RENIEC%20services

Can the document be obtained online?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide the link.	https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide a brief description of the process.	• Visit: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec. • If 18 or older, a request may be made for a certified copy of a person's birth, marriage or death certificate from RENIEC. • If the certificate is not digitized, the request must be made from the municipality of registration. • If the registration was made at a Peruvian consulate abroad, the certified copies must be requested at the Office of the Ministry of Foreign Affairs. • Verification that a certificate is in the RENEIC system may be obtained by entering the relevant date and full names on the website. • *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the application be done in person?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Can a third party apply on behalf of the person?	Likely only previous married parties *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec

What are the typical documents or information required to request this certificate?	Online via RENIEC:
	• Marriage details:
	  ○ Full names of both spouses
	  ○ Date of marriage
	  ○ District/city of registration.
	• Payment proof: Online payment of the RENIEC fee (approximately PEN 10.30).

	Source: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Is there a fee to obtain the certificate?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
How much is the fee?	PEN 10.30. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Generally national, but some certificates may only be on file with regional or local municipalities. *Sources:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985. https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Peru.html#:~:text=Comments:%20RENIEC%20offers%20electronic%20kiosks,payment%20of%20general%20RENIEC%20services
Please describe how to identify the appropriate local office.	Visit this link for specific procedures for relevant municipality: https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985 It is unclear if the municipality will have the official record of divorce, the official holder of which is RENIEC.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Documentation in remote areas has presented significant challenges due to the lack of electricity and internet connectivity. These limitations made capturing and storing citizens' information difficult, often resulting in delayed registrations and errors.

	• Understaffing and/or a lack of infrastructure may also present availability problems. • *Source*: https://www.laxton.com/case-studies/digital-national-id-solution-for-peru
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	For service channels: https://identidad.reniec.gob.pe/canales-de-atencion For 24/7 virtual (AI) assistance: https://identidad.reniec.gob.pe/renata For social media channels: https://identidad.reniec.gob.pe/redes-sociales For face-to-face meetings: https://identidad.reniec.gob.pe/mesa-de-partes To register complaints: https://identidad.reniec.gob.pe/libro-de-reclamaciones-digital
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	National Registry of Identification and Civil Status (RENIEC). https://www.gob.pe/reniec *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Can the document be obtained online?	Yes *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide the link.	https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Please provide a brief description of the process.	• Visit: https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec • If 18 or older, a certified copy of a person's birth, marriage, or death certificate may be requested from RENIEC. • If the certificate is not digitized, a request may be made from the municipality of registration. • If the registration was made at a Peruvian consulate abroad, the certified copies must be requested at the Office of the Ministry of Foreign Affairs.

	• Verification that a certificate is in the RENEIC system may be obtained by entering the relevant date and full names on the website. • *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the application be done in person?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Can a third party apply on behalf of the person?	Yes. Presentation of the applicant's ID is required. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
What are the typical documents or information required to request this certificate?	ID of the applicant and receipt of payment for administrative fees. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
Is there a fee to obtain the certificate?	No *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Generally national, but some certificates may only be on file with regional or local municipalities. *Source:* https://www.gob.pe/434-solicitar-copia-certificada-de-acta-o-partida-en-reniec; https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985
Please describe how to identify the appropriate local office.	Visit this link for specific procedures for relevant municipality: https://www.gob.pe/20414-obtener-copia-certificada-de-una-partida-o-acta-de-nacimiento-matrimonio-o-defuncion?child=10985

Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Documentation in remote areas has presented significant challenges due to the lack of electricity and internet connectivity. These limitations made capturing and storing citizens' information difficult, often resulting in delayed registrations and errors. • Understaffing and/or a lack of infrastructure may also present availability problems. • *Source:* https://www.laxton.com/case-studies/digital-national-id-solution-for-peru
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	For service channels: https://identidad.reniec.gob.pe/canales-de-atencion For 24/7 virtual (AI) assistance: https://identidad.reniec.gob.pe/renata For social media channels: https://identidad.reniec.gob.pe/redes-sociales For face-to-face meetings: https://identidad.reniec.gob.pe/mesa-de-partes To register complaints: https://identidad.reniec.gob.pe/libro-de-reclamaciones-digital
Please share any additional information that may be helpful.	

Police record

What is the government authority or agency responsible for issuing this document?	National Police of Peru, through the Directorate of Criminalistics. *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Can the document be obtained online?	Yes *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Please provide the link.	https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Please provide a brief description of the process.	• Visit: https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional • Follow the instructions/click the link on the page labeled "Get your Police Record Certificate" or "Obtén tu Certificado de Antecedentes Policiales".

	• Make the required payment.
Must the application be done in person?	No *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Can a third party apply on behalf of the person?	Yes. A spouse, cohabitant or relative up to the first degree of consanguinity may apply for the record, provided they have: • A simple letter of express and indubitable authorization from the holder authorizing the completion of said procedure. • An affidavit containing the personal data of the applicant and the representative. • An ID document. *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
What are the typical documents or information required to request this certificate?	If requesting a personal police record: • An application in the form of an affidavit, containing personal data. • An identity document. If requesting a police record for spouse, cohabitant or relative up to the first degree of consanguinity: • A simple letter of express and indubitable authorization from the holder authorizing the completion of said procedure. • An affidavit containing the personal data of the applicant and the representative. • An ID document. *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Is there a fee to obtain the certificate?	Yes *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
How much is the fee?	PEN 5.40.

	Source: https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
What is the average time it takes to receive the document?	Instantaneous if digital, less than an hour in person. *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional Note: The in-person time may be inaccurate, given the potential for bureaucratic delays.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person. *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional Digital is recommended.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National *Source:* https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Please describe how to identify the appropriate local office.	• Unclear from available sources. • Certificate is obtained from the National Police of Peru at this link: https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Documentation in remote areas has presented significant challenges due to the lack of electricity and internet connectivity. These limitations made capturing and storing citizens' information difficult, often resulting in delayed registrations and errors. • Understaffing and/or a lack of infrastructure may also present availability problems. • *Source*: https://www.laxton.com/case-studies/digital-national-id-solution-for-peru
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Website*:* https://www.gob.pe/institucion/pnp/contacto-y-numeros-de-emergencias Telephone: 975 018 394 - 980 121 178 Email: dircima.ceopol@policia.gob.pe; dircima.dir@policia.gob.pe
Please share any additional information that may be helpful.	There is also an in-person procedure, which is detailed at: https://www.gob.pe/309-obtener-certificado-de-antecedentes-policiales-para-uso-nacional

KEEP FAMILIES TOGETHER

THE GAMBIA

Birth certificate

What is the government authority or agency responsible for issuing this document?	Source of full details of birth registration process: https://data.unicef.org/crvs/gambia/ Ministry of Health and Social Welfare Sources: https://www.illuminaid.org/projects/2017/7/13/ministry-of-health-and-social-welfare-the-gambia Registrar General source: https://www.gambiadaily.gov.gm/registrar-general-unveils-annual-statistics-civil-deeds-registrations
Can the document be obtained online?	Yes
Please provide the link.	https://crvs.gm/ Note: the above form appears to be for correcting mistakes on the birth certificate. See also this link on the UNICEF site to a fuller form: https://data.unicef.org/wp-content/uploads/2017/12/birthRegFormGambia.png
Please provide a brief description of the process.	Complete the application form and submit.
Must the application be done in person?	Unclear from available sources.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No. It appears anyone can apply because there is no obligation for the form to be completed by the individual applicant.
What are the typical documents or information required to request this certificate?	• ID number (12 digits). • Name. • Phone number.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	See UNICEF site that states fees are payable but does not specify amounts. Site directs user to Banjul office. Site also indicates that fee is waived for those under five years of age.

What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online access. Penalties for late registration. *Source*: UNICEF site.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	See CRVS.gm link. Telephone (toll free number): 1025
Please share any additional information that may be helpful.	See also Ministry of Health website (though this is less helpful regarding births): https://moh.gov.gm/

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Source of full details of marriage registration process: https://data.unicef.org/crvs/gambia/
Can the document be obtained online?	Yes, but form is processed in person.
Please provide the link.	https://data.unicef.org/wp-content/uploads/2017/12/marriageRegFormGambia.png
Please provide a brief description of the process.	Complete the application form and submit.
Must the application be done in person?	Unclear from available sources.

Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources, but affidavit seems to be required.
What are the typical documents or information required to request this certificate?	According to the Ministry of Justice (moj.gm/marriage-registry): • Photocopies of passports of intending spouse (or ID card(s) if Gambian citizens). • One passport-size photograph of each applicant. • Bachelor/Spinster certificate, divorce certificate (where either party is a divorcee) or death certificate of former spouse (where either party is a widow or widower).
Is there a fee to obtain the certificate?	Yes
How much is the fee?	See UNICEF site that states fees are payable but does not specify amounts. Site directs user to Banjul office.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Appears from MoJ website that they are handled on paper.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online information.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact	See CRVS.gm link and MoJ link.

form, telephone numbers, postal address, etc.).	
Please share any additional information that may be helpful.	See Ministry of Justice website.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Note: There does not appear to be a certificate of divorce, but instead a petition granted by the Ministry of Justice. Muslims: Cadi Court Non-Muslims: Civil Court
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	Note: Divorce is a court petition process, carried out by a lawyer.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Court process: • Legal fees. • Court filing fee. • Fee to obtain the final divorce decree. • Each court type charges different fees.
What is the average time it takes to receive the document?	Court process.

Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• Bureaucratic processes. • Complex regulations and lengthy procedures that can be frustrating and time-consuming. • Another critical challenge lies in the general lack of legal awareness among citizens. • Public's limited access to legal resources and counselling, compounded by high costs, can deter individuals from seeking professional help when needed.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Understanding Divorce in The Gambia: https://generisonline.com/understanding-marriage-and-divorce-regulations-in-the-gambia/
Please share any additional information that may be helpful.	Complexity added by different processes depending on religion.

Death certificate

What is the government authority or agency responsible for issuing this document?	Ministry of Health, Registrar General.
Can the document be obtained online?	Yes
Please provide the link.	https://data.unicef.org/crvs/gambia/
Please provide a brief description of the process.	Complete the online form and submit. Unclear if further action is required once the form is submitted.

Must the application be done in person?	Appears that the form is to be submitted in person based on UNICEF website.
Can a third party apply on behalf of the person?	Yes
Must the third party be a lawyer or have a notarized power of attorney (POA)?	No
What are the typical documents or information required to request this certificate?	• ID number. • Name. • Phone number.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Not specified.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Limited online information.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Refer to UNICEF page: https://data.unicef.org/crvs/gambia/#death. Resources: Offices to contact for births and deaths registry, Ministry of Health and Social Welfare, The Quadrangle, Banjul The Gambia, West Africa Telephone: (+220) 422-7605 (+220) 422-8291 (+220) 420-1341 (+220) 422-3263 Fax: (+220) 422-3178 Email: info@moh.gov.gm[1]

	For marriage records, contact: Attorney General's Chambers and Ministry of Justice Registrar General's Department, Marriage Registry, Marina Parade, The Gambia, West Africa Telephone: (+220) 422-8450 (+220) 422 7238 (+220) 422 6150 Email: info@moj.gm; support@moj.gm
Please share any additional information that may be helpful.	See birth certificate info as it's the same process.

Police record

What is the government authority or agency responsible for issuing this document?	Gambia Police Force, The Gambia Police Force Ecowas Avenue, Banjul, The Gambia.
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Unclear from available sources.
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	No
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	Present national ID card to the Gambia Police Force to obtain police record. It appears records can be obtained remotely, but this adds complication owing to the presentation of the ID card and finger- printing.
Is there a fee to obtain the certificate?	Yes
How much is the fee?	According to the U.S. Department of State data: • Gambians: GMD 100. • Non-Gambians: GMD 500.

What is the average time it takes to receive the document?	Depends on whether they are in person.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• The process may take a considerable length of time, especially when either the individual or a contact is not physically present in The Gambia. • Criminal records are maintained indefinitely at a central criminal records office and are never purged. • Criminal records are indexed by the individual's unique national identity number and include fingerprints for verification.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Gambia Police Force, The Gambia Police Force Ecowas Avenue, Banjul, The Gambia See this site for all general records for The Gambia: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Gambia.html
Please share any additional information that may be helpful.	Unclear from available sources.

TÜRKIYE

Birth certificate

What is the government authority or agency responsible for issuing this document?	The agency responsible is the T.C. İçişleri Bakanlığı Nüfus ve Vatandaşlık İşleri Genel Müdürlüğü (General Directorate of Civil Registration and Nationality under the Ministry of Interior). *Source*: https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html#:~:text=Procedure%20for%20Obtaining:%20Birth%20certificates,to%20Turkish%20embassies/consulates%20abroad.*)* At local level, this is handled by İlçe Nüfus Müdürlükleri (District Civil Registry Offices). *Source:* https://www.isarey-document-attestation.com/Turkey-attestation-FAQs#faq_141_s When a birth occurs, it must be notified to the relevant Nüfus Müdürlüğü (civil registry office) within a certain time. The registry office is responsible for preparing birth records (doğum tutanakları), reviewing them, and registering the birth in the aile kütüğü (family registry). *Source:* https://help.unhcr.org/turkiye/social-economic-and-civil-matters/birth-registration/
Can the document be obtained online?	Yes. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html#:~:text=Procedure%20for%20Obtaining:%20Birth%20certificates,to%20Turkish%20embassies/consulates%20abroad.
Please provide the link	
Please provide a brief description of the process.	Standard birth certificate is obtained through the local Registry Office after the birth of a child. *Source:* https://help.unhcr.org/turkiye/social-economic-and-civil-matters/birth-registration/ International birth certificate (Formül A) can be obtained online or by personally applying to the General Directorate of Civil Registration and Citizenship (Nüfus ve Vatandaşlık İşleri

	Genel Müdürlüğü) or to Turkish embassies/consulates abroad. For online application, requests can be made from the Çok Dilli Doğum Kayıt Örneği (Formül A); (multilingual birth certificate sample) via e-Devlet or Turkey e-Government Gateway. There is a service called Doğum Bildirimi Başvurusu (birth notification application) which allows people to submit birth notification for children born in health institutions in Türkiye via e-Devlet. *Source:* https://www.turkiye.gov.tr/non-citizens
Must the application be done in person?	Formül A application may be made online.
Can a third party apply on behalf of the person?	Unclear from available sources.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Unclear from available sources.
What are the typical documents or information required to request this certificate?	For a newborn birth registration (first-time issuance): • Hospital Birth Report (Doğum Raporu) – issued by the hospital or health institution. • *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html#:~:text=Procedure%20for%20Obtaining:%20Birth%20certificates,to%20Turkish%20embassies/consulates%20abroad. • If the birth occurred outside a hospital: a medical certificate from a doctor or midwife. • Parents' identification documents – Turkish ID card (T.C. kimlik kartı) or valid passport. • Marriage certificate (Evlilik Cüzdanı), if applicable (to establish legitimacy in records). • Birth Notification form (Doğum Bildirimi Formu), completed at the Nüfus Müdürlüğü. For an existing birth Certificate copy (domestic use, nüfus kayıt örneği): • Applicant's ID card (T.C. kimlik kartı).

	• Application form (usually provided at the Nüfus Müdürlüğü or via e-Devlet for online requests). • Power of attorney (if third-party applies), notarized authorization letter if someone else requests on behalf of the individual. For an international birth certificate (Formül A) (this is the multilingual birth certificate often needed abroad): • Applicant's ID card. • Application at Nüfus Müdürlüğü (in Türkiye) or Turkish Consulate (if abroad). • Power of attorney if someone else applies. Information typically needed: • Full name of the person whose certificate is requested. • Turkish ID number (T.C. Kimlik Numarası). • Parents' names (to verify family registry entry). • Place and date of birth.
Is there a fee to obtain the certificate?	No *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html#:~:text=Procedure%20for%20Obtaining:%20Birth%20certificates,to%20Turkish%20embassies/consulates%20abroad.
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	Unclear from available sources.
Is the certificate provided digitally, by mail or must it be picked up in person?	Digitally or in person *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html#:~:text=Procedure%20for%20Obtaining:%20Birth%20certificates,to%20Turkish%20embassies/consulates%20abroad
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	National (for the application of Formul A certificate) *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html#:~:text=Procedure%20for%20Obtaining:%20Birth%20certificates,to%20Turkish%20embassies/consulates%20abroad

Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	• International versions (Formül A) cannot be obtained digitally; they must be collected in person from a registry office or consulate. • Online access requires a valid e-Devlet login, which in turn requires a Turkish ID number or special foreigner credentials (YKN). Non-residents or foreigners married to Turkish citizens often struggle with this. • While most requests are immediate, consulates abroad may take several days or even weeks, especially if they need to verify data with Ankara. • If the birth was not properly registered at the hospital (rare, but possible in rural areas or home births), extra verification may be required. • Another person's birth certificate cannot be requested without a notarized power of attorney. This creates a barrier in some legal or family disputes, requiring extra legal steps. • On occasions (such as just before school registration deadlines, military service deadlines or election periods), e-Devlet or local registry offices can be overloaded, causing temporary access delays. • At consulates, applicants sometimes report long appointment wait times due to understaffing or high demand. In some countries, consular service fees or additional requirements (translations, legalization) may present bureaucratic hurdles. • Türkiye's civil registry system is closely monitored and digitalized, making bribery or corruption cases very rare compared to many other document-issuing systems.
Please list any methods for contacting the relevant agencies and organisations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Call centers: ALO 199 – National Population and Citizenship Call Center provides information and allows appointment bookings (Nüfus Müdürlüğü Randevu). ALO 150 – Presidential Communication Center (CİMER) – to submit complaints or requests about public services. Online Services:

	Official Website: nvi.gov.tr e-Government Portal (e-Devlet): turkiye.gov.tr (digital certificate requests, applications, and appointment booking). Contact form: NVİ Contact page (online form to submit questions). Social media/ Messaging NVİ and the Ministry of Interior are active on Twitter/X, Facebook and Instagram for announcements. No official WhatsApp service for civil registration (unlike some municipalities). If abroad (Consulates): Consular Services Portal: konsolosluk.gov.tr Each Turkish consulate lists its own phone, email, and sometimes WhatsApp support line for citizens abroad.
Please share any additional information that may be helpful.	Unclear from available sources.

Marriage certificate

What is the government authority or agency responsible for issuing this document?	Ministry of Justice Provincial Civil Registration and Citizenship Affairs Directorates. *Source:* https://data.unicef.org/crvs/gambia/
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.

Please provide a brief description of the process.	• There are two types of marriage certificates in Türkiye:
	  ○ International marriage certificates (which will be issued after the marriage ceremony).
	  ○ “Formula B” (which is a marriage certificate for use outside of Türkiye).
	• Fulfilment of legal prerequisites: Ensure meticulous compliance with all legal prerequisites for marriage in Türkiye, including age restrictions, mandatory documentation (passports, birth certificates, etc.) and any stipulated pre-marital medical examinations.
	• Formal marriage application: Submit a comprehensive marriage application to the

	designated marriage office within the municipality where wedding ceremony will be conducted. • Officially Sanctioned Ceremony: Upon approval of application, proceed with wedding ceremony, which must be officiated by an authorized Turkish registrar. • Certificate Issuance: Following the ceremony, the international marriage certificate will be received. • Should the "Formula B" certificate for international use be required, a separate application must be submitted to the Provincial Civil Registration and Citizenship Affairs Directorate (or if applying abroad, via Turkish Embassy or Consulates). *Source:* https://gettingmarriedinturkey.com/official-marriage-certificate-in-turkey/
Must the application be done in person?	• International marriage certificate: Must be done in person. • Formula B: In person or by third party under a notarized power of attorney. *Sources:* https://cindemir.av.tr/en/international-marriage-certificate-form-b-turkey-marriage-records/ https://weddingsabroadguide.com/legal-requirements-for-getting-married-in-turkey.html#documents)
Can a third party apply on behalf of the person?	Yes, for Formula B.
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Notarized POA is needed. *Source:* https://cindemir.av.tr/en/international-marriage-certificate-form-b-turkey-marriage-records/
What are the typical documents or information required to request this certificate?	**Valid passports:** Both parties must possess valid passports with a remaining validity exceeding the intended duration of stay in Turkey. **Certificate of no impediment to marriage:** This official document, also known as a Single Status Certificate or Certificate of Legal Capacity to Marry, confirms that neither party is currently married and is legally free to enter into matrimony. It must be obtained from the competent authority in each party's country of origin (e.g., embassy, registry office, Ministry of Foreign Affairs). The certificate

	must be officially translated into Turkish and authenticated through notarization or apostille. **Birth certificates:** Original birth certificates may be required to verify the age, place of birth and parentage of both parties. **Passport-size photographs:** Six recent passport-size photographs of each partner are necessary for official documentation. **Health reports:** Both parties must undergo a medical examination at an authorized Turkish hospital or health clinic. The resulting health report must certify that neither individual has a communicable disease that would preclude marriage under Turkish law. These typically screen for conditions like HIV, syphilis and tuberculosis. All documents must be presented in their original form, translated into Turkish where applicable, and properly notarized or apostilled to ensure validity. *Source:* https://gettingmarriedinturkey.com/how-to-register-your-marriage-in-turkey/
Is there a fee to obtain the certificate?	Yes
How much is the fee?	Marriage fees differ from one municipality to another. If it is desired to be married on a weekend and in special rooms, it may cost approximately US$120 to US$300 depending on the charges of the municipalities. If cheaper options are preferred, the cost may be between US$70 and US$150 by municipalities. *Source:* https://turkishtranslation.com.tr/getting-married-in-turkey/?srsltid=AfmBOorMocLHBOLv-HTMZrl_AcGsIGMGOe9RVQOIJPts1KaBHmQVKiZh
What is the average time it takes to receive the document?	Processing times vary, but it usually takes a few days to a week if applied through local Population Directorates. *Source:* https://cindemir.av.tr/en/international-marriage-certificate-form-b-turkey-marriage-records/
Is the certificate provided digitally, by mail or must it be picked up in person?	Unclear from available sources.

Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Handled locally.
Please describe how to identify the appropriate local office.	Spouses can make an application to the Governorship of the District where their residence is located. *Source:* https://advocateabroad.com/turkey/turkish-marriage-certificates/
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	The documents can only be obtained in person (or in the case of Formula B, via a notarized POA).
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	www.nvi.gov.tr
Please share any additional information that may be helpful.	Unclear from available sources.

Divorce certificate

What is the government authority or agency responsible for issuing this document?	Turkish court *Source:* https://lawyer-turkey.com/the-divorce-procedure-in-turkey/#:~:text=the%20party%20seeking%20for%20divorce,16%20days%20from%20the%20decision
Can the document be obtained online?	No
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	In Turkey, there are two major types of divorces: contentious divorce suits and consensual divorce. The first procedure implies one of the spouses filed for divorce because of conflicts with the other party, adultery or mental illness. The uncontested divorce is when one of the spouses decides to end the marriage, goes to the court and there is no objection related to the separation. The procedures involved in court

	procedures related to contested and uncontested divorces are different. In the case of contentious divorces, the following procedure applies: • The party seeking the divorce must file a petition with the court. • The court will accept evidence from both spouses and hear both parties. • The court will also hear witnesses from both parties and make a decision. • The court will issue the final ruling on the divorce within 16 days from the decision. The consensual divorce procedure, which was also simplified, can occur only if: • The spouses have been married for at least one year. • An agreement was drafted and signed by both parties seeking the divorce. • Both spouses come in front of the judge and announce their decision to divorce. *Source:* https://lawyer-turkey.com/the-divorce-procedure-in-turkey/#:~:text=the%20party%20seeking%20for%20divorce,16%20days%20from%20the%20decision
Must the application be done in person?	Yes, even for uncontested divorce, both parties must appear in court to announce their decision to divorce. *Source:* https://lawyer-turkey.com/the-divorce-procedure-in-turkey/#:~:text=the%20party%20seeking%20for%20divorce,16%20days%20from%20the%20decision.
Can a third party apply on behalf of the person?	Yes *Source:* https://istanbullawyerfirm.com/divorce-law-turkey
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes
What are the typical documents or information required to request this certificate?	Unclear from available sources.
Is there a fee to obtain the certificate?	Unclear from available sources.
How much is the fee?	Unclear from available sources.

What is the average time it takes to receive the document?	Uncontested cases may be resolved in weeks. Contested cases often take several months or longer, especially with property or custody disputes. *Source:* https://istanbullawyerfirm.com/divorce-law-turkey.
Is the certificate provided digitally, by mail or must it be picked up in person?	In person. *Source:* https://istanbullawyerfirm.com/divorce-law-turkey
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Death certificate

What is the government authority or agency responsible for issuing this document?	General Directorate of Civil Registration and Citizenship (Nüfus ve Vatandaşlık İşleri Genel Müdürlüğü). *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html
Can the document be obtained online?	No. Form C must be obtained in person from the Population Registry Office or through an authorized legal representative. *Source:* https://cindemir.av.tr/en/international-death-certificate-form-c-and-procedures-for-obtaining-in-turkey/#:~:text=International%20Death%20Certificate:%20Fo

	rm%20C%20and%20Procedures,requested%20from%20Turkish%20consulates%20in%20foreign%20countries
Please provide the link.	Unclear from available sources.
Please provide a brief description of the process.	Report the death. The death must first be reported to a local doctor who will issue the initial death certificate (ölüm belgesi). Register with Population Registry. Take the death certificate to the Population Registry Office (Nüfus Müdürlüğü) within ten days of death to register it officially. Request Form C. When registering, specifically request the international multilingual death certificate (Formül C). Submit required documentation. Provide all necessary documents as listed above. *Source:* https://ozansoylu.av.tr/en/how-to-obtain-an-international-death-certificate-from-turkey/
Must the application be done in person?	Yes
Can a third party apply on behalf of the person?	Yes. A local lawyer can be appointed to obtain the death certificate. *Source:* https://www.bicakhukuk.com/en/death-and-dying-of-foreigners-in-turkey/
Must the third party be a lawyer or have a notarized power of attorney (POA)?	Yes. *Source:* https://ozansoylu.av.tr/en/how-to-obtain-an-international-death-certificate-from-turkey/
What are the typical documents or information required to request this certificate?	To register the death with local authorities, proof of identity of the deceased and the death report (from the doctor) must be presented. *Source:* https://www.bicakhukuk.com/en/death-and-dying-of-foreigners-in-turkey/
Is there a fee to obtain the certificate?	Different sources conflict on this. One says no. *Source:* https://travel.state.gov/content/travel/en/us-visas/Visa-Reciprocity-and-Civil-Documents-by-Country/Turkey.html One says it varies by municipality and service level. https://ozansoylu.av.tr/en/how-to-obtain-an-international-death-certificate-from-turkey/
How much is the fee?	

What is the average time it takes to receive the document?	Processing time varies but typically takes a few days to a couple of weeks, depending on legal procedures. *Source:* https://cindemir.av.tr/en/international-death-certificate-form-c-and-procedures-for-obtaining-in-turkey/#:~:text=International%20Death%20Certificate:%20Form%20C%20and%20Procedures,requested%20from%20Turkish%20consulates%20in%20foreign%20countries
Is the certificate provided digitally, by mail or must it be picked up in person?	In person. The registry office can then give a local death certificate (Form C) to either the next of kin, an appointed local funeral director or a solicitor. *Source:* https://www.gov.uk/guidance/what-to-do-after-a-british-person-dies-in-turkey
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Local
Please describe how to identify the appropriate local office.	Application should be made to the provincial or district population registry offices in the area where the death was registered. *Source:* https://ozansoylu.av.tr/en/how-to-obtain-an-international-death-certificate-from-turkey/
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	Unclear from available sources.
Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	Unclear from available sources.
Please share any additional information that may be helpful.	Unclear from available sources.

Police record

What is the government authority or agency responsible for issuing this document?	General Directorate of Criminal Records and Statistics. *Source:* https://istanbullawyerfirm.com/blog/criminal-record-certificate-turkey

Can the document be obtained online?	• A foreign person who has lived in Türkiye and has a residence permit, can obtain a criminal record document from the E-government system. • However, without a residence permit a criminal record document can only be obtained from the courthouses. It is very difficult for non-Turkish speakers to do this in courthouses and obtain the criminal record document. *Sources:* https://www.mondaq.com/turkey/crime/1379814/how-to-get-a-criminal-record-in-turkey http://www.agu.edu.tr/userfiles//banner/International%20Office/Criminal_Record_Application.pdf
Please provide the link.	https://www.turkiye.gov.tr/
Please provide a brief description of the process.	• Police certificates from Türkiye are known as "ARSIV KAYITLI ADLI SICIL KAYDI". • It is mandatory that applicants provide archived police records. • Police certificates can be obtained by applying to any court in person or online at the https://www.turkiye.gov.tr/ website. • The document is available in different languages through https://www.turkiye.gov.tr/ • When requesting the police certificate (arşiv kayıtlı adli sicil kaydi), applicants must specifically request that both current and archived records be shown on the document.
Must the application be done in person?	Only if applicant does not have an ID or residence permit in Türkiye. *Source*: https://www.mondaq.com/turkey/crime/1379814/how-to-get-a-criminal-record-in-turkey
Can a third party apply on behalf of the person?	Only if a registered attorney with the Union of Turkish Bar Associations. *Source*: https://istanbullawyerfirm.com/blog/criminal-record-certificate-turkey
Must the third party be a lawyer or have a notarized power of attorney (POA)?	A registered attorney can be authorized with the Union of Turkish Bar Associations. *Source*: https://cindemir.av.tr/en/turkey-criminal-record-check-a-guide-for-understanding-the-process/

What are the typical documents or information required to request this certificate?	• The Turkish ID card for national citizens. • The Blue Card for foreign nationals residing in Turkey. • Passport or the foreign country ID for foreign nationals. • Turkish ID number issued to foreigners. • A power of attorney letter that clearly states the authority can represent. This is required if the application is made on behalf of someone else. *Source:* https://turkey-evisa.it.com/criminal-record-certificate-application/
Is there a fee to obtain the certificate?	Based on the step-by-step guide, it appears that no fee needs to be paid when applying online. *Source:* https://trustusconsultancy.com/en/no-criminal-record-turkey-step-by-step/
How much is the fee?	Unclear from available sources.
What is the average time it takes to receive the document?	The criminal record certificate can typically be obtained from the Attorney General's Office within a few hours. *Source:* https://cindemir.av.tr/en/turkey-criminal-record-check-a-guide-for-understanding-the-process/
Is the certificate provided digitally, by mail or must it be picked up in person?	If applied for online, an electronic version can be downloaded. *Source:* https://trustusconsultancy.com/en/no-criminal-record-turkey-step-by-step/ If applied for in person, unable to find information.
Is the issuance centralized at the national level or is it handled locally (e.g., by municipality or state)?	Unclear from available sources.
Please describe how to identify the appropriate local office.	Unclear from available sources.
Are there any known challenges to accessing this document (e.g., bureaucratic delays, corruption, limited online access)?	If applicant does not have a residence permit, a criminal record document can only be obtained from the courthouses. For non-Turkish speakers, it is very difficult to do this in courthouses and obtain the criminal record document. *Source:* https://www.mondaq.com/turkey/crime/1379814/how-to-get-a-criminal-record-in-turkey

Please list any methods for contacting the relevant agencies and organizations (e.g., WhatsApp, email, online contact form, telephone numbers, postal address, etc.).	https://www.turkiye.gov.tr/
Please share any additional information that may be helpful.	Unclear from available sources.